

Budget

2015/16

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BUDGET BOOK
2015/16

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FOREWORD BY THE HEAD OF FINANCE

Introduction

This Budget Book has been produced to provide information to the public, Councillors and Officers on the Council's finances for 2015/16 in a concise form and an easily usable format. If you have any comments on the contents or presentation of this document, or if you would like more information on the Council's budget, then either I or a member of the Finance staff would be pleased to help.

Budget Strategy – 2015/16

The Constitution sets out the process for the completion of the Council's estimates. The Cabinet is responsible for consulting on the budget proposals and preparing the budget for recommendation to the Council.

The first stage of the process involved the completion of a financial strategy in October. This determined the key priorities for the coming year's budget and established the financial principles on which the budget would be based. The Council's key priorities are set out in detail in the Council's Corporate Plan.

In order to produce an initial Budget Forecast for 2015/16, the 2014/15 budget was 'rolled forward' to take account of inflation and any changes in the base level of expenditure and income.

Around this time all Heads of Service went through the Corporate Challenge process in which the Head of Service, with the two Corporate Directors and Head of Finance, reviewed all areas of each Service's budget and looked for options to reduce net expenditure.

The options identified were set out in a report to the Cabinet on 29th October that was available for all interested parties to consider. The forecast budget gap at this time was £129,000. The Overview and Scrutiny Committee's Budget Panel reviewed the papers on 17th November and reported their comments and recommendations to the Cabinet.

Between October and December 2014 further savings and income generation proposals were identified. December also saw the release of provisional Local Government Finance Settlement figures which were in line with the original forecast. A budget update was reported to the Cabinet in January 2015; at the time the forecast budget gap was £130,000.

The budget strategy was prepared on the basis that Council Tax would be frozen in 2015/16 (with the Council accepting the 1% Council Tax freeze grant offered by the government) and that cuts to central government grant would be offset by a draw from the New Homes' Bonus reserve.

Based on the above information, the recommended budget was debated and subsequently resolved by Council on 20th February 2015. A diagram setting out the full Budget Cycle is set out on page 5.

Estimates 2015/16

The result of the budget exercise was to produce a Council Tax Requirement of £7.184M for the General Fund. The overall General Fund Summary is shown on pages 9 and 10.

A proportion of this spending relates to activities in the parish of Andover. The Council receives income from a Special Expenses Levy paid by Council Tax payers in the area to meet these costs. The amount to be charged in 2015/16 has been reduced to £23.52 for a band D property. This will provide a contribution to the General Fund of £294,517 in the year.

In setting the budget, £1.4M has been drawn from the New Homes' Bonus reserve to offset the impact of the cuts in central government grants.

Capital Programme

The Council's capital spending proposals are set out on pages 173 to 184 and include new schemes which are designed to take forward the Council's main priorities.

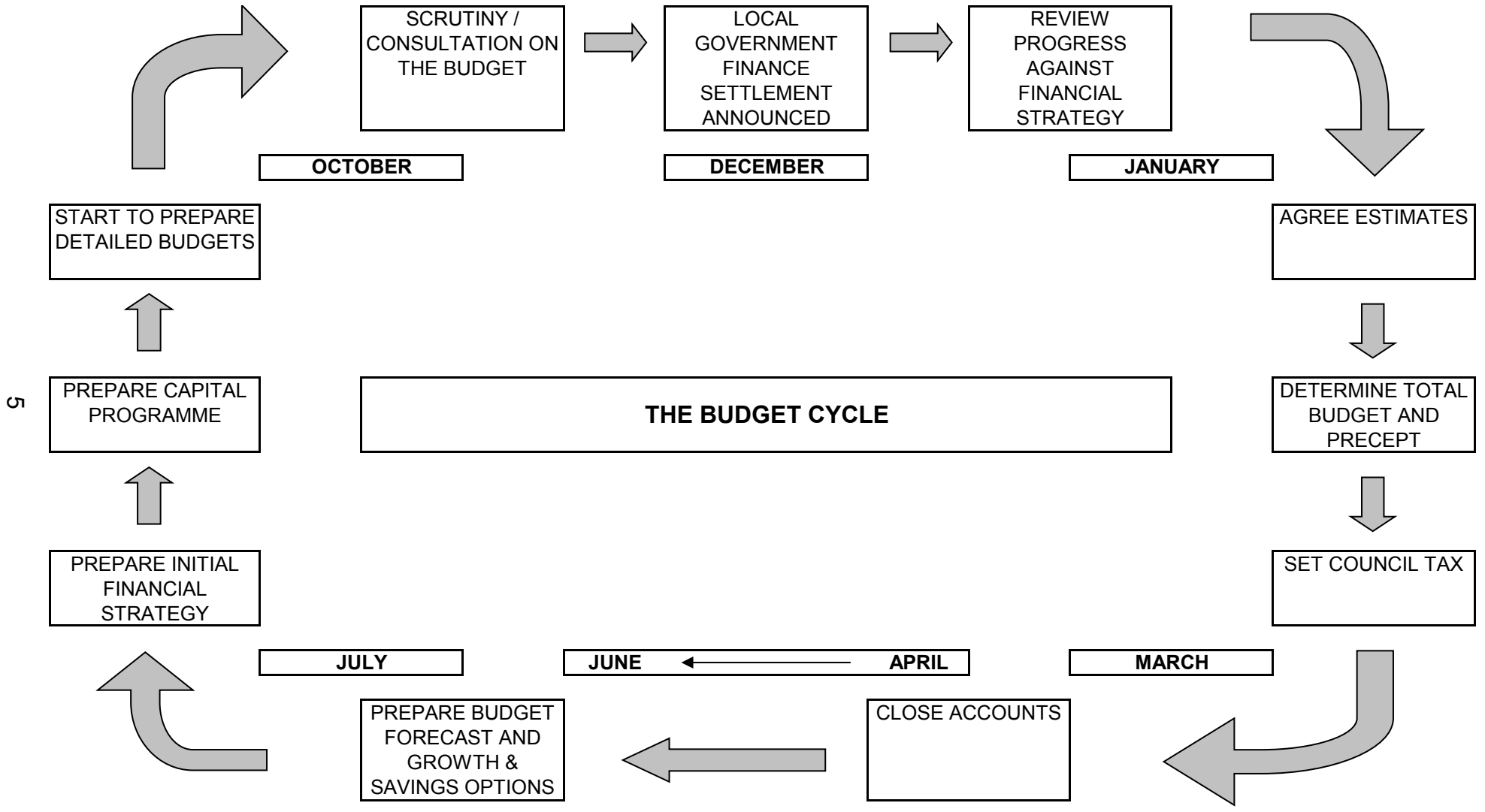
Summary

The budget preparation for 2015/16 was particularly influenced by the need to address a gap in revenue resources resulting from continuing cuts in government support grants. Setting a balanced budget for 2015/16 is a huge achievement. Maintaining a balanced budget over the coming years will be a significant challenge.

After allowing for a draw from the New Homes Bonus reserve to offset the impact of expected future cuts in central funding, the current forecast budget deficits are £270,400 in 2016/17 and a further £257,800 in 2017/18. Work has already begun on closing these forecast shortfalls.

The completion of the budget is the result of much hard work by Councillors and officers from all Services, together with the dedication of the Finance staff who have once again completed a very successful estimates process. I express my appreciation and thanks to all of those involved.

William Fullbrook, CPFA
Head of Finance, March 2015



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**GENERAL FUND
REVENUE INFORMATION
2015/16**

GENERAL FUND SUMMARY

The General Fund is the account through which all of the Council's day to day activities are financed. The majority of the Council's final accounts are prepared from General Fund transactions including the Comprehensive Income & Expenditure Statement and the Balance Sheet.

	Actual 2013/14 £'000	Original Estimate 2014/15 £'000	Revised Estimate 2014/15 £'000	Original Estimate 2015/16 £'000
Service Requirements				
Chief Executive's	6	(21)	(5)	(8)
Community & Leisure	3,753	3,644	3,802	3,926
Environmental Service	4,604	4,538	4,562	4,629
Estates & Economic Development	(3,826)	(4,189)	(3,485)	(3,736)
Finance	2	6	(6)	(10)
Housing & Environmental Health	2,519	2,669	2,669	2,567
I.T.	1	(205)	11	(8)
Legal & Democratic	283	276	274	458
Planning & Building	1,135	1,198	1,062	1,082
Planning Policy & Transport	95	149	(25)	22
Revenues	1,146	1,115	1,119	1,169
Net Cost of Services	9,718	9,180	9,978	10,091
Other Requirements				
Benefits	(98)	(91)	(240)	(200)
Corporate & Democratic Core	3,325	4,042	4,013	4,015
	12,945	13,131	13,751	13,906
Corporate Requirements				
Contingency Provision	0	502	100	404
Depreciation & Capital Costs	(3,466)	(3,247)	(3,252)	(3,287)
Investment Income & Borrowing Costs	(547)	(435)	(500)	(394)
Other Government Grants	(835)	0	(908)	0
New Homes' Bonus	(1,676)	(2,723)	(2,723)	(3,572)
Council Tax Freeze Grant	0	(59)	0	(64)
Provision for NDR Surplus 'levy'	139	0	0	0
Year End Write Offs	(7)	0	0	0
Net General Fund Expenditure	6,553	7,169	6,468	6,993
Transfer to Earmarked Reserves	1,213	1,642	3,154	610
Transfer to Asset Management reserves	2,459	701	432	488
Transfer to Capital Reserves	833	939	939	939
Transfer from General Fund balances	0	0	0	0
GENERAL FUND REQUIREMENTS	11,058	10,451	10,993	9,030

GENERAL FUND SUMMARY (Cont)

	Actual 2013/14 £'000	Original Estimate 2014/15 £'000	Revised Estimate 2014/15 £'000	Original Estimate 2015/16 £'000
GENERAL FUND REQUIREMENTS	11,058	10,451	10,993	9,030
Revenue Support Grant	(3,127)	(2,380)	(2,445)	(1,696)
Locally Retained Non-domestic Rates	(2,076)	(2,121)	(2,121)	(2,739)
Parish Precepts on Collection Fund	1,044	1,104	1,104	1,160
Share of Collection Fund Surplus	(94)	(80)	(557)	(105)
Share of Collection Fund Deficit	0	0	0	1,534
COUNCIL TAX REQUIREMENT	6,805	6,974	6,974	7,184
Financed by				
General Expenses	5,479	5,583	5,583	5,729
Parish Precepts	1,044	1,104	1,104	1,160
Special Expenses	282	287	287	295
SUMMARY OF COUNCIL TAX REQUIREMENT	6,805	6,974	6,974	7,184

DEFINITION OF HEADINGS IN THE GENERAL FUND SUMMARY

Service Requirements

This represents the net requirements (expenditure less income) for each of the Council's services. The sums shown for each service are the same as the totals on the summary page for each service within the detailed estimates.

Contingency Provision

A contingency sum is provided to cover those items where the estimated costs are not yet fully known. It also provides central funds for things that may or may not happen (e.g. projected losses of income or legal fees in respect of appeals against the Council).

Depreciation & Capital Costs

Where Services use a Council owned asset to deliver their Services, the depreciation is charged as a cost to the Service. Similarly, capital expenditure incurred by the Council that does not generate a new asset (e.g. capital grants) is also charged to the Service making the payment.

These costs are shown within the Net Cost of Services, however, they should not be borne by the Council Taxpayer. To ensure this, they are credited out of total expenditure on this line.

Investment Income & Borrowing Costs

This represents the income generated from the Council's cash investments, offset by any borrowing costs the Council may incur to cover day-to-day operating activities. It is anticipated the Council will have an average cash investment portfolio of £60M throughout the year.

Other Government Grants

The Council may receive grants from the Government towards expenditure incurred. Examples are the Small Business Rate Relief, and the Business Support Grant which has been used to support businesses affected by the 2014 floods.

New Homes' Bonus

The Council will receive a grant from the Department for Communities and Local Government equivalent to approximately 80% of the Council Tax bill for each new residential property built for a six year period starting in 2011/12. The amount received will be transferred to an earmarked reserve and spent in accordance with the approved Budget Strategy.

Provision for NDR surplus 'Levy'

In 2013/14, the Council realised a growth in Business Rate income of £278k. 50% of this amount, £139k, was owing to the Government as a levy, so a provision was made in the 2013/14 accounts for this amount.

Council Tax Freeze Grant

Following the decision to freeze Council tax in 2014/15 the Council is entitled to a grant from central government to cover the costs of foregone Council Tax income for a period of four years.

Transfer to / from Earmarked Reserves

Aside from General Fund reserves available to the Council for any purpose, the Council has earmarked reserves put aside for specific purposes and transfers are made to /from these reserves as required.

Transfer to Asset Management Reserve

The Council maintains a reserve to meet the costs of repairing properties and replacing life expired items of plant and machinery. The net transfer to or from this reserve represents the difference between the expected revenue expenditure in the year on these items and the amount being placed in the reserve to finance them.

Transfer to Capital Reserves

Some projects included in the Council's Capital Programme have been approved on the basis that they will generate revenue savings. In order to fund the initial outlay the initial savings are harvested and re-instated to capital resources.

Transfer from General Fund balances

The Council maintains revenue reserves to deal with any unforeseen expenditure that may arise during the year. General reserves are held at £2M which is the prudent minimum level recommended by the Head of Finance. This balance is expected to remain unchanged throughout 2015/16.

Revenue Support Grant

The Government provides grants to local authorities towards annual expenditure. This reduces the amount that needs to be met from Council Tax. The Government determines the level of grant for each authority on the basis of its assessment of their spending need and resources.

Locally Retained Non-Domestic Rates

Since 2013/14 Councils have retained an element of the Non-Domestic rates they collect. The government has set a base level that it believes the Council should be able to collect and based on this figure set a budget for the Council to retain. The Council will also retain a share of any additional income collected but also bear the cost of reductions in business rates if the amount collected is lower than budgeted.

Parish Precepts on Collection Fund

In addition to the charge made by Test Valley Borough Council, most properties in the Borough will also receive a charge from their parish council. The total charge precepted by parish councils is shown on this line.

Share of Collection Fund Surplus / (Deficit)

The Collection Fund is a separate account through which all Council Tax and Business Rates are collected. Where the amount collected in any year exceeds the amount budgeted there is a surplus in the Collection Fund. This is then distributed to the major preceptors in the following year. Where the amount collected is lower than the amount budgeted, there is a deficit in the Collection Fund. This is then collected from the major preceptors in the following year.

General Expenses

All properties are charged a General Expenses precept for the services provided by the Borough Council. The amount of the charge is determined by the property's band which is set according to the property value.

Special Expenses

The Council carries out some duties in Andover that are carried out by Parish Councils in other parts of the Borough. These duties include managing sports grounds, playgrounds, cemeteries and public halls. The costs associated with these expenses are charged to residents of Andover as a Special Expenses Levy.

GENERAL FUND SUBJECTIVE SUMMARY

This summary shows a breakdown of the Council's budget, as shown on page 9, by class of expenditure.

	Actual 2013/14 £'000	Original Estimate 2014/15 £'000	Revised Estimate 2014/15 £'000	Original Estimate 2015/16 £'000
<u>Expenditure</u>				
Employee Costs	16,403	16,273	16,675	16,770
Premises Costs	3,159	3,410	3,741	3,769
Transport Costs	1,590	2,042	1,958	2,057
Supplies & Services	6,777	6,096	7,024	6,468
Contract Costs	1,236	1,146	1,254	1,162
Transfer Payments	29,890	32,777	30,842	31,633
Support Service Costs	9,227	8,771	8,656	8,561
Capital Financing	3,465	3,247	3,252	3,287
Total Expenditure	71,747	73,762	73,402	73,707
<u>Income</u>				
Fees, Charges & Government Grants	(49,575)	(51,860)	(50,995)	(51,240)
Recharge Income	(9,227)	(8,771)	(8,656)	(8,561)
Total Income	(58,802)	(60,631)	(59,651)	(59,801)
Net Cost of Services	12,945	13,131	13,751	13,906
Depreciation reversal and capital charges	(3,466)	(3,247)	(3,252)	(3,287)
Investment Income & Borrowing Costs	(547)	(435)	(500)	(394)
Non-Ringfenced Government Grants	(2,511)	(2,782)	(3,631)	(3,636)
Provision for NDR surplus levy	139	0	0	0
Year End write offs	(7)	0	0	0
Net Total	6,553	6,667	6,368	6,589
Provisions	0	502	100	404
Transfers to reserves	4,505	3,282	4,525	2,037
General Fund Requirements	11,058	10,451	10,993	9,030

DEFINITION OF EXPENDITURE AND INCOME HEADINGS IN DETAILED ESTIMATES AND SUBJECTIVE SUMMARY

Expenditure and income for Services are grouped together in standard headings used by local authorities. These headings and the items included are as follows:

Employee Costs

Employee costs include all costs relating to the employment of staff. In addition to salary costs and employer's pension and National Insurance contributions, they also include recruitment costs and post-entry training expenses.

Premises Costs

Comprising the direct costs of the provision and upkeep of buildings, plant and land and includes utility charges and premises insurance.

Transport Costs

Includes all costs associated with the provision, maintenance, hire or use of transport by Councillors and officers.

Supplies & Services

This covers operating costs not included in the above categories. Examples are general office expenses, grants and equipment / material costs.

Contract Costs

These represent payments made to external contractors and internal trading units, including the contract payment to Valley Leisure Ltd for the management of certain leisure facilities in the Borough.

Transfer Payments

These are payments to individuals for which the Council receives no goods or services in return e.g. benefit payments.

Service Support Costs

These are charges for work carried out by one service in support of another or the provision of centrally managed facilities (e.g. office accommodation, Customer Services).

Capital Financing

This covers depreciation and charges for capital expenditure where no asset is created e.g. capital grants.

Fees, Charges & Government Grants

This category includes all income received for which the Council makes a charge, for example, Planning Applications or car parking income and grants received from government agents.

Recharge Income

This category includes all income that is recharged from one Service to another. This is the predominant source of income for support services such as IT or Finance.

**CHIEF EXECUTIVE'S OFFICE
ESTIMATES
2015/16**

CHIEF EXECUTIVE'S OFFICE

Aim:

Our aim is to provide corporate direction, coordination, advice and support to ensure the effective management and development of the Council and its services.

Summary:

The Chief Executive is the Head of Paid Service and his Office has the responsibility for providing corporate direction, advice and support on matters of structure, human resources, strategy, general policy, public relations (including complaints handling), public consultation and corporate communications.

The Chief Executive's Office is structured with the Chief Executive being supported by two Corporate Directors. The Chief Executive and Corporate Directors together with Heads of Service oversee the direction and co-ordination of the Council's Services.

The Chief Executive's Office and Human Resources functions are included within the Leader's Portfolio.

Summary Estimates - by Activity

The net income of all three functions in 2015/16 is expected to be £8,020. The total costs of the functions are recharged across all Services on an appropriate basis.

Principal Activities	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
Chief Executive's Office	4,339	(14,450)	(3,730)	(6,350)
Human Resource's Service	(286)	(13,040)	(7,930)	(8,170)
Human Resource's Function	1,642	6,400	6,400	6,500
Net Expenditure / (Income)	5,695	(21,090)	(5,260)	(8,020)

SUBJECTIVE SUMMARY

The net income between the revised 2014/15 and original 2015/16 estimates has increased by £2,760 due to additional recharge income offset against an increase in employee costs relating to the addition of the Project Enterprise Manager post.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	931,951	846,370	886,530	913,270
Transport Costs	23,139	24,940	24,000	24,610
Supplies & Services	65,918	67,440	65,310	66,010
Contract Costs	107,454	104,760	104,760	106,860
Support Service Costs	141,759	134,630	129,430	122,830
Total Expenditure	1,270,221	1,178,140	1,210,030	1,233,580
Recharge Income	(1,264,526)	(1,199,230)	(1,215,290)	(1,241,600)
Net Expenditure / (Income)	5,695	(21,090)	(5,260)	(8,020)

CHIEF EXECUTIVE'S OFFICE

Aim:

The Chief Executive's Office is responsible for setting the direction of the Council's Services.

Additional Information

The Office also provides leadership in the development of community planning and strategic partnerships with external bodies and agencies.

Other expenditure for which the Chief Executive's Office is responsible is included in the Corporate and Democratic Core budget under Corporate Public Relations, Information & Consultation, and Delivering Public Services Electronically.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	740,409	684,460	718,690	722,240
Transport Costs	21,499	22,440	21,500	22,610
Supplies & Services	35,630	33,550	32,780	32,500
Support Service Costs	108,574	103,090	99,490	94,120
Total Expenditure	906,112	843,540	872,460	871,470
Recharge Income	(901,773)	(857,990)	(876,190)	(877,820)
Net Expenditure / (Income)	4,339	(14,450)	(3,730)	(6,350)

HUMAN RESOURCES SERVICE

Purpose

The Human Resources Service provides professional advice to managers across the Council on a wide range of employee management issues. The service supports organisational change, offering a range of expertise that adds value to the change process. In addition HR are responsible for managing the recruitment process and payroll delivery which are undertaken in partnership with Hampshire County Council, provision of corporate learning and development, maintaining the job evaluation scheme and any matters relating to terms and conditions of employment. The service is responsible for ensuring a consistent approach across all Council services and compliance with legislation and good practice by producing employment related policies and procedures in consultation with trade union representatives. Where appropriate, these are approved by Councillors following consultation with management and the recognised trade unions. All policies are available to employees via the intranet or in hard copy where the employee does not have access to the intranet as a result of the type of work they undertake.

Additional Information

The Human Resources Service budget records the cost of providing the staffing and administration necessary to provide a suitable level of support to all other services across the Council. There has been a phased movement towards a shared service with Hampshire County Council which started in December 2010. The Council provide the payroll for 510 employees and 48 Councillors and the recruitment service is provided through Hampshire County Council's HR Resourcing Centre.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	187,342	155,510	161,440	184,530
Transport Costs	1,640	2,500	2,500	2,000
Supplies & Services	8,146	9,190	7,830	8,810
Contract Costs	107,454	104,760	104,760	106,860
Support Service Costs	33,185	31,540	29,940	28,710
Total Expenditure	337,767	303,500	306,470	330,910
Recharge Income	(338,053)	(316,540)	(314,400)	(339,080)
Net Income	(286)	(13,040)	(7,930)	(8,170)

HUMAN RESOURCES FUNCTION

Purpose

The Human Resources Function is a support function designed to provide a structured employee developmental programme and to support the physical and emotional well-being of the Council's employees.

Additional Information

The Human Resources Function budget contains the costs of the Employee Support Service, which provides a counselling service for staff and an annual corporate training programme.

Currently the Occupational Health service is being well used by Services and the costs of management referrals are recharged to the Services who make use of this facility. Sickness levels have been steadily reducing over a number of years through increased management interventions, an improved Sickness Absence policy and procedure and focused sickness monitoring.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employees Costs	4,200	6,400	6,400	6,500
Employee Support Service	3,420	4,500	4,500	4,500
Occupational Health Costs	(90)	800	800	800
External Training Costs	18,812	19,400	19,400	19,400
Total Expenditure	26,342	31,100	31,100	31,200
Recharge Income	(24,700)	(24,700)	(24,700)	(24,700)
Net Expenditure	1,642	6,400	6,400	6,500

**COMMUNITY & LEISURE SERVICE
ESTIMATES
2015/16**

COMMUNITY & LEISURE SERVICE

Aim:

To assist in the improvement of physical, mental and social wellbeing by providing a comprehensive range of leisure, cultural and recreational initiatives.

To provide an environment where our communities feel safe and are encouraged to reach their full potential and empowered to lead on issues that are important to them.

The Community and Leisure Service is responsible for a wide range of community facilities, initiatives and activities, which include:

Keeping our communities safe, active and healthy, whilst providing them with the opportunity to enjoy the countryside, open spaces, arts and culture. Assisting communities to identify and prioritise their own needs and enable them to take the lead in resolving issues that are important to them.

The Service is managed by the Head of Community & Leisure and comprises the following areas: Parks, Countryside, Sport and Play; Arts & Culture; and Communities.

The main challenge for the service in the forthcoming year is to continue to respond to the "Encouraging all of our Communities to reach their full potential" section of the Corporate Plan, and subsequent roll out of the community engagement work. The service also responds to "Enhancing and preserving our natural and built environment through the delivery of a significant number of capital and asset management projects, delivery of Local Biodiversity Action Plan (LBAP), River Anton Enhancement Scheme, Romsey Waterways and large scale public art commissions such as Andover Airfield.

Summary Estimates - by Activity

The net cost of Leisure is anticipated to increase from £3,802,210 in the revised 2014/15 estimates to £3,925,960 in the original 2015/16 estimates. The main changes between 2014/15 and 2015/16 are the premises costs which for 2015/16 have increased due to AMP costs. Income has also reduced due to additional S106 contributions in 2014/15 now being reverted back to base budget.

COMMUNITY & LEISURE SERVICE

SUMMARY ESTIMATES

Principal Activities	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
Community & Leisure Management	(2)	0	0	0
Parks, Countryside & Sport & Play				
Managed Sports Facilities	1,311,170	1,160,370	1,177,640	1,150,180
Outdoor Sports Facilities	319,472	287,160	292,300	334,120
Playgrounds	41,186	79,010	108,300	78,380
Sports Development	69,398	51,470	35,570	36,310
Cemeteries	(52,152)	(28,400)	(61,600)	(11,000)
Grounds Maintenance	57,458	63,730	76,960	67,110
Urban Parks and Open Spaces	(135,663)	371,970	402,330	606,630
Nature Reserves	99,811	81,500	82,700	78,810
Total - Parks, Countryside & Sport	1,710,680	2,066,810	2,114,200	2,340,540
Community Engagement	1,191,761	1,082,950	1,209,940	1,103,100
Arts & Culture				
Andover Town Summit	12,262	11,780	11,600	11,480
Andover Museum	85,902	73,150	85,800	0
Heritage	50,512	52,960	52,760	61,250
Arts Function	28,100	27,750	30,830	28,590
The Lights	673,710	328,480	297,080	381,000
Total - Arts & Culture	850,486	494,120	478,070	482,320
Net Total Expenditure	3,752,925	3,643,880	3,802,210	3,925,960

SUBJECTIVE SUMMARY

The total expenditure estimate has not significantly reduced between the revised 2014/15 estimates and the 2015/16 original estimates. However there are variations being increases in premises costs (£164,450) and reductions in supplies and services (£133,920). Income for 2015/16 is lower than 2014/15 resulting in an increase of £123,750 for the net expenditure.

The amounts shown as Capital Financing costs represent depreciation of buildings and expenditure financed through the Council's Capital Programme from which no new assets were acquired or significantly enhanced. The amount identified below represents expenditure on Community Leisure, Open Spaces and Community Grants.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	1,211,474	1,183,550	1,184,530	1,183,470
Premises Costs	601,581	574,410	667,970	832,420
Transport Costs	43,547	46,310	47,340	47,830
Supplies & Services	1,171,116	934,000	1,088,120	954,200
Contract Costs	509,400	511,900	521,400	463,150
Support Service Costs	720,112	686,730	665,060	653,450
Capital Financing	1,247,879	901,760	881,120	914,620
Total Expenditure	5,505,109	4,838,660	5,055,540	5,049,140
<u>Income</u>				
Fees & Charges Income	(1,340,594)	(796,860)	(849,940)	(726,910)
Recharge Income	(411,590)	(397,920)	(403,390)	(396,270)
Total Income	(1,752,184)	(1,194,780)	(1,253,330)	(1,123,180)
Net Expenditure	3,752,925	3,643,880	3,802,210	3,925,960

MANAGEMENT & SUPPORT

Purpose

The Community & Leisure Service Management Team provides strategic direction and operational management for the service, and is responsible for the implementation of national and local policy initiatives and for the planning of future leisure provision throughout the Borough.

Additional Information

The budget below shows the cost of the Head of Community and Leisure and the Leisure Support team.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	157,603	146,720	152,310	152,040
Premises Costs	0	100	0	0
Transport Costs	5,733	6,090	6,490	6,140
Supplies & Services	19,996	23,390	24,050	21,880
Support Service Costs	163,063	156,390	155,310	150,980
Total Expenditure	346,395	332,690	338,160	331,040
<u>Income</u>				
Fees & Charges Income	(37)	0	0	0
Recharge Income	(346,360)	(332,690)	(338,160)	(331,040)
Total Income	(346,397)	(332,690)	(338,160)	(331,040)
Net Income	(2)	0	0	0

MANAGED SPORTS FACILITIES

Purpose

The Council provides affordable leisure and sporting facilities to the residents of the Borough in recognition of its role in promoting healthy lifestyles and encouraging more people to become physically active.

Additional Information

Valley Leisure Limited (VL) currently run the contract for the managed sports facilities which include Andover Leisure Centre, Romsey Rapids, Knightwood Leisure Centre, Romsey Sports Centre and Charlton Lakeside Pavilion, with the exception of The Sports Academy which is managed by Andover Community Services Ltd.

In 2013/14 VL had 1,057,817 visitors across the portfolio (an increase of 49,748 visitors from 2012/13).

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Premises Costs	80,156	94,660	99,260	46,990
Supplies & Services	178,558	0	10,100	0
Management Contract	420,000	430,000	432,000	453,750
Support Service Costs	62,035	53,740	52,110	48,770
Capital Financing	572,421	583,970	586,170	602,670
Total Expenditure	1,313,170	1,162,370	1,179,640	1,152,180
Fees & Charges Income	(2,000)	(2,000)	(2,000)	(2,000)
Net Expenditure	1,311,170	1,160,370	1,177,640	1,150,180

OUTDOOR SPORTS FACILITIES

Purpose

The Council provides affordable leisure and sporting facilities to the residents of the Borough in recognition of its role in promoting healthy lifestyles and encouraging more people to become physically active.

Additional Information

These sites include Charlton Sports and Leisure Centre, Saxon Fields Sports Ground, London Road Sports Ground, Walworth Sports Ground, Hunts Farm Sports Centre and Romsey Sports Centre.

Two new sites equipped with football and cricket pitches and pavilions will be adopted in 2015. These are located at Picket Twenty and Augusta Park.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	60,698	87,720	65,570	42,150
Grounds Maintenance Costs	41,869	43,000	48,850	43,560
Other Premises Costs	117,215	60,230	63,340	127,030
Transport Costs	271	1,500	1,520	1,000
Supplies & Services	16,514	15,860	18,340	10,080
Support Service Costs	37,204	35,210	28,160	29,800
Capital Financing	111,600	111,620	122,230	122,230
Total Expenditure	385,371	355,140	348,010	375,850
<u>Income</u>				
Fees & Charges Income	(57,819)	(59,900)	(47,630)	(33,650)
Recharge Income	(8,080)	(8,080)	(8,080)	(8,080)
Total Income	(65,899)	(67,980)	(55,710)	(41,730)
Net Expenditure	319,472	287,160	292,300	334,120

PLAYGROUNDS

Purpose

The Council provides playgrounds in recognition of its role in promoting healthy lifestyles and encouraging physical activity in a safe environment.

Additional Information

The Council is responsible for the development and maintenance of approximately 85 playgrounds in Test Valley.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Premises Costs	660	37,000	65,000	27,500
Supplies & Services	20,505	9,000	4,970	4,970
Support Service Costs	5,371	7,100	9,580	7,160
Capital Financing	18,150	26,220	29,060	39,060
Total Expenditure	44,686	79,320	108,610	78,690
<u>Income</u>				
Fees & Charges Income	(3,190)	0	0	0
Recharge Income	(310)	(310)	(310)	(310)
Total Income	(3,500)	(310)	(310)	(310)
Net Expenditure	41,186	79,010	108,300	78,380

SPORTS DEVELOPMENT

Purpose

The Sports Development function aims to promote active and healthy lifestyles through work in schools, leisure centres and with local sports clubs and community groups.

Additional Information

TVBC is a member of the Hampshire and Isle of Wight County Sports Partnership. Involvement with this agency enables access to many support workers and National Governing Bodies to assist in the delivery of the Council's sports development initiatives.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	39,478	21,680	0	0
Premises Costs	0	0	240	0
Transport Costs	858	1,500	0	0
Supplies & Services	13,047	13,070	13,700	14,400
Support Service Costs	16,654	15,220	21,630	21,910
Total Expenditure	70,037	51,470	35,570	36,310
Fees & Charges Income	(639)	0	0	0
Net Expenditure	69,398	51,470	35,570	36,310

CEMETERIES

Purpose

The Council is a burial authority with powers to provide and maintain cemeteries within the Borough under the Local Government Act 1972.

Additional Information

Cemeteries in the north are located at Charlton and St Mary's in Andover. In the south of the Borough there are cemeteries at Botley Road, Romsey and Woodley. The Council also has responsibility to manage a number of closed cemeteries including those in West Tytherley, Stockbridge, North Garth at Romsey Abbey and Shipton Bellinger.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Grounds Maintenance Costs	32,164	27,400	25,800	26,200
Other Premises Costs	11,512	44,210	9,160	63,050
Supplies & Services	5,416	3,790	8,820	3,790
Support Service Costs	28,097	29,950	26,400	29,510
Total Expenditure	77,189	105,350	70,180	122,550
Fees & Charges Income	(129,341)	(133,750)	(131,780)	(133,550)
Net Income	(52,152)	(28,400)	(61,600)	(11,000)

GROUNDS MAINTENANCE

Purpose

This is the cost of updating and improving the green spaces as well as proactive management of the council tree stock throughout the Borough.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Grounds Maintenance Costs	97,029	89,780	99,080	96,420
Other Premises Costs	0	0	660	0
Supplies & Services	5,807	4,100	6,990	4,100
Support Service Costs	6,750	6,500	6,880	6,320
Total Expenditure	109,586	100,380	113,610	106,840
Fees & Charges Income	(52,128)	(36,650)	(36,650)	(39,730)
Net Expenditure	57,458	63,730	76,960	67,110

URBAN PARKS & OPEN SPACES

Purpose

The Council has a responsibility to manage its parks and open spaces and to ensure that the quality and diversity of the local environment is sustained for future generations to enjoy.

Additional Information

Under the management of the Parks and Countryside team, over 180 hectares of open space across the borough have been improved for the benefit of residents. Open space is categorised as; formal parks, informal green space, countryside sites and 'green' corridors.

One of the Council's key objectives is to retain 'Green Flag' status for the War Memorial Park in Romsey, Rooksbury Mill in Andover and Valley Park Woodlands.

This is the area of the service responsible for updating and improving the green spaces as well as proactive management of the council tree stock throughout the Borough.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	141,091	140,160	138,800	157,740
Grounds Maintenance Costs	21,317	23,000	26,680	23,200
Other Premises Costs	16,114	28,590	67,750	239,960
Transport Costs	5,968	8,180	5,980	7,480
Supplies & Services	42,161	49,500	49,730	49,240
Support Service Costs	141,225	139,100	131,140	143,100
Capital Financing	36,014	31,130	26,600	33,600
Total Expenditure	403,890	419,660	446,680	654,320
<u>Income</u>				
Fees & Charges Income	(511,903)	(20,040)	(16,700)	(20,040)
Recharge Income	(27,650)	(27,650)	(27,650)	(27,650)
Total Income	(539,553)	(47,690)	(44,350)	(47,690)
Net Expenditure / (Income)	(135,663)	371,970	402,330	606,630

NATURE RESERVES

Purpose

The Council has a responsibility to manage its nature reserves to ensure sites remain in positive management.

Additional Information

Sustaining the quality of the local environment in the face of growing pressures is one of the main priorities of the Council. One of the methods of achieving this is by encouraging greater personal awareness of, and responsibility for, the local environment.

The Council will continue to arrange school visits and to run a 'Wildtrek' scheme, where children are encouraged to participate in sustainability and environmental awareness initiatives such as pond dipping and nature trails. Support for volunteers and community groups is a prime focus of the team not only inspiring the local community to get involved but to take 'ownership' for their sustainable improvement.

The team have been successful in achieving Environmental Stewardship grant funding which will see the ecological condition of the River Anton, Ladies Walk, Anton Lakes and most recently Tadburn Meadows suitably enhanced over the next ten years. Key actions within the Local Biodiversity Action Plan will also be delivered.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	30,020	29,540	30,890	30,300
Grounds Maintenance Costs	76,585	44,670	45,110	34,810
Other Premises Costs	10,564	0	0	0
Transport Costs	3,345	3,470	2,980	2,720
Supplies & Services	20,981	14,710	17,200	13,520
Support Service Costs	35,223	32,180	31,630	30,380
Capital Financing	8,772	7,620	7,770	7,770
Total Expenditure	185,490	132,190	135,580	119,500
<u>Income</u>				
Fees & Charges Income	(56,489)	(21,500)	(23,690)	(11,500)
Recharge Income	(29,190)	(29,190)	(29,190)	(29,190)
Total Income	(85,679)	(50,690)	(52,880)	(40,690)
Net Expenditure	99,811	81,500	82,700	78,810

COMMUNITY ENGAGEMENT

Purpose

The Community Engagement Team provide ward based support to communities and work with ward Councillors to ensure that local people are consulted with and are able to make decisions and take action on matters that are important to them. The team are able to assist with this process through grant funding / ward based budgets, and by offering advice and support to community and voluntary groups. The new Community Asset Fund has been a hugely important enabler for community leadership through funding from the New Homes Bonus.

Additional Information

The service oversees the work of dedicated community workers on the new neighbourhood development sites (at Abbotswood, Picket Twenty and East Anton). It also works in partnership as part of the Council's duty under the Crime and Disorder Act (1998) to tackle crime and disorder, and help create safer communities. A priority area of work for the Community Team is to coordinate the development of the Community Safety Plan through the Test Valley partnership. The aim of this plan through a multi-agency approach, is to reduce the level of crime and fear of crime within the Borough.

The Children's and Young Person's Community Engagement Officer works alongside the ASB officers to provide activities and projects that will engage young people in positive pastimes and contribute towards the local Children's Partnership outcomes, and the Supporting Troubled Families national campaign.

The team provide the lead for the Council's Safeguarding agenda, and work to assist older people maintain independence through the support of older peoples' forums. These areas of work are traditionally linked with the corporate ambition to support vulnerable people.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	441,669	445,960	474,810	479,030
Premises Costs	287	180	32,230	120
Transport Costs	25,595	23,770	28,520	28,690
Supplies & Services	460,493	462,100	543,240	482,830
Contract Costs	9,400	9,400	9,400	9,400
Support Service Costs	141,509	137,090	123,540	114,640
Capital Financing	114,034	51,360	51,320	51,320
Total Expenditure	1,192,987	1,129,860	1,263,060	1,166,030
Fees & Charges Income	(1,226)	(46,910)	(53,120)	(62,930)
Net Expenditure	1,191,761	1,082,950	1,209,940	1,103,100

ANDOVER TOWN EVENTS

Purpose

A number of town centre events including regular monthly farmers and crafts markets, business fairs and the Annual Christmas Light Switch On are organised from the Lights, creating a wide range of opportunities for local performers and traders and boosting footfall in the town centre.

Additional Information

The budget below represents the Council's financial contribution to these events and, where possible, external funding will be sought to ensure an attractive programme of events is delivered.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	100	0	0	0
Supplies & Services	17,962	10,000	17,000	15,600
Support Service Costs	2,270	1,780	1,600	1,480
Total Expenditure	20,332	11,780	18,600	17,080
Fees & Charges Income	(8,070)	0	(7,000)	(5,600)
Net Expenditure	12,262	11,780	11,600	11,480

ANDOVER MUSEUM

Purpose

The Council continues to work closely with Hampshire County Council to promote the use of cultural facilities such as Andover museum.

Additional Information

The Andover Museum and the Museum of the Iron Age is operated by Hampshire County Council. It provides visitors with a fascinating insight into the history and development of Andover and the surrounding area through the ages.

Until 2014/15 the Museum was jointly funded by the Council and Hampshire County Council. With effect from 2015/16 the Council are no longer making a contribution.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Contract Costs	80,000	72,500	80,000	0
Support Service Costs	5,902	650	5,800	0
Total Expenditure	85,902	73,150	85,800	0

HERITAGE

Purpose

The Council is committed to supporting key leisure and arts facilities for the residents of, and visitors to, the Borough.

Additional Information

The Heritage sites include King John's House and Tudor Cottage, as well as the Heritage Centre, in Romsey.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Premises Costs	(192)	1,460	1,460	8,960
Transport Costs	1,280	1,280	1,280	1,280
Grants	46,259	46,740	46,740	47,300
Support Service Costs	3,165	3,480	3,280	3,710
Total Expenditure	50,512	52,960	52,760	61,250

ARTS FUNCTION

Purpose

The Arts Officer supports a wide range of local and national arts initiatives in both an advisory capacity and by facilitating work with schools, artists and other agencies.

Additional Information

Test Valley has a thriving arts and cultural scene and the Arts Function works in partnership with key facilities such as The Lights, Andover Museum, Chapel Arts and various heritage sites in Romsey.

The Arts Officer works in partnership with numerous bodies to promote a wide range of arts and cultural activities, and actively seeks to enhance this programme with funding from external partners and other providers. Local arts groups and organisations can apply for a grant to help with running costs, events and projects.

A Public Art Strategy has been developed for adoption by the Council and this will provide a framework for best practice in the commissioning of public art through Section 106 agreements. It considers the engagement of communities as part of public art projects as an essential element of commissioning artwork. Several large public art commissions at East Anton and Picket Twenty in Andover and Abbottswood in Romsey will provide opportunities for people to participate in arts activities and events that will engage them with the places and communities in which they live and work. The projects will deliver high quality public artworks to enhance public spaces and provide enjoyment for residents and visitors to Test Valley.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	14,470	14,800	15,470	15,970
Transport Costs	330	320	320	320
Supplies & Services	10,320	1,350	42,350	1,150
Support Service Costs	11,980	11,280	13,890	11,150
Total Expenditure	37,100	27,750	72,030	28,590
Fees & Charges Income	(9,000)	0	(41,200)	0
Net Expenditure	28,100	27,750	30,830	28,590

THE LIGHTS

Purpose

The Lights is a cultural hub for Andover and sits at the very heart of the aims of the Corporate Plan, with the Council committing to support its key leisure and arts facilities.

Additional Information

The Lights offers a professional theatre programme with music, comedy, dance and theatre, and alongside this, has established educational, business and community focused activities and is accessible to the entire local community. The venue has a thriving school holiday creative workshop programme and runs regular creative classes for both children and adults, working in partnership with Andover Museum to run an annual children's festival for the town.

The theatre will no longer receive funding from Hampshire County Council from April 2015 and will solely be funded by Test Valley BC. A new four year Lights business plan will be delivered in April 2015 to take the venue forward over the coming years, including celebration of its tenth anniversary.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	326,345	296,970	306,680	306,240
Premises Costs	96,301	80,130	83,350	94,620
Transport Costs	167	200	250	200
Supplies & Services	313,097	280,390	284,890	285,340
Support Service Costs	59,664	57,060	54,110	54,540
Capital Financing	386,888	89,840	57,970	57,970
Total Expenditure	1,182,462	804,590	787,250	798,910
Fees & Charges Income	(508,752)	(476,110)	(490,170)	(417,910)
Net Expenditure	673,710	328,480	297,080	381,000

**CORPORATE & DEMOCRATIC CORE
ESTIMATES
2015/16**

CORPORATE & DEMOCRATIC CORE

The Corporate & Democratic Core has two principal areas of activity, neither of which fall under the specific focus of any of the Council's Services. Corporate Management involves setting a corporate direction, monitoring performance and public relations; while Democratic Representation includes the cost of Councillors, including the Mayor's and Deputy Mayor's allowances and the cost of the Council's committee meetings.

The management of the various budgets in this section is split between the Chief Executive's Office, Legal & Democratic Service and Finance Service.

Cost centres included in Corporate & Democratic Core fall under either the Leader's Portfolio or the Corporate Services Portfolio.

Summary Estimates - by Activity

The net cost of Corporate & Democratic activities in 2015/16 is expected to be £4.015M which is a decrease of £26,760 from the original estimate for 2014/15. This is mainly due to a decrease in Corporate Management costs and Councillor costs offset against an increase in Non-Distributable costs.

Principal Activities	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
Corporate Management				
Corporate Management	1,624,915	1,529,560	1,505,120	1,444,900
Delivering Public Services Electronically	43,873	43,410	42,780	42,070
Corporate Public Relations, Information & Consultation	118,957	115,280	113,390	117,640
Emergency Planning	48,050	28,080	45,930	29,430
Net Total Expenditure	1,835,795	1,716,330	1,707,220	1,634,040
Democratic Representation and Management				
Councillors	717,244	723,810	709,210	721,310
Councillor Meetings	437,505	428,150	384,240	391,340
Mayoral Office	103,615	105,620	99,360	105,460
Civic Ceremonies	6,885	6,500	15,370	6,540
Subscriptions	26,189	26,140	30,200	28,760
Representing Local Interests	10,746	10,580	5,920	5,990
Other Democratic Activities	125,480	122,000	117,140	120,420
Net Total Expenditure	1,427,664	1,422,800	1,361,440	1,379,820
Allocated Central Overheads	1,419	20	37,990	38,000
Non-Distributable Costs	59,646	903,130	906,820	963,660
Net Total Expenditure	3,324,524	4,042,280	4,013,470	4,015,520

SUBJECTIVE SUMMARY

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	101,566	907,350	945,000	969,170
Premises Costs	25,381	8,280	23,650	5,810
Transport Costs	32,116	34,600	22,450	34,500
Supplies & Services	912,962	819,480	1,031,380	766,530
Support Service Costs	2,737,167	2,617,150	2,544,540	2,528,590
Capital Financing Costs	44,648	44,000	46,670	46,670
Total Expenditure	3,853,840	4,430,860	4,613,690	4,351,270
<u>Income</u>				
Fees & Charges Income	(151,346)	(38,030)	(256,050)	(8,880)
Recharge Income	(377,970)	(350,550)	(344,170)	(326,870)
Total Income	(529,316)	(388,580)	(600,220)	(335,750)
Net Expenditure	3,324,524	4,042,280	4,013,470	4,015,520

CORPORATE MANAGEMENT

Purpose

The purpose of the Corporate Management budget is to separately identify the costs for management activities which are not directly attributable to individual services but which are necessary for the running of a multi-purpose Authority.

Additional Information

The budget includes items such as the cost of bank and external audit fees, corporate advertising, corporate legal fees, updating the Council's constitution, the running of the Council's Management Team, performance management and strategic corporate planning.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Premises Costs	6,002	7,700	6,020	5,290
Supplies & Services	165,192	175,740	152,190	117,180
Support Service Costs	1,444,824	1,369,000	1,340,640	1,316,160
Capital Financing Costs	6,619	6,620	6,620	6,620
Total Expenditure	1,622,637	1,559,060	1,505,470	1,445,250
<u>Income</u>				
Fees & Charges Income	2,278	(29,500)	(350)	(350)
Net Expenditure	1,624,915	1,529,560	1,505,120	1,444,900

DELIVERING PUBLIC SERVICES ELECTRONICALLY

Purpose

This is the cost of helping the Council to achieve its priority of doing things differently and doing things better and meeting the Government target for delivery of services by electronic means. Enhanced electronic delivery of services should enable the Council to meet its aims of improving access to its services and increasing efficiency in the delivery of those services.

Additional Information

This budget combines the Council's revenue funding for the development and maintenance of the intranet and internet services. The budget seeks to help secure and facilitate the most effective use of technology to manage and deliver information and services internally and externally. Where appropriate this is carried out in co-operation with partners in the public and private sectors.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Supplies & Services	12,949	14,200	14,200	14,200
Support Service Costs	30,924	29,210	28,580	27,870
Total Expenditure	43,873	43,410	42,780	42,070

CORPORATE PUBLIC RELATIONS, INFORMATION & CONSULTATION

Purpose

The Council seeks to engage the community through regular provision of information and consultation on its services, performance and initiatives.

Additional Information

Public consultation includes regular meetings and surveys with residents and partners on matters of strategy, policy and service delivery.

Staff and Councillors receive regular briefings and bulletins surrounding the main activities of the Council and matters affecting the local community. Test Valley News is produced twice a year and distributed to all Borough residents. The March edition is distributed with the Council Tax bills. The Communications Team produces news releases about key Council activities and responds to media enquiries. Social media is also used to inform and engage audiences. The team also manages the Council's corporate identity, runs campaigns and provides a graphic design service.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Supplies & Services	16,412	20,620	16,540	20,620
Support Service Costs	108,440	103,160	105,350	105,520
Total Expenditure	124,852	123,780	121,890	126,140
Fees & Charges Income	(5,895)	(8,500)	(8,500)	(8,500)
Net Expenditure	118,957	115,280	113,390	117,640

EMERGENCY PLANNING

Purpose

The Council has a statutory duty in accordance with the Civil Contingencies Act 2000 to be in a position to respond to any major incident which could affect the residents of Test Valley.

Additional Information

In order to comply with its statutory duty the Council has entered into a Service Level Agreement with Hampshire County Council.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	82,688	650	34,990	750
Premises Costs	19,291	0	17,380	0
Transport Costs	5,335	0	2,450	0
Supplies & Services	88,152	27,200	238,020	28,400
Support Service Costs	243	230	260	280
Total Expenditure	195,709	28,080	293,100	29,430
Fees & Charges Income	(147,659)	0	(247,170)	0
Net Expenditure	48,050	28,080	45,930	29,430

COUNCILLORS

Purpose

There are 48 Councillors who are elected every four years to represent the community and to manage the business of the Authority.

Additional Information

This budget represents the direct costs and overheads incurred by the Council in enabling the Councillors to carry out their public duties.

The main costs incurred are the allowances claimed by Councillors and the officer time spent supporting them in their roles.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employees Costs	10,165	13,000	13,000	13,000
Premises Costs	0	60	0	0
Transport Costs	12,008	17,500	12,000	17,500
Supplies & Services	416,006	426,470	418,840	429,380
Support Service Costs	279,065	266,780	265,370	261,430
Total Expenditure	717,244	723,810	709,210	721,310

COUNCILLOR MEETINGS

Purpose

The business of the Council is conducted through a regular cycle of Council and Committee Meetings held in Andover and Romsey.

Additional Information

This budget includes the cost of running these meetings, supporting Panels and any other informal meetings of Councillors. These costs mainly consist of officer time in the set up, preparation and attendance at meetings, and for refreshments provided.

There are six Committee cycles each year. It is estimated that each cycle will cost £65,223 in 2015/16.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Premises Costs	20	0	0	0
Transport Costs	0	100	0	0
Supplies & Services	33,044	36,200	30,760	33,000
Support Service Costs	403,768	391,850	350,790	355,650
Capital Financing Costs	673	0	2,690	2,690
Total Expenditure	437,505	428,150	384,240	391,340

MAYORAL OFFICE

Purpose

As a Borough Council, Test Valley has a Mayor who, as the First Citizen of the Borough, has a number of responsibilities which include presiding over meetings of the Council and attending Civic and ceremonial functions as the Council's representative.

Additional Information

This budget includes the expenses directly attributable to the Mayor and Deputy Mayor in carrying out their respective duties.

Costs included within this budget are the Mayor's and Deputy Mayor's allowances, their travelling expenses and the cost of providing Civic gifts for presentation at Civic functions.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	2,134	3,000	3,000	3,000
Transport Costs	14,773	17,000	8,000	17,000
Supplies & Services	29,595	31,680	35,750	31,380
Support Service Costs	57,113	53,940	52,610	54,080
Total Expenditure	103,615	105,620	99,360	105,460

CIVIC CEREMONIES

Purpose

There are a number of annual Civic Ceremonies which are organised by the Council.

Additional Information

These ceremonies include the Mayor Making, Civic Day and Evening, Remembrance Sunday and St George's Day.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Supplies & Services	6,380	6,000	14,840	6,000
Support Service Costs	505	500	530	540
Total Expenditure	6,885	6,500	15,370	6,540

SUBSCRIPTIONS

Purpose

The Council is a member of many Local Government organisations. Membership of these groups ensures the Council is represented at all levels where there is a local interest.

Additional Information

The budget provided includes subscriptions to bodies such as the Local Government Association, South East Employers (Provincial Council), South East England Councils and the Hampshire & Isle of Wight Association of Local Authorities.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Supplies & Services	26,145	26,100	30,160	28,760
Support Service Costs	44	40	40	0
Total Expenditure	26,189	26,140	30,200	28,760

REPRESENTING LOCAL INTERESTS

Purpose

A key role of the Council is to represent the interests of the whole community by representing the Borough's views in meetings with, for example, other public bodies on significant issues which impact on the residents of the Borough.

Additional Information

All of the costs represent recharges of staff time.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Support Service Costs	10,746	10,580	5,920	5,990
Total Expenditure	10,746	10,580	5,920	5,990

OTHER DEMOCRATIC ACTIVITIES

Purpose

This budget encompasses those Democratic activities which do not easily fit into any of the other budget categories of Democratic costs.

Additional Information

This budget covers a range of duties including the direct costs incurred on the Strategic Partnership and time recharges for carrying out the statutory Monitoring Officer duties and attending various Member / Officer working groups.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Premises Costs	68	520	250	520
Supplies & Services	1,338	2,240	750	2,240
Support Service Costs	124,074	119,240	116,140	117,660
Total Expenditure	125,480	122,000	117,140	120,420

ALLOCATED CENTRAL OVERHEADS

Purpose

The Council undertakes a number of activities which are accounted for centrally to achieve economies of scale and value for money, but for which individual services receive a benefit and an appropriate charge.

Additional Information

Included in Allocated Central Overheads (ACO's) are direct costs such as Hay Evaluation Panel fees, Data Protection and the running costs of the Council's accounting system. The majority of the charges to ACO's are staff time spent on activities which benefit the entire Council. These include activities such as the Health, Safety & Welfare Group, First Aid duties and I.T. Office Experts Group. All Services receive an apportionment of these costs which are distributed on a suitable basis.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	6,579	7,700	7,700	7,700
Supplies & Services	72,215	53,030	79,330	55,370
Support Service Costs	263,309	252,490	257,800	264,470
Capital Financing Costs	37,356	37,380	37,360	37,360
Total Expenditure	379,459	350,600	382,190	364,900
<u>Income</u>				
Fees & Charges Income	(70)	(30)	(30)	(30)
Recharge Income	(377,970)	(350,550)	(344,170)	(326,870)
Total Income	(378,040)	(350,580)	(344,200)	(326,900)
Net Expenditure	1,419	20	37,990	38,000

NON-DISTRIBUTABLE COSTS

Purpose

In contrast to Allocated Central Overheads, there are a number of costs which are accounted for centrally over which services have no control and receive no benefit, and therefore these costs are retained centrally and not re-allocated to services.

Additional Information

Costs deemed to be non-distributable to services include the cost of unused IT facilities, costs of other long term unused but unrealisable assets and residual pension fund costs of former employees.

Since April 2011 a fixed monthly charge has been made by the Pension Fund in respect of the fund's deficit. This amount has been offset throughout the budget book by a reduction in the employer's contribution made by the Council in respect of all staff in the pension scheme. Accounting convention requires that only costs associated with current pension liabilities are shown in the Council's accounts, therefore the actual amount paid is adjusted at the end of the year, so that the outturn figure is £nil.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	0	883,000	886,310	944,720
Supplies & Services	45,534	0	0	0
Support Service Costs	14,112	20,130	20,510	18,940
Total Expenditure	59,646	903,130	906,820	963,660

**ENVIRONMENTAL SERVICE
ESTIMATES
2015/16**

ENVIRONMENTAL SERVICE

Aim:

Our aim is to deliver a range of high quality, good value, environment enhancing and protecting services that meet the needs of our customers.

Summary:

Located at Portway Depot, Andover and Bourne House Depot, Romsey, the Environmental Service is an in-house team providing a range of direct front line services to the public.

All cost centres within the Environmental Service are part of the Council's Environmental Portfolio.

Principal Activities	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
Grounds Maintenance	1,172,365	1,166,430	1,187,660	1,142,680
Waste and Recycling Collection	2,188,146	2,052,170	2,106,230	2,169,360
Garden Waste Collection	49,678	80,670	54,380	64,280
Street Cleansing	1,133,614	1,174,470	1,171,040	1,198,310
Vehicle Workshop	60,244	64,510	42,360	53,990
Operational Overheads	0	0	0	0
Net Total Expenditure	4,604,047	4,538,250	4,561,670	4,628,620

SUBJECTIVE SUMMARY

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	3,510,515	3,443,620	3,523,130	3,613,590
Premises Costs	296,482	316,270	241,330	219,710
Transport Costs	1,270,341	1,701,750	1,646,820	1,725,110
Supplies & Services	967,213	898,610	987,820	882,930
Contract Costs	60,185	36,070	66,980	45,900
Support Service Costs	560,272	527,050	504,680	513,820
Capital Financing	519,791	601,370	603,480	642,380
Total Expenditure	7,184,799	7,524,740	7,574,240	7,643,440
<u>Income</u>				
Fees & Charges Income	(1,397,015)	(1,444,770)	(1,466,800)	(1,456,920)
Recharge Income	(1,183,737)	(1,541,720)	(1,545,770)	(1,557,900)
Total Income	(2,580,752)	(2,986,490)	(3,012,570)	(3,014,820)
Net Expenditure	4,604,047	4,538,250	4,561,670	4,628,620

GROUNDS MAINTENANCE

Purpose

The Grounds Maintenance team is responsible for the maintenance of public parks and open spaces, playground inspections, and cemeteries and burials.

Additional Information

The Grounds Maintenance Team uses a fleet of specialist equipment to carry out the grounds maintenance functions including mowing, preparation of sports pitches, shrub bed maintenance, planting and maintenance of floral displays, interments and the formal inspections of approximately 80 playgrounds.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	960,467	979,670	1,002,940	1,039,540
Premises Costs	121,257	130,820	75,570	70,140
Transport Costs	328,567	329,100	361,680	335,450
Supplies & Services	299,247	288,890	287,980	251,280
Contract Costs	15,383	16,500	25,500	16,830
Support Service Costs	88,408	82,830	79,950	81,610
Capital Financing	104,072	113,890	128,160	118,660
Total Expenditure	1,917,401	1,941,700	1,961,780	1,913,510
<u>Income</u>				
Fees & Charges Income	(336,806)	(392,950)	(376,310)	(375,500)
Recharge Income	(408,230)	(382,320)	(397,810)	(395,330)
Total Income	(745,036)	(775,270)	(774,120)	(770,830)
Net Expenditure	1,172,365	1,166,430	1,187,660	1,142,680

WASTE AND RECYCLING COLLECTION

Purpose

The Council has a statutory duty to make arrangements for the collection of household waste.

Additional Information

There are currently 50,000 properties in the borough and the Council operate eleven waste collection rounds collecting household waste and recycling materials, alternating each week. The Council also provides bulky waste and clinical waste collections, and maintains the network of over 80 local recycling centres.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	1,239,248	1,202,300	1,244,730	1,276,590
Premises Costs	69,584	77,870	72,740	67,230
Transport Costs	580,571	570,870	547,860	586,510
Supplies & Services	348,301	297,120	337,060	296,850
Contract Costs	22	0	3,200	0
Support Service Costs	234,176	220,650	210,730	214,020
Capital Financing	277,731	250,630	254,450	278,450
Total Expenditure	2,749,633	2,619,440	2,670,770	2,719,650
Fees & Charges Income	(558,242)	(566,960)	(561,200)	(550,250)
Recharge Income	(3,245)	(310)	(3,340)	(40)
Total Income	(561,487)	(567,270)	(564,540)	(550,290)
Net Expenditure	2,188,146	2,052,170	2,106,230	2,169,360

GARDEN WASTE COLLECTION

Purpose

The Garden Waste collection team collects garden waste from those households that subscribe to the Garden Waste Collection scheme.

Additional Information

In 2013/14 10,415 households subscribed to the Garden Waste Collection Service which resulted in more than 2,700 tonnes of garden waste being collected for composting.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	165,854	161,630	163,870	166,230
Premises Costs	6,694	7,450	7,060	6,490
Transport Costs	75,317	90,400	81,800	94,800
Supplies & Services	29,818	22,620	54,650	48,850
Support Service Costs	92,323	87,290	83,320	85,910
Capital Financing	0	35,500	35,000	42,000
Total Expenditure	370,006	404,890	425,700	444,280
Fees & Charges Income	(320,328)	(324,220)	(371,320)	(380,000)
Net Expenditure	49,678	80,670	54,380	64,280

STREET CLEANSING

Purpose

The street cleansing team is responsible for the maintenance of the street scene across the Borough. The team mechanically sweep the road channels and pavements and also litter pick, remove fly tips, empty litter and dog bins and clear graffiti.

Additional Information

The Environmental Enforcement team investigate a range of environmental crimes including abandoned vehicles and fly tips and we also issue fixed penalty notices for littering and dog fouling. The work is underpinned by education and awareness campaigns that are delivered across the borough.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	719,082	700,940	707,070	719,040
Premises Costs	22,291	15,760	20,480	15,480
Transport Costs	231,330	254,180	223,960	257,000
Supplies & Services	153,698	141,620	159,360	142,430
Contract Costs	44,780	19,570	38,280	29,070
Support Service Costs	74,290	69,700	66,930	67,790
Capital Financing	131,302	197,750	182,250	199,650
Total Expenditure	1,376,773	1,399,520	1,398,330	1,430,460
<u>Income</u>				
Fees & Charges Income	(148,875)	(129,780)	(125,930)	(125,870)
Recharge Income	(94,284)	(95,270)	(101,360)	(106,280)
Total Income	(243,159)	(225,050)	(227,290)	(232,150)
Net Expenditure	1,133,614	1,174,470	1,171,040	1,198,310

VEHICLE WORKSHOP

Purpose

The Transport team is responsible for the Council's vehicle fleet and procurement of vehicles, plant and equipment.

Additional Information

The team maintains approximately 90 Council vehicles and a range of mechanical plant valued at over £5 million. The vehicles maintained vary from refuse collection vehicles to mowers and provide a necessary support function to all the Council teams that run vehicles and plant.

The team also provides Hackney Carriage and Private Hire roadworthiness inspections on behalf of the Council and operates a successful MOT testing centre.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	252,644	238,390	234,970	245,660
Premises Costs	76,586	84,020	65,280	60,020
Transport Costs	20,702	22,930	24,050	29,070
Supplies & Services	72,485	84,840	87,210	83,340
Support Service Costs	42,201	39,510	38,360	39,650
Capital Financing	603	3,600	3,620	3,620
Total Expenditure	465,221	473,290	453,490	461,360
<u>Income</u>				
Fees & Charges Income	(32,559)	(26,740)	(29,060)	(25,300)
Recharge Income	(372,418)	(382,040)	(382,070)	(382,070)
Total Income	(404,977)	(408,780)	(411,130)	(407,370)
Net Expenditure	60,244	64,510	42,360	53,990

VEHICLE WORKSHOP (FUEL)

Purpose

The vehicle workshop is responsible for the Council's diesel and red diesel fuel systems.

Additional Information

The vehicle workshop fuel system issues fuel to the Council vehicles. These issues are recharged to the service units.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Transport Costs	23,273	422,740	397,000	410,350
Supplies & Services	3,445	4,410	2,640	2,640
Total Expenditure	26,718	427,150	399,640	412,990
<u>Income</u>				
Fees & Charges Income	0	(4,120)	(2,980)	0
Recharge Income	(26,718)	(423,030)	(396,660)	(412,990)
Total Income	(26,718)	(427,150)	(399,640)	(412,990)
Net Income	0	0	0	0

OPERATIONAL OVERHEADS

Purpose

This represents the cost of the operational overheads of the Environmental Service. The corporate team provides support and ensures the service fulfils its aims.

Additional Information

The team provides assistance where necessary, monitors the service's complaints and compliments, ensures the service's projects are kept to the agreed deadlines and maintains its suite of performance indicators. The dedicated Health, Safety and Welfare Officer ensures all our teams remain safe at work through regular training and inspections. The net cost of the Operational Overheads is re-allocated across the other service units.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	173,220	160,690	169,550	166,530
Premises Costs	70	350	200	350
Transport Costs	10,581	11,530	10,470	11,930
Supplies & Services	60,219	59,110	58,920	57,540
Support Service Costs	28,874	27,070	25,390	24,840
Capital Financing	6,083	0	0	0
Total Expenditure	279,047	258,750	264,530	261,190
<u>Income</u>				
Fees & Charges Income	(205)	0	0	0
Recharge Income	(278,842)	(258,750)	(264,530)	(261,190)
Total Income	(279,047)	(258,750)	(264,530)	(261,190)
Net Expenditure	0	0	0	0

**ESTATES & ECONOMIC DEVELOPMENT
SERVICE
ESTIMATES
2015/16**

ESTATES & ECONOMIC DEVELOPMENT SERVICE

Aim:

To offer Estate and Economic Development solutions to meet the needs of Test Valley Borough Council, its citizens and businesses.

Summary:

The Estates and Economic Development Service is responsible for managing commercial properties owned by the Council and a range of economic development activity which contributes towards 'Developing a Competitive Local Economy', which is one of the Council's corporate priorities ('Doing things Differently' 2011 to 2015). Premises Management and Property Maintenance are also functions of the Council delivered by the service.

The Service is managed by the Head of Estates, assisted by three managers. These are a Senior Valuer who deals with asset management through commercial and industrial lettings; a Property Services Manager who is responsible for reactive, planned and cyclic maintenance encapsulated in the Council's Asset Management Plan and an Economic Development Officer who deals with the Council's economic activities (including economic regeneration, development and partnership working, tourism promotion etc.)

ESTATES & ECONOMIC DEVELOPMENT SERVICE

SUMMARY ESTIMATES

Principal Activities	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
Estates Support Unit	679,503	642,720	507,170	457,650
Property Portfolio				
Andover Market	(47,825)	(46,780)	(40,000)	(39,340)
Business Park Development	(4,466,703)	(4,936,390)	(4,769,730)	(4,979,630)
Union Street	(85,589)	(62,160)	(87,950)	(86,730)
Chantry Centre	(741,221)	(817,560)	(630,970)	(460,560)
Corporate Properties	(237,972)	(254,910)	(62,060)	(122,250)
Total - Property Portfolio	(5,579,310)	(6,117,800)	(5,590,710)	(5,688,510)
Economic Development & Promotion	114,266	156,920	261,300	88,020
Promotion of Tourism	114,109	96,280	100,580	96,860
Total Economic Development and Promotion	228,375	253,200	361,880	184,880
Town Centre Management	33,048	39,700	55,190	51,050
Premises Management				
Public Halls	447,623	286,440	320,140	294,390
Leisure Facilities	0	0	45,000	41,440
Andover Bus Station	0	0	21,040	24,020
Public Conveniences	159,553	172,560	208,950	203,630
Office Accommodation	56,145	27,870	76,360	40,440
Depot Costs	0	0	(100)	350
Maintenance Works	126,058	112,100	191,780	197,870
Reactive / Planned Maintenance	0	373,550	262,960	402,730
Building Cleaning	23,452	20,600	55,270	54,500
Total - Premises Management	812,831	993,120	1,181,400	1,259,370
Net Total Income	(3,825,553)	(4,189,060)	(3,485,070)	(3,735,560)

SUBJECTIVE SUMMARY

The net income has reduced by £453,500 from the 2014/15 original estimate to the 2015/16 original estimate. This is due primarily to the anticipated reduction in the Council's share of the rents of the Chantry Centre. Another factor is a significant increase in non-domestic rates for other commercial properties which are payable by the Council.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	1,106,824	1,067,100	1,072,460	1,090,680
Premises Costs	1,487,023	1,753,270	2,050,710	1,916,990
Transport Costs	44,556	42,270	40,070	42,930
Supplies & Services	639,310	757,440	1,039,500	771,240
Contract Costs	554,654	556,600	551,570	536,600
Support Service Costs	742,670	717,770	871,560	878,780
Capital Charges	490,045	303,070	303,910	305,910
Total Expenditure	5,065,082	5,197,520	5,929,780	5,543,130
<u>Income</u>				
Fees & Charges Income	(6,681,199)	(7,107,350)	(6,951,210)	(6,956,260)
Recharge Income	(2,209,436)	(2,279,230)	(2,463,640)	(2,322,430)
Total Income	(8,890,635)	(9,386,580)	(9,414,850)	(9,278,690)
Net Income	(3,825,553)	(4,189,060)	(3,485,070)	(3,735,560)

ESTATES SUPPORT UNIT

Purpose

The Estates Support Unit manages the Council's commercial property portfolio as well as providing property and valuation advice to the Council and its respective Services. The unit also maintains the Council's corporate property records and the property asset register.

Additional Information

At 31 March 2014 the Service was responsible for land and property with a value of around £90M. Rental income generated by these assets is over £6.7M per annum. The management of the portfolio includes asset disposal, where necessary, to generate capital receipts for the Council.

The Estates Service Team also operates the Council room booking system, which allows members of the public to use The Rendezvous, Guildhall, Crosfield Hall and meeting rooms at Beech Hurst. Bookings for Andover High Street are also managed by the team.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	647,937	622,580	599,870	628,350
Transport Costs	10,111	11,420	10,490	11,450
Supplies & Services	65,906	58,670	132,300	59,230
Support Service Costs	139,851	134,230	127,340	120,670
Total Expenditure	863,805	826,900	870,000	819,700
<u>Income</u>				
Fees & Charges Income	(122)	0	(780)	0
Recharge Income	(184,180)	(184,180)	(362,050)	(362,050)
Total Income	(184,302)	(184,180)	(362,830)	(362,050)
Net Expenditure	679,503	642,720	507,170	457,650

ANDOVER MARKET

Purpose

Andover Charter Market encourages the promotion of local economic sustainability, together with the provision of market stalls that complement the existing High Street retail facilities. It provides excellent quality and value with opportunity for entrepreneurial spirit, and is a significant factor in increasing town centre footfall.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Premises Costs	9,075	9,880	9,560	9,900
Support Service Costs	3,340	3,340	10,760	10,760
Total Expenditure	12,415	13,220	20,320	20,660
Fees & Charges Income	(60,240)	(60,000)	(60,320)	(60,000)
Net Income	(47,825)	(46,780)	(40,000)	(39,340)

BUSINESS PARK DEVELOPMENT

Purpose

The Council owns the freehold of Andover's major commercial areas; Walworth and East and West Portway Business Parks. This area of the service deals with the letting and management of these sites.

Additional Information

The three commercial areas in Andover cover approximately 400 acres and are home to about 400 businesses employing some 5,000 people. One of the Council's key aims is to develop a vision for Andover's business parks. Work on the rejuvenation of Walworth Business Park with Kier is currently underway, as part of a 15 year partnership.

Walworth Enterprise Centre, now under the management of Kier, consists of 38 small business units. Lettings are operated on an 'easy in / easy out' all inclusive basis and are thus ideally suited for new, small businesses who do not wish to be tied to long term lease arrangements.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	12,174	0	0	0
Premises Costs	214,668	165,870	263,800	196,550
Supplies & Services	156,863	175,830	195,700	196,080
Support Service Costs	101,402	97,560	110,380	112,800
Total Expenditure	485,107	439,260	569,880	505,430
Fees & Charges Income	(4,951,810)	(5,375,650)	(5,339,610)	(5,485,060)
Net Income	(4,466,703)	(4,936,390)	(4,769,730)	(4,979,630)

UNION STREET

Purpose

Union Street was originally constructed to provide replacement shops for those displaced from the town centre in the 1960's.

Additional Information

Union Street is also home to a community facility, The Rendezvous.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Premises Costs	4,846	28,320	310	2,950
Support Service Costs	1,235	1,160	1,140	1,220
Total Expenditure	6,081	29,480	1,450	4,170
Fees & Charges Income	(91,670)	(91,640)	(89,400)	(90,900)
Net Income	(85,589)	(62,160)	(87,950)	(86,730)

CHANTRY CENTRE

Purpose

The Council owns the freehold to the Chantry Centre in Andover. This facility provides a range of shops under one roof and is directly linked to Andover Bus Station.

Additional Information

The Centre is managed by AXA on behalf of Friends Life Limited.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Premises Costs	7,204	7,200	1,220	1,440
Supplies and Services	135	0	0	0
Support Service Costs	9,583	9,240	17,810	18,000
Total Expenditure	16,922	16,440	19,030	19,440
Fees & Charges Income	(758,143)	(834,000)	(650,000)	(480,000)
Net Income	(741,221)	(817,560)	(630,970)	(460,560)

CORPORATE PROPERTIES

Purpose

In addition to the business parks, Union Street and Chantry Centre, the Council also owns its operational property; offices, depots, community facilities, leisure facilities, public conveniences and cemeteries. A miscellaneous investment portfolio of shops, offices, workshops and agricultural land is also held throughout the Borough.

Additional Information

The Service generates income in excess of £540,000 through lettings to third parties. Included in this figure is the Council's income share from the Odeon Cinema development.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Premises Costs	212,047	70,240	291,220	211,540
Supplies & Services	18,038	15,500	19,990	15,500
Support Service Costs	163,989	158,170	181,270	184,140
Capital Charges	32,132	32,130	7,780	7,780
Total Expenditure	426,206	276,040	500,260	418,960
Fees & Charges Income	(664,178)	(530,950)	(562,320)	(541,210)
Net Income	(237,972)	(254,910)	(62,060)	(122,250)

ECONOMIC DEVELOPMENT & PROMOTION

Purpose

Economic development and promotion is an important area of work across the Borough as reflected in the Corporate Plan. This area of the service covers various elements of the Council's economic activities, many of which involve partnerships with other organisations and agencies.

Additional Information

The diversity of activities includes:

Promoting economic activity through Romsey Town Centre Management, Farmers Markets, Business Incentive Grants, Meet the Buyer events and the Test Valley Business Awards.

Provision of accommodation for start-up businesses on flexible terms (e.g. Walworth Enterprise Centre and the Basepoint Andover Business and Innovation Centre).

Assisting business organisations, such as Enterprise Agency and working with rural businesses.

Promoting learning and skills training, particularly in Andover, by delivering the £500,000 Andover Skills Training Fund and working with partners including Andover College, University of Winchester and local schools e.g. supporting the Community Learning Partnership and Andover Junior Graduation.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Premises Costs	2,612	810	2,500	810
Transport Costs	1,500	1,630	1,500	1,630
Supplies & Services	112,091	173,900	305,760	165,400
Sub-contractor Costs	2,033	30,000	1,670	10,000
Support Service Costs	51,790	51,580	10,870	11,180
Total Expenditure	170,026	257,920	322,300	189,020
Fees & Charges Income	(55,760)	(101,000)	(61,000)	(101,000)
Net Expenditure	114,266	156,920	261,300	88,020

PROMOTION OF TOURISM

Purpose

The Council is committed to improving the visitor opportunities within the Borough and seeks ways of encouraging visitors from within and outside the Borough to make use of its attractive environment and facilities on offer. It is responsible for the Romsey Tourist Information Centre by funding Tourism South East to manage the facility.

Additional Information

Test Valley has a wide range of attractions for local residents and visitors to enjoy. The Council aims to advertise and promote the Borough as a tourist destination, producing promotional literature. Examples include the Test Valley Visitors Guide, Test Valley Churches, Sprat and Winkle Line and Get Out and Walk to promote the area's attractive countryside and extensive rights of way. The Council supports tourist accommodation through the local quality assessment scheme and the hospitality sector including the Hampshire Hospitality Awards.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Premises Costs	23,072	4,080	6,580	4,180
Transport Costs	1,585	1,280	1,280	1,280
Grants	69,983	69,000	69,000	69,830
Other Supplies & Services	14,956	16,660	18,450	16,140
Support Service Costs	5,431	5,260	5,270	5,430
Total Expenditure	115,027	96,280	100,580	96,860
Fees & Charges Income	(918)	0	0	0
Net Expenditure	114,109	96,280	100,580	96,860

TOWN CENTRE MANAGEMENT

Purpose

One of the Council's key priorities is to enhance the quality and vitality of Andover and Romsey town centres. It aims to do this by supporting new initiatives as well as supporting both of the Town Centre Managers to improve the range and quality of the retail and catering on offer and by the creation and promotion of vibrant and modern market towns.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	12,175	0	0	0
Premises Costs	12,295	4,370	4,200	4,370
Transport Costs	530	0	0	0
Grants	3,466	31,770	46,970	25,680
Other Supplies & Services	8,824	920	920	920
Support Service Costs	9,418	9,060	19,680	20,080
Total Expenditure	46,708	46,120	71,770	51,050
<u>Income</u>				
Fees & Charges Income	(7,240)	0	(16,580)	0
Recharge Income	(6,420)	(6,420)	0	0
Total Income	(13,660)	(6,420)	(16,580)	0
Net Expenditure	33,048	39,700	55,190	51,050

PUBLIC HALLS

Purpose

The Council maintains a number of community centres as well as public halls across the Borough to provide facilities for the local community to hold meetings and events.

Additional Information

The main halls included are the Upper Guildhall and The Rendezvous in the north of the Borough and Crosfield Hall in the south, for which building management and booking services are carried out. The main conference rooms within the Beech Hurst office complex are also available for hire. Both the Guildhall and Crosfield Hall have had substantial renovation; Crosfield Hall gaining an extended and improved annexe.

Six new community buildings (three community centres and three sports pavilions) will be built by developers as Planning gains over the next few years. These will be integrated into the Council's property portfolio.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Premises Costs	115,961	115,570	120,450	106,010
Supplies & Services	7,351	8,840	23,450	10,790
Support Service Costs	124,828	124,570	124,500	124,770
Capital Charges	241,222	69,350	93,710	93,710
Total Expenditure	489,362	318,330	362,110	335,280
Fees & Charges Income	(41,739)	(31,890)	(41,970)	(40,890)
Net Expenditure	447,623	286,440	320,140	294,390

LEISURE FACILITIES

Purpose

The Estates Service is responsible for the utility bills for some of the Borough's Leisure facilities. These costs were previously included within the Environmental Services expenditure.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Premises Costs	0	0	45,000	41,440
Total Expenditure	0	0	45,000	41,440

ANDOVER BUS STATION

Purpose

To operate the Bus Station financed primarily by Hampshire County Council. This cost is partly covered by rent income from the facility, particularly from Stagecoach.

Additional Information

The Premises cost includes the non-domestic rates charge that is subject to revision.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Premises Costs	0	0	47,290	64,700
Supplies & Services	0	0	700	500
Total Expenditure	0	0	47,990	65,200
Fees & Charges Income	0	0	(26,950)	(41,180)
Net Expenditure	0	0	21,040	24,020

PUBLIC CONVENIENCES

Purpose

The Council provides five public conveniences across the Borough, all of which are free to use and have baby changing rooms and facilities for disabled people.

Additional Information

The service is responsible for the cleaning and maintenance of these facilities.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	52,908	48,120	53,180	51,420
Premises Costs	123,313	139,760	147,560	141,690
Transport Costs	7,579	7,550	7,250	7,290
Supplies & Services	11,212	14,200	14,240	14,240
Support Service Costs	8,438	7,920	37,000	37,510
Capital Charges	13,398	13,400	13,400	13,400
Total Expenditure	216,848	230,950	272,630	265,550
Recharge Income	(57,295)	(58,390)	(63,680)	(61,920)
Net Expenditure	159,553	172,560	208,950	203,630

OFFICE ACCOMMODATION

Purpose

This Service is responsible for the day to day provision, running and maintenance of the Council's main office accommodation for staff at Beech Hurst, Andover and the Former Magistrates Court, Romsey.

The Service is also responsible for the Council's depot accommodation at Macadam Way, Portway Business Park, Andover and Bourne House, Romsey, along with the hot desk facility at Bourne House.

Additional Information

The amounts shown in the capital charges represent depreciation of the Council's office buildings. Duttons Road was sold in December 2014.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
Duttons Road, Romsey				
<u>Expenditure</u>				
Premises Costs	48,812	11,140	46,250	0
Supplies & Services	1,119	1,060	240	0
Capital Charges	15,555	0	0	0
Total Expenditure	65,486	12,200	46,490	0
Fees & Charges Income	(1,500)	0	0	0
Net Expenditure	63,986	12,200	46,490	0
Beech Hurst, Andover				
<u>Expenditure</u>				
Premises Costs	503,246	497,080	531,760	476,880
Supplies & Services	14,299	18,190	28,070	23,320
Contract Costs	23,825	25,000	25,000	25,000
Support Service Costs	12,742	11,940	12,090	13,000
Capital Charges	113,864	112,330	114,210	114,210
Total Expenditure	667,976	664,540	711,130	652,410
Fees & Charges Income	(44,299)	(56,220)	(79,500)	(92,030)
Net Expenditure	623,677	608,320	631,630	560,380
Former Magistrates Court, Romsey				
<u>Expenditure</u>				
Premises Costs	11,180	73,170	72,310	74,980
Supplies & Services	4,273	3,940	6,120	2,710
Sub-contractor Costs	532	0	0	0
Capital Charges	7,789	9,790	7,820	9,820
Total Expenditure	23,774	86,900	86,250	87,510
Fees & Charges Income	(3,333)	(26,000)	(21,330)	(23,990)
Net Expenditure	20,441	60,900	64,920	63,520

OFFICE ACCOMMODATION (Cont.)

Purpose

The Premises Management budget includes all salaries and office costs incurred in carrying out the Council's premises management function.

Additional Information

The staff costs of the directly controlled public halls are included within the Employee Costs heading below and recharged to the Public Halls cost centres as Support Services costs. Only costs of employees working entirely on this function are charged here. Other office based staff are charged to the Estates Support Unit.

The net expenditure shown on the previous page is reallocated to services based on the floor area occupied at Beech Hurst (shown as Recharge Income under General Office Accommodation below).

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
Premises Management				
<u>Expenditure</u>				
Employee Costs	97,699	111,710	112,160	116,790
Transport Costs	258	1,000	500	1,000
Supplies & Services	6,169	7,030	7,480	7,040
Support Service Costs	32,465	30,490	24,920	25,730
Total Expenditure	136,591	150,230	145,060	150,560
Recharge Income	(155,260)	(155,260)	(155,260)	(155,260)
Net Expenditure / (Income)	(18,669)	(5,030)	(10,200)	(4,700)
General Office Accommodation				
Recharge Income	(633,290)	(648,520)	(656,480)	(578,760)
Net Expenditure	56,145	27,870	76,360	40,440

DEPOT COSTS

Purpose

The service is also responsible for the Council's depot accommodation at Macadam Way, Portway Business Park, Andover and Bourne House, Romsey.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Premises Costs	184,890	234,710	184,540	164,810
Supplies & Services	340	1,050	800	800
Support Service Costs	6,288	5,900	5,800	6,250
Capital Charges	51,972	51,970	52,900	52,900
Total Expenditure	243,490	293,630	244,040	224,760
Recharge Income	(243,490)	(293,630)	(244,140)	(224,410)
Net Expenditure/(Income)	0	0	(100)	350

MAINTENANCE WORKS

Purpose

Planned repairs are based on a rolling programme of condition surveys, from which is derived a prioritised programme of repairs.

Additional Information

The Property Services team deal with reactive repairs and provide an out-of-hours service. The team manage responsive, cyclical and planned maintenance of the Council's properties. There are some 60 industrial, commercial and operational properties, including the main Council offices at Beech Hurst and the Former Magistrates Court, depots, leisure facilities, public toilets and indirectly and directly controlled public halls. All works necessary to maintain, repair and keep safe Council buildings are co-ordinated through the Property Services team.

The planned maintenance programme is determined by Property Services before the start of each financial year after consultation with other Council services, and is then incorporated into the Asset Management Plan. Amendments are made during the year, on the basis of actual costs of work and changing priorities.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
Expenditure				
Employee Costs	200,831	180,870	223,930	185,690
Premises Costs	13,609	17,520	13,070	12,010
Transport Costs	22,993	19,390	19,050	20,280
Supplies & Services	124,297	140,680	145,050	140,850
Sub-Contractor Costs	519,214	500,000	500,000	500,000
Support Service Costs	52,884	49,540	131,620	134,950
Capital Charges	14,113	14,100	14,090	14,090
Total Expenditure	947,941	922,100	1,046,810	1,007,870
Income				
Fees and Charges	(244)	0	(160)	0
Recharge Income	(821,639)	(810,000)	(854,870)	(810,000)
Total Income	(821,883)	(810,000)	(855,030)	(810,000)
Net Expenditure	126,058	112,100	191,780	197,870

REACTIVE / PLANNED MAINTENANCE

Purpose

A budget for all reactive and planned / cyclical maintenance works is determined before the start of each financial year.

Additional Information

All maintenance costs are charged to the relevant premises budget as they occur, so the outturn at the end of the year is £nil. Planned / cyclical costs are budgeted against the relevant premises budget.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Reactive Maintenance	0	373,550	262,960	402,730
Total Expenditure	0	373,550	262,960	402,730

BUILDING CLEANING

Purpose

Cleaning is provided by in-house staff, who are a part of the maintenance team. They feed back vital building condition information, whilst removing litter and controlling grime.

Additional Information

The team clean the offices at Beech Hurst, Portway Depot, the Lights in Andover and the Former Magistrates Court and Bourne House Depot in Romsey, as well as the public halls across the Borough.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	83,100	103,820	83,320	108,430
Premises Costs	193	0	130	0
Supplies & Services	19,988	20,200	24,260	22,210
Sub-Contractor Costs	9,050	1,600	24,900	1,600
Support Service Costs	18,986	17,810	51,110	52,290
Total Expenditure	131,317	143,430	183,720	184,530
<u>Income</u>				
Fees and Charges Income	(3)	0	(1,290)	0
Recharge Income	(107,862)	(122,830)	(127,160)	(130,030)
Total Income	(107,865)	(122,830)	(128,450)	(130,030)
Net Expenditure	23,452	20,600	55,270	54,500

**FINANCE SERVICE
ESTIMATES
2015/16**

FINANCE SERVICE

The Finance Service is managed by the Head of Finance, Accountancy Manager, Audit Partnership Manager and Financial Services Manager who has responsibility for the council's exchequer functions.

All cost centres within the Finance Service are part of the Council's Economic Portfolio.

Summary Estimates - by Activity

The Finance Service undertakes the core financial work of the Council. The costs of the Service are recovered through a recharging mechanism whereby other services are charged for work undertaken by the Service. The level of recharge is reviewed periodically, which helps to explain the variance in net income each year.

Finance is also responsible for ensuring the Council is adequately insured and for managing the Council's leased car fleet. In both cases, Finance bears the initial cost and fully recharges those amounts to other services across the Council.

Principal Activities	Actuals 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
Finance Service	1,623	5,740	(5,950)	(10,010)
Net Total Expenditure / (Income)	1,623	5,740	(5,950)	(10,010)

SUBJECTIVE SUMMARY

	Actuals 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	766,025	717,470	678,780	719,310
Transport Costs	6,750	7,470	5,540	6,500
Supplies & Services	44,992	42,440	46,100	73,950
Support Service Costs	163,110	155,360	148,650	140,180
Total Expenditure	980,877	922,740	879,070	939,940
<u>Income</u>				
Fees & Charges Income	(2,733)	(1,750)	(5,420)	(2,820)
Recharge Income	(976,521)	(915,250)	(879,600)	(947,130)
Total Income	(979,254)	(917,000)	(885,020)	(949,950)
Net Expenditure / (Income)	1,623	5,740	(5,950)	(10,010)

FINANCE SERVICE

Purpose

Section 151 of the Local Government Act 1972 requires the Council to appoint an officer to be responsible for the proper administration of its financial affairs. The Head of Finance is the appointed officer for this Authority and he is supported by a number of teams to assist him in carrying out this statutory role.

Additional Information

The activities of the Service are divided between three teams and cover areas including the provision of financial support and advice to Councillors and all other services within the Council, production of statutory final accounts, budget preparation, treasury management, VAT and internal audit. The Financial Services team, is responsible for debtor, creditor, insurance and car lease functions, car loans and procurement.

The Financial Services team currently processes approximately 4,000 debtor invoices and 16,000 creditor invoices per annum.

	Actuals 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	766,025	717,470	678,780	719,310
Transport Costs	6,750	7,470	5,540	6,500
Supplies & Services	44,992	42,440	46,100	73,950
Support Service Costs	163,110	155,360	148,650	140,180
Total Expenditure	980,877	922,740	879,070	939,940
<u>Income</u>				
Fees & Charges	(2,733)	(1,750)	(5,420)	(2,820)
Recharge Income	(976,521)	(915,250)	(879,600)	(947,130)
Total Income	(979,254)	(917,000)	(885,020)	(949,950)
Net Expenditure/(Income)	1,623	5,740	(5,950)	(10,010)

**HOUSING & ENVIRONMENTAL HEALTH
SERVICE ESTIMATES
2015/16**

HOUSING & ENVIRONMENTAL HEALTH SERVICE

Our aim is to safeguard the environmental health of the Borough, to assess local housing needs and secure the provision of affordable homes.

The Housing & Environmental Health Service incorporates the Council's strategic housing function and environmental health responsibilities.

The Housing teams are responsible for undertaking the Council's statutory housing responsibilities in relation to the housing strategy, private sector housing, disabled facilities grants, housing needs assessment, housing advice and homelessness. These teams are also responsible for administering the Joint Housing Register and our involvement in the sub-regional choice based lettings scheme called Hampshire Home Choice, and commissioning the provision of new affordable housing developed mainly by housing associations.

The Environmental Health Unit has two teams; Health Protection and Environmental Protection. Health Protection includes accidents, Health & Safety at work, corporate Health & Safety, registration of skin piercers, hairdressers, food hygiene standards, food poisoning & infectious diseases, smoke free areas, Sunday trading, licensing for dangerous wild animals, riding schools, pet shops, zoos and street trading.

Environmental Protection covers contaminated land, noise & other nuisances, air pollution control, pollution prevention & control permits, bonfires, drainage facilities on private land, out of hours service, private water supplies; plus licensing of catteries, kennels & dog breeding, dog fouling, stray dogs & responsible dog ownership.

Both teams are primary consultees for Planning and Licensing Act applications.

All cost centres within the Housing & Environmental Health Service are part of the Council's Housing & Environmental Health Portfolio.

HOUSING & ENVIRONMENTAL HEALTH SERVICE

Summary Estimates - by Activity

The net cost of the functions to be undertaken by the Service is estimated at £2.57M in 2015/16. The main reason for the decrease in net service expenditure from the 2014/15 original figure of £2.669M to £2.567M in the 2015/16 original estimate is a decrease in recharges together with a reduction in the provision for bad debt within the housing service.

The net cost of the Business Support Unit is apportioned across the service according to criteria agreed by the Head of Service.

Principal Activities	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
Housing Activities				
General Management	82	0	0	0
Housing Options	769,238	793,690	751,560	704,080
Hampshire Home Choice	8,800	3,650	4,300	4,890
Housing Development	125,270	410,990	411,700	395,640
Business Support	(82)	0	0	0
Total - Housing Activities	903,308	1,208,330	1,167,560	1,104,610
Health Activities				
Pest Control	108,932	90,900	107,050	89,730
Out of Hours Service	2,156	0	0	0
Environmental Protection	324,160	242,900	256,360	247,030
Housing Standards	687,071	693,460	696,240	684,700
Animal Welfare	108,651	97,130	96,140	96,990
Health Protection	384,363	336,700	345,460	343,660
Total - Health Activities	1,615,333	1,461,090	1,501,250	1,462,110
Net Total Expenditure	2,518,641	2,669,420	2,668,810	2,566,720

SUBJECTIVE SUMMARY

The total expenditure estimate shows significant variations across the budgets shown, due in the main to changes in Capital Financing costs and Support Service costs.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	1,731,991	1,535,100	1,611,370	1,514,230
Premises Costs	5,212	10,740	7,800	9,750
Transport Costs	48,250	60,000	53,510	56,210
Supplies & Services	296,831	302,240	252,370	253,940
Transfer Payments	135,828	170,000	167,000	156,000
Support Service Costs	1,095,869	994,680	977,360	942,370
Capital Financing	891,691	1,205,180	1,215,030	1,215,030
Total Expenditure	4,205,672	4,277,940	4,284,440	4,147,530
<u>Income</u>				
Fees & Charges Income	(375,522)	(360,960)	(365,450)	(362,310)
Government Grant	(424,717)	(434,160)	(434,160)	(434,160)
Recharge Income	(886,792)	(813,400)	(816,020)	(784,340)
Total Income	(1,687,031)	(1,608,520)	(1,615,630)	(1,580,810)
Net Total Expenditure	2,518,641	2,669,420	2,668,810	2,566,720

GENERAL MANAGEMENT

Purpose

This represents the cost of the strategic and operational management of the Housing and Environmental Health Service.

Additional Information

The budget for General Management includes the direct costs of the Head of Service and the recharged time costs of the other service managers.

The net cost of General Management is re-allocated across the other service activities in accordance with CIPFA's Best Value accounting guidance.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	89,423	80,540	84,160	82,830
Transport Costs	363	440	440	440
Supplies & Services	1,207	1,350	1,300	1,300
Support Service Costs	67,517	62,830	61,220	58,750
Total Expenditure	158,510	145,160	147,120	143,320
Recharge Income	(158,428)	(145,160)	(147,120)	(143,320)
Net Expenditure	82	0	0	0

HOUSING OPTIONS

Purpose

The Council has a statutory duty to assist those who are homeless or threatened with homelessness under the 1996 Housing Act / Homelessness Act 2002. Furthermore, the Council has a strategic role which includes the formulation of strategies to meet the needs that have been identified.

Additional Information

The Housing Options Team administers our involvement in the sub-regional choice based lettings scheme called Hampshire Home Choice, liaises with the Council's housing association partners and provides nominations when vacancies occur within the affordable housing stock. There are currently 2,268 applicants on the Housing Register including those tenants who need to move to more suitable housing. The Unit makes approximately 450 nominations per year to registered social landlords.

The team also provides a housing advice which is aimed at preventing homelessness. During 2013/14, the Council was required to secure accommodation for 37 homeless households. In addition, the team has helped to prevent homelessness in 466 cases during the same year. The figures for the current financial year up until the end of December are 33 and 277, respectively.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	415,244	381,360	413,840	370,500
Premises Costs	2,757	4,400	2,260	4,400
Transport Costs	11,373	11,430	8,880	7,390
Supplies & Services	88,240	93,400	46,440	46,740
Transfer Payments	135,828	170,000	167,000	156,000
Support Service Costs	310,274	285,360	271,010	267,070
Capital Financing	49,599	50,040	59,930	59,930
Total Expenditure	1,013,315	995,990	969,360	912,030
<u>Income</u>				
Fees & Charges Income	(170,677)	(128,900)	(144,400)	(134,550)
Government Grant		0		
Recharge Income	(73,400)	(73,400)	(73,400)	(73,400)
Total Income	(244,077)	(202,300)	(217,800)	(207,950)
Net Expenditure	769,238	793,690	751,560	704,080

HAMPSHIRE HOME CHOICE

Purpose

Hampshire Home Choice is the choice based lettings partnership involving East Hampshire, Eastleigh, Havant, Test Valley and Winchester councils.

Additional Information

The scheme is overseen by the Hampshire Home Choice Manager employed by the Borough Council. Revenue funding is provided by the Registered Providers (RPs) and this income pays for the manager post and Abrisas IT system. A reserve fund accrued since the start of the Partnership is held by the Borough Council on behalf of the Partnership and is retained to cover any costs that may arise should the Partnership's requirements change or be dissolved.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	49,440	47,880	48,790	49,580
Transport Costs	1,043	1,010	660	700
Supplies & Services	37,659	42,150	41,710	41,600
Support Service Costs	4,568	3,210	3,130	3,010
Total Expenditure	92,710	94,250	94,290	94,890
Fees & Charges Income	(83,910)	(90,600)	(89,990)	(90,000)
Net Expenditure	8,800	3,650	4,300	4,890

HOUSING DEVELOPMENT

Purpose

The Housing Development team co-ordinates the Council's Housing Strategy to meet housing needs in the Borough. The Team enables affordable homes to be developed by Registered Providers and investigates other initiatives aimed at increasing the supply of affordable homes.

Additional Information

The Council plans to ensure more people in need are housed each year through a range of initiatives including the delivery of a specified number of new affordable homes each year; bringing empty properties back into use wherever possible and working in partnership with other Local Authorities and Housing Associations to develop new affordable rural housing. In 2013/14 our Registered provider partners developed 159 new affordable homes. By December 2014, the Council had exceeded its four year (2011-2014) target of 798 affordable homes.

The Council is a member of the Hampshire Alliance for Rural Affordable Housing (HARAH) which aims to increase the supply of new rural affordable homes. The partnership also researches new policies and initiatives aimed at addressing local rural housing needs.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	130,835	137,020	138,910	126,390
Transport Costs	1,647	1,450	1,200	1,200
Supplies & Services	8,572	9,950	9,880	9,940
Support Service Costs	59,828	43,420	42,600	39,010
Capital Financing	62,500	350,000	350,000	350,000
Total Expenditure	263,382	541,840	542,590	526,540
<u>Income</u>				
Fees & Charges Income	(7,262)	0	(40)	(50)
Recharge Income	(130,850)	(130,850)	(130,850)	(130,850)
Total Income	(138,112)	(130,850)	(130,890)	(130,900)
Net Expenditure	125,270	410,990	411,700	395,640

BUSINESS SUPPORT

Purpose

The administrative support costs of the Housing teams are centralised and managed by the Senior Business Support Officer. The staff team of six officers has recently been reduced to four.

Additional Information

All of the day-to-day office costs for the different teams within the service are contained within this budget heading, including staff training requirements and service printing and stationery needs.

The team provides a mixture of general and specific support, some of which includes; housing grant administration, food premises registration, low risk food inspections, hygiene certificates, street trading consent administration, IT support and service database management.

The salary costs of administrative staff are charged directly to this cost centre and total costs are apportioned to all other cost centres within the service at the end of the year.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	188,201	130,390	138,970	113,010
Transport Costs	408	400	610	400
Supplies & Services	42,188	46,030	42,680	44,520
Support Service Costs	177,655	171,590	166,810	163,260
Total Expenditure	408,452	348,410	349,070	321,190
Recharge Income	(408,534)	(348,410)	(349,070)	(321,190)
Net Income	(82)	0	0	0

PEST CONTROL

Purpose

The Council has a number of statutory duties in relation to pest control within its area and also provides a range of discretionary pest control services to householders and businesses.

Additional Information

The staff team comprises two full time pest control officers and an external contractor is used during periods of high demand. In this way the cost of providing the service has been minimised whilst still offering the same level of service to the public.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	71,387	64,470	69,820	66,240
Premises Costs	2,455	6,340	5,540	5,350
Transport Costs	10,034	12,640	11,340	13,230
Supplies & Services	11,846	21,930	20,660	20,920
Support Service Costs	57,825	49,900	52,410	48,410
Capital Financing	3,077	3,120	3,080	3,080
Total Expenditure	156,624	158,400	162,850	157,230
Fees & Charges Income	(47,692)	(67,500)	(55,800)	(67,500)
Net Expenditure	108,932	90,900	107,050	89,730

OUT OF HOURS SERVICE

Purpose

The Out Of Hours Service is a discretionary service which was set up to provide a timely response, outside of normal office hours, to certain types of problems which may require urgent action.

These problems may include: -

Any situation where there may be an immediate risk to health or the environment or serious nuisance problems where an immediate response is warranted.

Serious contravention of environmental health law where an immediate response is warranted.

Homelessness emergencies.

Additional Information

The service operates using a standby rota which is manned at all times by duty environmental health and homelessness officers. With effect from 2014/15 the costs of standby arrangements have been built into the individual team budgets.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Supplies & Services	1,473	0	0	0
Support Service Costs	683	0	0	0
Total Expenditure	2,156	0	0	0

ENVIRONMENTAL PROTECTION

Purpose

The Council has a statutory obligation to deal with enforcement, authorisations, licences and information on air, land, noise and radiation pollutants.

Additional Information

A key area of work for the team is to minimise the effects of all types of pollution.

The team is also responsible for the control of other nuisances including drainage, and the implementation of the Council's Contaminated Land Strategy.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	249,140	207,500	214,480	210,260
Transport Costs	3,753	7,080	7,220	7,080
Supplies & Services	24,537	12,320	17,140	17,180
Support Service Costs	114,828	91,380	92,930	87,890
Total Expenditure	392,258	318,280	331,770	322,410
<u>Income</u>				
Fees & Charges Income	(26,118)	(33,400)	(33,430)	(33,400)
Recharge Income	(41,980)	(41,980)	(41,980)	(41,980)
Total Income	(68,098)	(75,380)	(75,410)	(75,380)
Net Expenditure	324,160	242,900	256,360	247,030

HOUSING STANDARDS

Purpose

The Council has a number of powers and duties in relation to unsatisfactory housing in the private sector.

Additional Information

The remit of the team includes the licence enforcement of caravan sites, administration of disabled facilities and housing renewal grants and loans, and the provision of advice and information on private sector housing and energy efficiency in domestic properties. The team is involved in developing and supporting a range of initiatives to keep older, disabled and vulnerable people healthy and safe in their homes, and provides energy efficiency advice to householders.

Capital Financing costs represent the element of private sector grant payments that are not financed by the Government's Disabled Facilities Grant. As this expenditure does not increase the value of the Council's assets, the accounting convention is that these costs are shown as part of the cost of the Service.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	172,657	145,620	152,120	143,590
Transport Costs	5,647	8,730	6,120	8,770
Supplies & Services	25,988	33,490	32,630	33,270
Support Service Costs	134,068	141,280	141,260	134,880
Capital Financing	774,489	800,000	800,000	800,000
Total Expenditure	1,112,849	1,129,120	1,132,130	1,120,510
<u>Income</u>				
Fees & Charges Income	(1,061)	(1,500)	(1,730)	(1,650)
Government Grant	(424,717)	(434,160)	(434,160)	(434,160)
Total Income	(425,778)	(435,660)	(435,890)	(435,810)
Net Expenditure	687,071	693,460	696,240	684,700

ANIMAL WELFARE

Purpose

The Council has a range of statutory duties in relation to the welfare of animals.

Additional Information

The team is responsible for animal welfare throughout the Borough which includes advice, education and enforcement and the inspection and licensing of animal establishments. More specifically, where dogs are concerned, advice is given on responsible dog ownership, the seizure of stray dogs and responding to complaints and enquiries regarding nuisances caused by dogs.

The Council has reception arrangements with a private contractor in respect of stray dogs identified out of hours.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	35,728	32,190	33,690	33,120
Transport Costs	7,883	8,550	8,770	8,730
Supplies & Services	30,204	24,220	25,530	24,030
Support Service Costs	48,650	43,590	43,470	42,530
Capital Financing	2,026	2,020	2,020	2,020
Total Expenditure	124,491	110,570	113,480	110,430
<u>Income</u>				
Fees & Charges Income	(9,060)	(6,660)	(10,560)	(6,660)
Recharge Income	(6,780)	(6,780)	(6,780)	(6,780)
Total Income	(15,840)	(13,440)	(17,340)	(13,440)
Net Expenditure	108,651	97,130	96,140	96,990

HEALTH PROTECTION

Purpose

The Health Protection Team is responsible for the enforcement of the legislative controls for food hygiene, food sampling, infectious diseases, health and safety, consent street trading and hairdressing / skin piercing registration. It also oversees the Council's compliance with its duty holder responsibilities under the Health & Safety at Work etc. Act 1974.

Additional Information

Enforcement, education and risk based interventions are used to improve standards within the premises (in excess of 2,000) for which the team is responsible. The Food Standards Agency and the Health & Safety Executive play a part in directing the work of the team.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	329,936	308,130	316,590	318,710
Transport Costs	6,099	8,270	8,270	8,270
Supplies & Services	24,917	17,400	14,400	14,440
Support Service Costs	119,973	102,120	102,520	97,560
Total Expenditure	480,925	435,920	441,780	438,980
<u>Income</u>				
Fees & Charges Income	(29,742)	(32,400)	(29,500)	(28,500)
Recharge Income	(66,820)	(66,820)	(66,820)	(66,820)
Total Income	(96,562)	(99,220)	(96,320)	(95,320)
Net Expenditure	384,363	336,700	345,460	343,660

**I.T. SERVICE
ESTIMATES
2015/16**

I.T. SERVICE

To provide a secure and sustainable IT Service which has the vision and capability to support and drive Test Valley Borough Council's activities and ambitions.

The IT Service is integral to supporting all Services across the Council. As well as maintaining existing systems, the service is instrumental in the selection, procurement and implementation of processes for all new information based systems.

Since 2011 the cost centre hierarchy within the IT Service has reflected different functional areas of the department, enabling a clearer view as to the cost of that particular function. This ensures that the impact of the shared service with Winchester City Council can be monitored transparently. Thus the management function and centralised expenses are shown separately from the other operational delivery functions shown below.

From 2012 onwards the IT Service initiated a project to rationalise and consolidate IT staff and IT assets with Winchester City Council as part of the shared IT service and enable significant savings to both organisations. In addition to the staff and assets, the systems and applications, including 3rd party supplier support, are being rationalised and consolidated to realise benefits from the economies of scale.

The IT strategy sets out plans to maximise capacity, performance and availability to drive further savings and efficiencies using smart technology; promoting better ways of working to support the business.

Winchester's Programme Office is not part of their IT function, therefore the sharing of Programme Office functions is not within scope of the shared IT Service.

Summary Estimates - by Activity

Principal Activities	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
Management Team	(938,937)	(908,270)	(749,590)	(710,000)
Service Desk	31	14,490	(890)	(6,600)
Operations	514,866	386,710	444,060	387,820
Corporate Services	425,363	301,880	317,400	320,350
Net Total Expenditure / (Income)	1,323	(205,190)	10,980	(8,430)

SUBJECTIVE SUMMARY

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	858,487	814,730	822,500	774,420
Premises Costs	945	120	120	120
Transport Costs	10,553	9,420	9,510	10,390
Supplies & Services	723,458	520,080	536,700	504,860
Support Service Costs	168,313	161,110	155,990	150,770
Capital Charges	161,709	137,880	141,900	103,900
Total Expenditure	1,923,465	1,643,340	1,666,720	1,544,460
<u>Income</u>				
Fees & Charges Income	(103,939)	(100,670)	(93,510)	(90,670)
Recharge Income	(1,818,203)	(1,747,860)	(1,562,230)	(1,462,220)
Total Income	(1,922,142)	(1,848,530)	(1,655,740)	(1,552,890)
Net Expenditure / (Income)	1,323	(205,190)	10,980	(8,430)

MANAGEMENT TEAM

Purpose

The IT Service management team sets the Council's information and technology strategy, undertakes reporting against targets and goals, and provides administration, procurement and financial planning for the IT operation.

Additional Information

As well as its responsibilities for managing the ongoing support and maintenance of the Council's IT systems, the team is also responsible for managing the IT Capital Programme.

The key challenge in the foreseeable future is to enhance the efficiency of the Council through appropriate deployment of information based systems. Further infrastructure savings and improvements will be attained through sharing IT services, resources and initiatives with Winchester City Council.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	310,170	287,520	294,910	256,910
Premises Costs	835	0	0	0
Transport Costs	5,660	5,530	6,530	6,500
Supplies & Services	22,281	31,450	27,260	29,500
Support Service Costs	118,407	113,890	111,260	107,880
Capital Charges	161,709	137,880	141,900	103,900
Total Expenditure	619,062	576,270	581,860	504,690
<u>Income</u>				
Fees & Charges Income	(39,872)	(40,270)	(41,260)	(40,270)
Recharge Income	(1,518,127)	(1,444,270)	(1,290,190)	(1,174,420)
Total Income	(1,557,999)	(1,484,540)	(1,331,450)	(1,214,690)
Net Income	(938,937)	(908,270)	(749,590)	(710,000)

SERVICE DESK

Purpose

The IT Service Desk provides a quality, ITIL-compliant helpdesk to its user base. Support is provided to all IT users and Councillors in Test Valley and Winchester.

Additional Information

The Service Desk acts as a first point of contact for users who have issues or requests for service. A state-of-the-art Service Desk system is used to log and manage calls to an agreed Service Level. The team liaises with all third party service and system providers to ensure these agreed service levels are achieved.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	157,878	138,680	128,320	133,110
Transport Costs	1,819	1,380	800	1,380
Supplies & Services	3,245	1,960	1,460	1,460
Support Service Costs	14,527	13,610	12,730	12,290
Total Expenditure	177,469	155,630	143,310	148,240
<u>Income</u>				
Fees & Charges Income	(62,164)	(59,000)	(44,000)	(49,000)
Recharge Income	(115,274)	(82,140)	(100,200)	(105,840)
Total Income	(177,438)	(141,140)	(144,200)	(154,840)
Net Expenditure / (Income)	31	14,490	(890)	(6,600)

INFRASTRUCTURE

Purpose

Operations expenditure provides the core support to all users of the IT systems, both data and voice services, used by Test Valley and Winchester. The Operations Team will implement and maintain all corporate IT infrastructure and procedures aligned with business and technical policies, working closely with the Business Support Team.

Additional Information

The Operations Team support all aspects of providing ICT services to both Councils including data processing, storage and voice systems, servers, networks and desktop clients. The Operations Team also manage and monitor all aspects of infrastructure performance. Support is provided for internet and intranet access, the infrastructure underpinning Transformational Government and service improvement initiatives. Leading industry standard technology located in the Councils' computer suites supplies business-critical systems to over 900 desktops at all business locations of Test Valley and Winchester.

Supplies and services expenditure covers the costs associated with maintaining and developing the IT hardware, network and communications infrastructure with links to all Council sites and external sources such as the Internet.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	203,406	183,590	195,190	186,280
Transport Costs	2,830	1,380	1,600	1,380
Supplies & Services	294,880	188,870	235,280	188,670
Support Service Costs	13,750	12,870	11,990	11,490
Total Expenditure	514,866	386,710	444,060	387,820

CORPORATE SERVICES

Purpose

Provides the core support to all users for the IT systems used by Test Valley and Winchester. The team delivers business applications development and support functions, including GIS services, web development and database administration and performance monitoring.

Additional Information

The Business Support Team deliver financial and account management functions to the shared service; including liaising with departments on their requirements and providing business analysis.

Corporate security and Public Services Network security standards and technical architecture are within the team's functional responsibility.

The team makes a significant contribution to the 'Change Control' process in conjunction with the Service Support Team, leading the Change Advisory Board.

All corporate software, licensing and systems are administered and managed. This includes Microsoft Office tools, Geographical Information System and document management systems, and the central telephone system.

The Programme Office provides Project Management and Information Management services in support of the Council's transformation strategy; website and intranet development; and business analysis for business process re-engineering. This function is not part of the shared IT service.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
Expenditure				
Employee Costs	187,033	204,940	204,080	198,120
Premises Costs	110	120	120	120
Transport Costs	244	1,130	580	1,130
Supplies & Services	403,052	297,800	272,700	285,230
Support Service Costs	21,629	20,740	20,010	19,110
Total Expenditure	612,068	524,730	497,490	503,710
Income				
Fees & Charges Income	(1,903)	(1,400)	(8,250)	(1,400)
Recharge Income	(184,802)	(221,450)	(171,840)	(181,960)
Total Income	(186,705)	(222,850)	(180,090)	(183,360)
Net Expenditure	425,363	301,880	317,400	320,350

**LEGAL & DEMOCRATIC SERVICE
ESTIMATES
2015/16**

LEGAL & DEMOCRATIC SERVICE

The Legal function is responsible for the provision of a wide range of legal services to the Council (both Councillors and Officers). In addition, the Head of Service is the Council's Monitoring Officer.

The Service is also responsible for dealing with requests for information under the Freedom of Information Act 2000 and Data Protection.

The Democratic function is responsible for a variety of duties and is managed by the Democratic Services Manager who has specific responsibility for Council, Cabinet, Committee and Councillor support and business continuity. The Licensing Manager also has responsibility for the management of the Local Land Charges team and emergency planning.

The Electoral Services Manager is responsible for all electoral service functions.

Principal Activities	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
Legal				
Legal Function	39,364	(1,010)	4,050	3,200
Land Charges	(105,802)	(105,510)	(128,290)	(120,700)
Total - Legal	(66,438)	(106,520)	(124,240)	(117,500)
Democratic				
Council Elections	247,555	243,160	247,040	410,740
Registration of Electors	124,182	121,500	139,080	156,210
Total - Democratic	371,737	364,660	386,120	566,950
Licensing				
Betting, Gaming & Lotteries	27,235	25,230	23,350	23,910
Alcohol & Entertainment Licensing	(34,669)	(12,670)	(16,570)	(20,490)
Scrap Metal Dealer Licences	(4,068)	1,640	2,110	2,020
Hackney Carriages & Private Hire Vehicles	(10,781)	3,540	3,150	3,600
Total - Licensing	(22,283)	17,740	12,040	9,040
Net Total Expenditure	283,016	275,880	273,920	458,490

SUBJECTIVE SUMMARY

The total expenditure estimate has increased by £307,850 from the revised 2014/15 estimate to the original 2015/16 estimate. This is primarily due to the original estimate 2015/16 including additional expenditure for the planned Elections in May 2015.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	908,272	852,310	872,610	888,090
Premises Costs	45,413	25,180	26,000	39,520
Transport Costs	15,637	17,250	16,170	19,380
Supplies & Services	368,318	349,340	408,050	688,530
Support Service Costs	476,540	454,900	436,900	432,060
Total Expenditure	1,814,180	1,698,980	1,759,730	2,067,580
<u>Income</u>				
Fees & Charges Income	(700,768)	(640,020)	(721,800)	(825,550)
Recharge Income	(830,396)	(783,080)	(764,010)	(783,540)
Total Income	(1,531,164)	(1,423,100)	(1,485,810)	(1,609,090)
Net Expenditure	283,016	275,880	273,920	458,490

LEGAL AND DEMOCRATIC FUNCTION

Purpose

The main responsibility of the Legal Function is to provide a wide range of legal advice and expertise to the Council.

Additional Information

Advice and expertise provided includes: -

- Legal advice, including advice in Council and the Committees of the Council
- Conduct of litigation in the courts and at tribunals and inquiries, including advocacy in the County Court, Magistrates Court and public inquiries
- Preparation of contracts and agreements
- Preparation of statutory orders and notices
- Conveyancing, including sales and purchases of land, industrial leases and related matters, licences, agreements, easements, wayleaves and similar matters.

The Head of Legal and Democratic has been given the statutory role of the Council's Monitoring Officer. The Monitoring Officer is responsible for ensuring that the Council complies with the law, that ethical standards are maintained throughout the Council and, where necessary, conducting or arranging for investigations into alleged breaches of the Councillor Code of Conduct at Borough and Parish level.

The Democratic Unit's main roles are to administer and support the Council, Cabinet, Committee and other Panel meetings providing support and guidance for Councillors and support the Mayoral Office.

In addition the Function is responsible for dealing with requests for information under the Freedom of Information Act 2000 and for Data Protection.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	638,514	586,860	599,370	609,410
Premises Costs	19,733	0	30	0
Transport Costs	6,955	7,200	6,910	7,250
Supplies & Services	58,668	47,470	56,880	48,420
Support Service Costs	167,382	161,100	156,940	147,220
Total Expenditure	891,252	802,630	820,130	812,300
<u>Income</u>				
Fees & Charges Income	(58,527)	(25,000)	(56,400)	(30,000)
Recharge Income	(793,361)	(778,640)	(759,680)	(779,100)
Total Income	(851,888)	(803,640)	(816,080)	(809,100)
Net Expenditure / (Income)	39,364	(1,010)	4,050	3,200

LAND CHARGES

Purpose

The Council has a statutory duty to maintain a register of certain charges against land within its boundaries. A Local Land Charges team is employed to maintain this register and to assist members of the public in carrying out searches of the register.

Additional Information

Each full search request requires obtaining and cleansing data from other teams in the Council including Building Control, Environmental Health and Development Control, and also from Hampshire County Council.

The level of search fee is set locally and reviewed annually. Search requests are completed on average between 5-6 working days.

The Localism Act 2011 introduced the Community Right to Bid. The legislation requires that the Council maintains a list of Assets of Community Value. The list is maintained by the Land Charges Supervisor.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	47,218	52,070	45,950	44,650
Transport Costs	412	200	0	200
Supplies & Services	63,181	55,060	57,200	53,940
Support Service Costs	41,299	40,540	34,860	35,910
Total Expenditure	152,110	147,870	138,010	134,700
Fees & Charges Income	(257,912)	(253,380)	(266,300)	(255,400)
Net Income	(105,802)	(105,510)	(128,290)	(120,700)

COUNCIL ELECTIONS

Purpose

The Council Elections team is responsible for carrying out the statutory function of the Authority to make arrangements for Parliamentary, European Parliamentary, County, Borough and Parish Council Elections, as well as any Referenda that occur.

Additional Information

Responsibilities include organising the printing of the ballot papers, distribution of postal votes, locating and staffing of polling stations, counting the ballot, declaring the result and preparing official returns.

A total of 90 polling stations are used together with approximately 230 polling and 170 count staff at a normal local government election. Parliamentary, Borough and Parish elections will take place on Thursday 7 May 2015, along with the count for the two Parliamentary constituencies, with the Borough and Parish counts on Friday 8 May 2015.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	113,214	109,990	117,350	140,840
Premises Costs	25,680	25,180	25,970	39,520
Transport Costs	5,729	6,250	5,930	8,350
Supplies & Services	169,128	159,500	188,280	470,580
Support Service Costs	114,300	108,400	104,400	105,360
Total Expenditure	428,051	409,320	441,930	764,650
<u>Income</u>				
Fees & Charges Income	(178,298)	(165,900)	(194,630)	(353,650)
Recharge Income	(2,198)	(260)	(260)	(260)
Total Income	(180,496)	(166,160)	(194,890)	(353,910)
Net Expenditure	247,555	243,160	247,040	410,740

REGISTRATION OF ELECTORS

Purpose

Maintaining the accuracy and completeness of the Register of Electors is a statutory function that the Council must conduct. A canvass must be carried out each year with forms, and reminders, sent to the occupiers of all dwellings between July and October each year. The Register is updated from the information contained within the forms.

Additional Information

Under the provisions of the Representation of the People Act 2000, 'rolling' registration entitles and enables electors to be added and deleted from the Register throughout the year (except during the months of September to November).

In June 2014, the new registration system of Individual Electoral Registration (IER) was introduced. This was a significant change to the way electors register, as they have a requirement to register individually rather than as a household. In order to be verified and confirmed on the register, potential electors have to provide National Insurance Numbers and dates of birth, along with other information to complete their registration. Electors are now able to register to vote online under the new system and can provide their details via email or over the telephone, as well as completing a hard copy registration form.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	4,530	4,620	18,820	4,820
Transport Costs	2,027	3,000	3,000	3,000
Supplies & Services	56,678	67,140	88,610	93,310
Support Service Costs	80,614	76,120	74,120	76,080
Total Expenditure	143,849	150,880	184,550	177,210
Fees & Charges Income	(19,667)	(29,380)	(45,470)	(21,000)
Net Expenditure	124,182	121,500	139,080	156,210

BETTING, GAMING AND LOTTERIES

Purpose

The Council is required to maintain a register of permits issued for small lottery registrations and gaming permits. The Council also receives statutory returns for small lotteries.

Additional Information

The Gambling Act 2005 has resulted in the Council becoming responsible for the licensing of all premises relating to betting, gaming and lotteries (except the National Lottery). When determining applications under the Act the Council must have regard to the three licensing objectives: preventing gambling from being a source of crime or disorder, being associated with crime or disorder, or being used to support crime; ensuring gambling is conducted in a fair and open way; and protecting children and other vulnerable persons from being harmed or exploited by gambling.

The fees for all licences and permits are set by the Council up to a maximum level which is determined by central government. Licences and permits for gambling premises, members' clubs, small lotteries and public houses with more than two gaming machines are subject to an annual fee. Currently, the Council licences twelve gambling premises and there are approximately 140 small lottery registrations. Public houses and similar alcohol licensed premises are automatically entitled to have two gaming machines and are required to merely notify the Council and pay a one-off fee of £50.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employees Costs	8,459	8,850	5,000	5,160
Supplies & Services	115	130	130	130
Support Service Costs	36,448	34,350	33,220	33,620
Total Expenditure	45,022	43,330	38,350	38,910
Fees & Charges Income	(17,787)	(18,100)	(15,000)	(15,000)
Net Expenditure	27,235	25,230	23,350	23,910

ALCOHOL & ENTERTAINMENT LICENSING

Purpose

The licensing of places used for the provision of regulated entertainment, sale of alcohol and provision of late night refreshment is a duty imposed on Borough Councils by the Licensing Act 2003.

Additional Information

In licensing such places the Council must ensure that the four licensing objectives are met. These are; the prevention of crime and disorder; public safety; the prevention of public nuisance; and the protection of children from harm.

Licence fees are set by central government and income relates to the annual fees premises are required to pay together with fees for applications for new licences and variations to existing licences.

The Council has a statutory responsibility for issuing a range of other licences and the Licensing Team deals with those relating to charitable street and house to house collections, scrap metal dealers, sex establishments and pavement cafes.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	64,952	59,780	57,440	52,580
Transport Costs	514	500	330	500
Supplies & Services	5,225	5,310	3,670	4,920
Support Service Costs	19,803	18,660	18,320	18,430
Total Expenditure	90,494	84,250	79,760	76,430
<u>Income</u>				
Fees & Charges Income	(96,668)	(93,500)	(93,000)	(93,500)
Recharge Income	(28,495)	(3,420)	(3,330)	(3,420)
Total Income	(125,163)	(96,920)	(96,330)	(96,920)
Net Income	(34,669)	(12,670)	(16,570)	(20,490)

SCRAP METAL DEALER LICENCES

Purpose

The Scrap Metal Dealers Act 2013 came into force on 1st October 2013 and replaced the existing registration schemes for scrap metal dealers and motor salvage operators. It introduced a revised regulatory regime for the scrap metal dealing and vehicle dismantling industries. The Act will also provide local authorities and police officers with suitable powers of entry and inspection. Local authorities will have to pass details of licences issued to the Environment Agency who will establish a national register of scrap metal dealers.

Additional Information

The new Act is a response to the national problem of metal theft. The key features of the Act include: a requirement for all individuals and businesses to complete an enhanced application process to obtain a scrap metal dealer licence; local authorities will have the power to turn down unsuitable applicants and revoke a licence; requiring all sellers of metal to provide personal identification at the point of sale, which is then recorded by the scrap metal dealer; extending the offence of buying metal with cash to itinerant metal collectors i.e. there will be no cash sales in any circumstances; new powers for the police and local authorities to enter and inspect sites; widening the definition of a scrap metal dealer to include motor salvage operators; and creating a new central public register, hosted by the Environment Agency, of all individuals and businesses licensed as scrap metal dealers.

Because central government has not amended the Functions Regulations the new Act is deemed to be an Executive function and so matters are dealt with by the Cabinet and not the Licensing Committee. This may change in the future. The Council is able to charge for a fee for the issuing of licences, albeit on a cost recovery basis only. There are two types of licence, site and collector. The higher fee for sites reflects the position that sites are likely to require more detailed inspections of records.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	651	2,400	2,430	2,400
Transport Costs	0	50	0	30
Supplies & Services	17	150	180	90
Total Expenditure	668	2,600	2,610	2,520
Fees & Charges Income	(4,736)	(960)	(500)	(500)
Net (Income) / Expenditure	(4,068)	1,640	2,110	2,020

HACKNEY CARRIAGES & PRIVATE HIRE VEHICLES

Purpose

The Council has statutory responsibility for the issue of licences for hackney carriages and private hire vehicles. This responsibility includes ensuring that drivers and operators / proprietors observe the relevant legal provisions and safeguard, as far as possible, the safety of the public.

Additional Information

All vehicles are inspected at least once a year (every six months for vehicles over six years old) and reports are received from the Disclosure and Barring Service and the Driver and Vehicle Licensing Agency before driver licences are issued.

It is estimated that approximately 240 vehicles will be licensed in the year along with over 300 drivers and 75 operators.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	30,734	27,740	26,250	28,230
Transport Costs	0	50	0	50
Supplies & Services	15,306	14,580	13,100	17,140
Support Service Costs	16,694	15,730	15,040	15,440
Total Expenditure	62,734	58,100	54,390	60,860
<u>Income</u>				
Fees & Charges Income	(67,173)	(53,800)	(50,500)	(56,500)
Recharge Income	(6,342)	(760)	(740)	(760)
Total Income	(73,515)	(54,560)	(51,240)	(57,260)
Net (Income) / Expenditure	(10,781)	3,540	3,150	3,600

**PLANNING & BUILDING SERVICE
ESTIMATES
2015/16**

PLANNING & BUILDING SERVICE

The Planning & Building Service is primarily engaged with the processing of planning and building regulation applications, enforcement of planning legislation and compliance with building regulations, building act and land drainage act.

Aims

To conserve and enhance the natural, man-made and historic environment of Test Valley and to ensure that new development is of a high quality of design and construction and contributes to improving housing and community facilities, economic prosperity, sustainable integrated transport and social wellbeing.

The key challenges for the coming year will be maintaining excellent performance in deciding planning and building regulation applications within government targets, and active promotion of the use of electronic facilities. Improving performance in dealing with pre-application work will also represent a significant challenge.

All activities within the service form part of the costs of the Planning & Transport Portfolio.

Principal Activities	Actual 2013/14	Original Estimate 2014/15	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
Development Control & Enforcement	1,036,912	1,135,640	999,520	1,020,630
Building Control	98,706	62,860	62,620	61,520
Net Total Expenditure	1,135,618	1,198,500	1,062,140	1,082,150

SUBJECTIVE SUMMARY

The net expenditure estimate has increased £20,010 from the revised 2014/15 estimate to the original 2015/16 estimate which is mainly due to additional income expected in 2014/15 for planning application fees offset against higher costs of additional work relating to these fees.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	1,715,046	1,570,140	1,700,160	1,721,940
Premises Costs	657	880	650	600
Transport Costs	44,270	44,070	43,470	44,340
Supplies & Services	262,742	199,010	316,640	215,560
Support Service Costs	951,998	927,940	903,040	896,450
Capital Charges	9,080	9,080	10,960	9,080
Total Expenditure	2,983,793	2,751,120	2,974,920	2,887,970
<u>Income</u>				
Fees & Charges Income	(1,706,755)	(1,411,200)	(1,832,560)	(1,725,600)
Recharge Income	(141,420)	(141,420)	(80,220)	(80,220)
Total Income	(1,848,175)	(1,552,620)	(1,912,780)	(1,805,820)
Net Total Expenditure	1,135,618	1,198,500	1,062,140	1,082,150

DEVELOPMENT CONTROL AND ENFORCEMENT

Purpose

The primary task of this team is the statutory processing of planning applications and defending associated appeals. Responsibilities also include the enforcement of planning control and checking compliance with planning conditions.

Additional Information

In addition the Service provides pre-application advice for applicants and agents.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	1,391,250	1,270,960	1,392,570	1,421,390
Premises Costs	657	880	650	600
Transport Costs	18,329	18,800	18,000	18,800
Other Supplies & Services	234,994	160,150	284,500	176,910
Support Service Costs	877,126	857,470	836,170	828,650
Total Expenditure	2,522,356	2,308,260	2,531,890	2,446,350
<u>Income</u>				
Fees & Charges Income	(1,344,024)	(1,031,200)	(1,452,150)	(1,345,500)
Recharge Income	(141,420)	(141,420)	(80,220)	(80,220)
Total Income	(1,485,444)	(1,172,620)	(1,532,370)	(1,425,720)
Net Expenditure	1,036,912	1,135,640	999,520	1,020,630

BUILDING CONTROL

Purpose

The Building Control Consultancy is responsible for ensuring that alterations and extensions to existing buildings, and the construction of new buildings comply with the statutory requirements of Building Regulations. The Consultancy is also responsible for dealing with dangerous structures reported to the Council, demolition of building and land drainage issues. These responsibilities are set out in the Building Act 1984 and the Land Drainage Act 1991.

Sewerage: Sewerage and Drainage

In accordance with Council policy, a reactive service is provided in respect of any cases of flooding being reported within the Borough.

The Building Control Consultancy investigates and helps to resolve any matter relating to the blockage or obstruction of land drainage ditches.

Additional Information

Charges relating to the Building Regulation element of the work are required to be set with an aim of a full cost recovery on a year on year basis ensuring that users of the service only pay for the service received.

In order to do this, surveyors allocate their time between fee and non-fee earning work. Fee earning work consists of the administration of the regulations and allied legislation and involves the examination of plans and the inspection of any building works subject to compliance. Non-fee earning work covers the other areas that Building Control is responsible for and includes dealing with dangerous structures, demolition works and land drainage issues.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	323,796	299,180	307,590	300,550
Transport Costs	25,941	25,270	25,470	25,540
Supplies & Services	27,748	38,860	32,140	38,650
Support Service Costs	74,872	70,470	66,870	67,800
Capital Charges	9,080	9,080	10,960	9,080
Total Expenditure	461,437	442,860	443,030	441,620
<u>Income</u>				
Fees & Charges Income	(362,731)	(380,000)	(380,410)	(380,100)
Total Income	(362,731)	(380,000)	(380,410)	(380,100)
Net Expenditure	98,706	62,860	62,620	61,520

**PLANNING POLICY & TRANSPORT
SERVICE ESTIMATES
2015/16**

PLANNING POLICY & TRANSPORT SERVICE

Aims:

To conserve, enhance and improve the environment of Test Valley and ensure that all new development is of a high quality. The Service contributes directly to improving housing and community facilities, economic prosperity, sustainable integrated transport and social well-being through the development of policies and promotion of projects.

Summary:

The Planning, Policy and Transport Service has two main areas of work.

The Planning Policy Team is primarily engaged on the statutory requirements of preparing the Council's planning policies under the Local Development Framework. It also provides advice and guidance on conservation matters, listed buildings, tree preservation orders, archaeology, landscape and climate change.

The Engineering and Transport Team is responsible for the management of the Council's off-street car parks, the management of on-street parking restrictions, providing advice on planning applications and delivery of transport schemes. It also undertakes the Council's responsibilities for street naming and numbering.

Summary Estimates - by Activity

Principal Activities	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
Planning Policy				
Planning Policy	959,454	833,800	821,000	798,660
Local Development Framework	119,994	238,020	209,930	193,770
Climate Change	0	0	14,420	0
Total - Planning Policy	1,079,448	1,071,820	1,045,350	992,430
Transportation				
Engineers	(27,839)	(33,780)	35,650	36,840
Highways	136,362	174,120	60,590	86,460
Parking	(1,142,447)	(1,114,790)	(1,217,380)	(1,145,630)
Community Transport	49,667	52,000	50,900	52,000
Total - Transportation	(984,257)	(922,450)	(1,070,240)	(970,330)
Net Total Expenditure / (Income)	95,191	149,370	(24,890)	22,100

SUBJECTIVE SUMMARY

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	1,515,169	1,354,170	1,405,110	1,387,820
Premises Costs	694,934	721,020	721,290	744,390
Transport Costs	41,845	43,990	40,370	36,190
Supplies & Services	509,338	672,400	646,500	628,280
Transfer Payments	49,667	52,000	50,900	52,000
Support Service Costs	684,974	664,630	618,740	615,930
Capital Financing	51,175	44,320	49,070	49,070
Total Expenditure	3,547,102	3,552,530	3,531,980	3,513,680
<u>Income</u>				
Fees & Charges Income	(2,922,931)	(2,874,180)	(3,027,890)	(2,962,600)
Recharge Income	(528,980)	(528,980)	(528,980)	(528,980)
Total Income	(3,451,911)	(3,403,160)	(3,556,870)	(3,491,580)
Net Total Expenditure / (Income)	95,191	149,370	(24,890)	22,100

PLANNING POLICY, DESIGN AND CONSERVATION

Purpose

The primary purpose of the team is to prepare the statutory Local Development Framework in accordance with Government requirements. The Framework has significance for all of the Council's strategic priorities as well as the Community Plan. The team also prepares guidance for large development sites and leads on transport strategies and policy initiatives. It provides advice and guidance on the policy aspects of conservation, design, archaeology and landscape. It prepares Tree Preservation Orders and is responsible for dealing with applications for works to trees. The team leads on the implementation of the Council's Sustainability Strategy.

Additional Information

The key challenge for the year will be progressing the Revised Local Plan Development Plan Document. This document will set out the vision and broad objectives for development in the Borough for the next 20 years, the policies to deliver them, and the locations for development including housing, employment, retail, leisure and transport.

A number of policy initiatives led by the Policy Team should move forward in 2015/16 including; the enhancement of Romsey Waterways, Andover Ring Road Enhancement and a Green Infrastructure Strategy for the Borough.

Within the Borough three new neighbourhoods, at Augusta Park, Picket Twenty (both Andover) and Abbotswood (Romsey) are under construction. The Policy Team lead the officer working group which is co-ordinating the work of the Council in implementing the section 106 agreements. A number of key infrastructure projects will be progressed in 2015/16, e.g. sports and community facilities at the three sites.

Work is progressing on the development of the Council's Community Infrastructure Levy (CIL). Consultation on the draft charging schedule has taken place. A public inquiry is planned for later in 2015.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	797,620	681,700	707,160	691,020
Premises Costs	2,738	280	180	280
Transport Costs	20,351	21,530	18,040	14,520
Grants	47,817	47,110	48,130	48,630
Other Supplies & Services	77,323	68,750	69,100	70,600
Support Service Costs	292,409	285,000	249,040	243,980
Total Expenditure	1,238,258	1,104,370	1,091,650	1,069,030
<u>Income</u>				
Fees & Charges Income	(8,894)	(660)	(740)	(460)
Recharge Income	(269,910)	(269,910)	(269,910)	(269,910)
Total Income	(278,804)	(270,570)	(270,650)	(270,370)
Net Expenditure	959,454	833,800	821,000	798,660

LOCAL DEVELOPMENT FRAMEWORK

Purpose

The Local Development Framework (LDF) is the process for preparing the Local Development Plan. The LDF will consist of a variety of documents including; Revised Borough Local Plan DPD Statement of Community Involvement, Local Development Scheme and Supplementary Planning Documents (SPD). An Annual Monitoring Report (AMR) to monitor progress is also to be produced.

The intention for 2015/16 is to have in place an adopted local plan.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	19,934	23,700	36,120	15,020
Premises Costs	197	2,000	0	0
Transport Costs	56	100	220	120
Supplies & Services	87,933	201,120	163,780	169,620
Support Service Costs	11,874	11,100	10,110	9,310
Total Expenditure	119,994	238,020	210,230	194,070
Fees & Charges Income	0	0	(300)	(300)
Net Expenditure	119,994	238,020	209,930	193,770

PLANNING POLICY CLIMATE CHANGE

Purpose

The Council has prepared and approved a number of policy documents as part of its commitment to addressing issues arising from a changing climate including a Sustainability Strategy and a Carbon Management Plan. The Policy Team leads on the topic and in addition to policy formulation, works with other Services and community groups in delivering the actions.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Supplies & Services	0	0	14,420	0
Total Expenditure	0	0	14,420	0

ENGINEERS

Purpose

The principal function of the project engineers' team is the delivery of transport schemes in the Borough on behalf of the County Council, the Council's own schemes and projects in the capital programme.

The Team is responsible for the maintenance of the Council's public car parks. It also provides advice to other Services on engineering issues and delivers schemes.

Additional Information

The Council has agreements with Hampshire County Council to provide transport advice on planning applications and traffic management. The latter includes consulting on and confirming new on-street regulations.

The project engineers in the team implement a range of schemes funded from developer contributions and the Council's own Capital Programme.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	373,036	353,150	359,380	369,640
Premises Costs	3,963	1,050	880	720
Transport Costs	15,913	16,450	17,030	16,340
Supplies & Services	20,890	18,850	18,610	19,920
Support Service Costs	59,150	55,530	52,430	52,180
Capital Financing	23,173	22,820	22,820	22,820
Total Expenditure	496,125	467,850	471,150	481,620
<u>Income</u>				
Fees & Charges Income	(267,004)	(244,670)	(178,540)	(187,820)
Recharge Income	(256,960)	(256,960)	(256,960)	(256,960)
Total Income	(523,964)	(501,630)	(435,500)	(444,780)
Net Expenditure/(Income)	(27,839)	(33,780)	35,650	36,840

HIGHWAYS

Purpose

The Council carries out highway functions on behalf of Hampshire County Council under a number of Agency Agreements. It provides advice on development proposals to the Head of Planning and Building and undertakes the introduction of temporary and permanent Traffic Regulation Orders.

Additional Information

The workload of the Team is significantly influenced by the number of planning applications requiring highways advice.

The Agency Arrangement comprises traffic management, highway development control advice throughout the Borough, and on-street parking enforcement for which costs are allocated under the Parking budget. It also includes the feasibility, design, costing, project management and delivery of Capital Schemes.

The Council also has a statutory duty to ensure that a system of naming and numbering new streets is applied and that nameplates are maintained.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
Highways: Non-Agency				
<u>Expenditure</u>				
Premises Costs	28,059	66,830	49,000	62,330
Supplies & Services	3	0	0	0
Support Service Costs	22,762	22,490	22,370	22,640
Total Expenditure	50,824	89,320	71,370	84,970
Fees & Charges Income	(15,264)	(17,000)	(17,090)	(17,000)
Net Expenditure	35,560	72,320	54,280	67,970

HIGHWAYS (Cont.)

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
Highways: Agency				
<u>Expenditure</u>				
Premises Costs	129,104	127,000	129,100	129,100
Supplies & Services	16,207	18,000	24,000	21,000
Support Service Costs	181,024	179,500	178,870	179,670
Total Expenditure	326,335	324,500	331,970	329,770
Fees & Charges Income	(225,533)	(222,700)	(325,660)	(311,280)
Net Expenditure	100,802	101,800	6,310	18,490
Net Expenditure for Highways	136,362	174,120	60,590	86,460

PARKING

Purpose

The Parking team manages the provision of the Council's car parks and the on-street parking restrictions throughout the Borough.

Additional Information

The primary costs included in the budget are for management, patrolling and maintenance of both the Council's off street pay and display car parks and on street parking restrictions. Currently the Council manages 3,008 off street pay & display spaces.

The allocation of spaces between ultra-short, short, medium and long stay are monitored and adjusted to reflect any changes in demand.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	324,579	295,620	302,450	312,140
Premises Costs	530,873	523,860	542,130	551,960
Transport Costs	5,525	5,910	5,080	5,210
Supplies & Services	259,165	318,570	308,460	298,510
Support Service Costs	117,755	111,010	105,920	108,150
Capital Financing	28,002	21,500	26,250	26,250
Total Expenditure	1,265,899	1,276,470	1,290,290	1,302,220
<u>Income</u>				
Fees & Charges Income	(2,406,236)	(2,389,150)	(2,505,560)	(2,445,740)
Recharge Income	(2,110)	(2,110)	(2,110)	(2,110)
Total Income	(2,408,346)	(2,391,260)	(2,507,670)	(2,447,850)
Net Income	(1,142,447)	(1,114,790)	(1,217,380)	(1,145,630)

COMMUNITY TRANSPORT

Purpose

The Council supports community based organisations that provide transport for residents outside of the Concessionary Travel Scheme. The Service provides the lead with respect to the Council's involvement in community transport schemes.

Additional Information

The Council works closely with the community organisations and the County Council to support local transport schemes.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Transfer Payments	49,667	52,000	50,900	52,000
Total Expenditure	49,667	52,000	50,900	52,000

**REVENUES SERVICE
ESTIMATES
2015/16**

REVENUES SERVICE

Our aim is to provide a service that meets the needs of the customers and provides value for money. We will do this by:

- providing a contact centre that focuses on resolving customer enquiries at first contact, delivers on promises and creates lasting customer relationships;
- developing self-serve processes that make it easier for customers to transact online;
- paying the right people, the right amount of benefit at the right time;
- preventing and reducing fraud;
- issuing accurate bills and maximising collection rates.

The Revenues Service is responsible for three main areas. These are Customer Services, Housing Benefit & Council Tax Support and Council Tax & Business Rates. It is a large customer-facing Service, coming into contact with every household and business in the Borough. A large proportion of the work undertaken is a statutory requirement of Local Authorities.

The Customer Services Unit (CSU) is the public face of the Council and provides a vital link between customers and Council services.

The Housing Benefit & Council Tax Support Unit is responsible for the assessment and payment of benefit to customers on a low income. An important area of work for this Unit is assisting residents to apply for the benefits they are entitled to, serving some of the most vulnerable residents in the Borough. This area of the Service's work is subject to significant external inspection.

The Local Taxation Unit is responsible for the billing and collection of Council Tax and Business Rates to ensure that the maximum amount is collected to provide funding for local services. This affects every property in the Borough.

The key challenges faced by the Service are; maintaining performance against key indicators; managing resources to respond to changed workloads as a result of the current economic downturn and an increase in new properties; maintaining collection rates; liaising with external partners ensuring assistance is provided to vulnerable people; implementing various changes to legislation and Welfare Reforms, often working to challenging deadlines.

REVENUES SERVICE

SUMMARY ESTIMATES

The estimates below are shown net of income (benefit subsidy, fee income and internal recharges). Net Total Expenditure has increased by £89,190 between the revised 2014/15 and original 2015/16 estimates.

Principal Activities	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
Head of Revenues	85,148	84,050	69,420	42,850
Local Taxation Services	524,626	504,380	383,340	437,880
Council Tax Support Administration	205,139	198,910	199,050	359,130
Benefit Fraud	71,350	69,780	70,660	35,560
Council Tax Benefit	(111,871)	0	0	0
Local Council Tax Support Scheme	85,409	0	0	0
Housing Benefit - Homelessness	9,543	22,000	8,440	11,250
Housing Benefit - Rent Allowances	(80,836)	(113,600)	(248,440)	(211,250)
Housing Benefit - Rent Allowances Administration	260,510	283,070	404,050	306,010
Customer Services Unit	(687)	(25,540)	(7,100)	(12,820)
Net Total Expenditure	1,048,331	1,023,050	879,420	968,610

SUBJECTIVE SUMMARY

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	2,045,265	1,981,170	1,972,470	1,993,660
Transport Costs	9,138	10,390	8,890	9,100
Supplies & Services	820,446	542,240	616,130	666,020
Transfer Payments	29,705,118	32,555,000	30,624,550	31,425,000
Support Service Costs	783,910	729,820	699,720	686,340
Capital Charges	49,577	0	0	0
Total Expenditure	33,413,454	35,818,620	33,921,760	34,780,120
<u>Income</u>				
Fees & Charges	(224,374)	(172,500)	(213,850)	(216,200)
Subsidy Income	(30,830,021)	(33,354,740)	(31,607,290)	(32,388,750)
Other Government Grants	(241,621)	(255,750)	(257,560)	(213,000)
Recharge Income	(1,069,107)	(1,012,580)	(963,640)	(993,560)
Total Income	(32,365,123)	(34,795,570)	(33,042,340)	(33,811,510)
Net Total Expenditure	1,048,331	1,023,050	879,420	968,610

HEAD OF REVENUES

Purpose

This cost centre provides a framework within which the diverse activities of the service are managed.

Additional Information

The Head of Revenues' post was filled on a shared basis with Winchester City Council until 30th November 2014. Under this arrangement all costs were shared equally between the two Councils.

From 1st December 2014 the Head of Revenues' role has returned to being filled internally, on a split basis between two officers on an interim basis until 31st March 2016. The costs of those officers are shown in the appropriate pages in this section.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	37,200	39,000	25,000	0
Supplies & Services	449	680	410	270
Support Service Costs	47,499	44,370	44,010	42,580
Total Expenditure	85,148	84,050	69,420	42,850

LOCAL TAXATION SERVICES

Purpose

The Council has a duty under the Local Government Finance Act 1992 to collect Council Tax from every domestic dwelling in the Borough on behalf of Hampshire County Council, the Hampshire Police & Crime Commissioner, Hampshire Fire & Rescue Authority, Parish Councils within the Borough and to meet its own requirements.

Under the Local Government Finance Act 1988, the Council has a duty to collect Non-Domestic Rates from all non-domestic properties in the Borough. The level of Non-Domestic rates is set by the Government and a proportion of rates collected is retained by the Council.

Additional Information

This budget covers the administration, billing, collection and enforcement costs regarding Council Tax and Business Rates. Up to 2012/13 this also included the cost of providing discretionary rate relief not paid for by Central Government. Since 2013/14 these reliefs have been accounted for in a different way as part of the localisation of non-domestic rates' regime.

The Council owns and maintains various buildings used for business purposes across the Borough and these properties are subject to charges for Non-Domestic Rates. These costs are included within premises costs on the relevant pages throughout this book.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	478,520	475,470	483,390	500,400
Transport Costs	2,476	2,820	2,820	2,820
Other Supplies & Services	179,537	151,480	200,440	172,970
Support Service Costs	318,874	302,360	167,250	166,690
Total Expenditure	979,407	932,130	853,900	842,880
<u>Income</u>				
Government Grant	(232,681)	(255,750)	(257,560)	(189,000)
Fees & Charges Income	(222,100)	(172,000)	(213,000)	(216,000)
Total Income	(454,781)	(427,750)	(470,560)	(405,000)
Net Expenditure	524,626	504,380	383,340	437,880

COUNCIL TAX SUPPORT ADMINISTRATION

Purpose

The Council has a statutory obligation to provide Council Tax Support to qualifying residents and has some discretion in the amount of support it offers to working age claimants.

Additional Information

The income (shown below) is the Council Tax Benefit Subsidy paid by the Department for Work & Pensions to the Council for the administration of the Council Tax Support scheme. This is calculated on the caseload of the Council, i.e. the number of residents receiving Council Tax Benefit.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	357,736	353,020	358,890	371,520
Transport Costs	2,058	2,100	2,100	2,100
Supplies & Services	59,491	41,180	38,270	38,980
Support Service Costs	67,248	63,980	61,160	58,630
Total Expenditure	486,533	460,280	460,420	471,230
<u>Income</u>				
Subsidy Income	(281,394)	(261,370)	(261,370)	(88,100)
Other Government Grant	0	0	0	(24,000)
Total Income	(281,394)	(261,370)	(261,370)	(112,100)
Net Expenditure	205,139	198,910	199,050	359,130

BENEFIT FRAUD

Purpose

The Council seeks to ensure benefits are paid only to those people entitled to receive them and takes appropriate measures to deter and detect those making fraudulent benefit claims.

Additional Information

The Council will operate a joint fraud team with Winchester City Council until 1 July 2015; the fraud team will then transfer to a Single Fraud Investigation Service operating within the Department for Work & Pensions. All staff within the joint team are employed by Winchester City Council.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	57,972	55,700	56,810	20,790
Transport Costs	16	40	40	40
Supplies & Services	3,735	3,900	4,300	4,370
Support Service Costs	11,251	10,640	10,360	10,560
Total Expenditure	72,974	70,280	71,510	35,760
Fees & Charges Income	(1,624)	(500)	(850)	(200)
Net Expenditure	71,350	69,780	70,660	35,560

COUNCIL TAX BENEFIT

Purpose

Up to 2012/13 the Council had a statutory duty to provide Council Tax Benefit to qualifying residents.

Additional Information

The figures shown below represent the total cost of benefits paid and income received through subsidy from the Department for Work & Pensions to meet the cost of those benefits.

Council Tax Benefit ceased to exist from 2013/14 and has been replaced by a new Council Tax Support scheme - See next page.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
Subsidy Income	(111,871)	0	0	0
Net Income	(111,871)	0	0	0

LOCAL COUNCIL TAX SUPPORT SCHEME

Purpose

The Council has a statutory duty to provide Council Tax Support to qualifying residents and has some discretion in the amount of support it offers to working age claimants.

Additional Information

The budget represents the element of grant provided by Central Government for Council Tax Support.

The full cost of Council Tax Support falls on the Collection Fund and is shared with major precepting authorities.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
Supplies & Services	85,409	0	0	0
Net Expenditure	85,409	0	0	0

HOUSING BENEFIT - HOMELESSNESS

Purpose

The Council provides Housing Benefit to homeless people and to families in short-term accommodation. Part of this cost is borne by the Council and not by the Department for Work & Pensions through the subsidy system.

Additional Information

The cost of benefits (shown below) is shown as income within the Housing Options section of the Housing & Environmental Health Service estimates. The costs derive from the rent payments made for bed & breakfast accommodation above the Council's current threshold as set by Central Government.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
Homelessness Benefit Paid	0	45,000	18,310	25,000
Support Service Costs	20,822	0	0	0
Subsidy Income	(11,279)	(23,000)	(9,870)	(13,750)
Net Expenditure	9,543	22,000	8,440	11,250

HOUSING BENEFIT - RENT ALLOWANCES

Purpose

The Council has a statutory obligation to provide Housing Benefit to qualifying residents.

Additional Information

The net position on this activity is dependent on the amount of benefit subsidy being paid by the Government on overpayments, which is itself dependent on the performance of the Council's Benefit Unit and the performance on overpayment recovery. For this reason, the percentage borne by the Council may vary from year to year. Included in the expenditure estimate is the bad debt provision for each year.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Bad Debt Provision	358,129	185,400	220,000	303,750
Housing Benefit Rent Allowances	29,705,118	32,510,000	30,606,240	31,400,000
Total Expenditure	30,063,247	32,695,400	30,826,240	31,703,750
Subsidy Income & Recoveries	(30,144,083)	(32,809,000)	(31,074,680)	(31,915,000)
Net Income	(80,836)	(113,600)	(248,440)	(211,250)

HOUSING BENEFIT - RENT ALLOWANCES ADMINISTRATION

Purpose

The Council has a statutory obligation to provide Housing Benefit to qualifying residents.

Additional Information

The Subsidy income shown below is the amount paid by the Department for Work & Pensions for the administration of the Housing Benefit scheme. This is calculated using a formula based on the number and type of Housing Benefit claims which is adjusted for regional labour costs and accommodation factors.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	370,163	360,670	366,670	379,580
Transport Costs	2,127	2,140	2,140	2,140
Supplies and Services	50,224	59,120	58,960	55,850
Support Service Costs	128,980	122,510	237,650	240,340
Total Expenditure	551,494	544,440	665,420	677,910
<u>Income</u>				
Court Fees	(650)	0	0	0
Subsidy Income	(281,394)	(261,370)	(261,370)	(371,900)
Government Grant	(8,940)	0	0	0
Total Income	(290,984)	(261,370)	(261,370)	(371,900)
Net Expenditure	260,510	283,070	404,050	306,010

CUSTOMER SERVICES UNIT

Purpose

The Customer Services Unit is the public face of the Council and provides a vital link between customers and Council services.

Additional Information

The Unit aspires to provide a positive customer experience for everyone contacting the Council.

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
<u>Expenditure</u>				
Employee Costs	743,674	697,310	681,710	721,370
Transport Costs	2,461	3,290	1,790	2,000
Supplies & Services	83,472	100,480	93,750	89,830
Support Service Costs	189,236	185,960	179,290	167,540
Capital Charges	49,577	0	0	0
Total Expenditure	1,068,420	987,040	956,540	980,740
Recharge Income	(1,069,107)	(1,012,580)	(963,640)	(993,560)
Net Income	(687)	(25,540)	(7,100)	(12,820)

CAPITAL PROGRAMME
2014/15 - 2016/17

GENERAL FUND CAPITAL PROGRAMME

In addition to the Revenue budgets shown throughout this book, the Council also operates a capital programme. The capital programme is overseen by an officer led working party, with updates reported to Cabinet three times a year.

The proposed capital programme for 2015/16 was presented to Cabinet on 11th February 2015 and subsequently approved by Council on 20th February.

Capital expenditure broadly falls under two categories; firstly the purchase or material improvement of an asset that will be shown in the Council's asset register; and secondly, expenditure that may be given in grant form to other individuals or organisations for which the Council receives no asset (e.g. grants to Parish Councils or Disabled Facilities Grants). In these cases or where the expenditure does not enhance the value or expected life of an asset it is shown in the relevant Service account as Capital Financing expenditure as seen throughout this book.

Summary Estimates

The total capital programme over the three year cycle 2014/15 to 2016/17 is expected to spend £9.241M and will contribute £2.702M to capital reserves.

If all capital receipts and expenditure are incurred as shown on the following pages, there will be a deficit of around £5.0M on the capital programme. It is anticipated that this will be gradually recovered once property prices start to increase and better opportunities arise for the Council to sell surplus assets. The costs associated with the current capital programme deficit have been incorporated in the budget pages throughout this book.

GENERAL FUND CAPITAL PROGRAMME AND FINANCING

SUMMARY ESTIMATES

	Revised Estimate 2014/15 £'000	Original Estimate 2015/16 £'000	Original Estimate 2016/17 £'000
CAPITAL EXPENDITURE			
Asset Management Projects	1,917.2	1,565.3	0.0
Community & Leisure	660.0	784.6	0.0
Estates	1,440.5	79.7	0.0
Housing & Environmental Health	540.0	800.0	65.0
I.T.	53.1	38.6	0.0
Planning Policy & Transport	133.8	491.3	34.0
Affordable Housing	430.0	207.5	0.0
Total	5,174.6	3,967.0	99.0
CAPITAL FINANCING			
Capital Grants	434.2	434.2	0.0
General Fund Capital Receipts	4,066.0	100.0	50.0
Capital Contributions	3,177.5	3,431.0	249.6
Total	7,677.7	3,965.2	299.6
Required draw from / (contribution to) Balances	(2,503.1)	1.8	(200.6)
Total Financing	5,174.6	3,967.0	99.0

ASSET MANAGEMENT PROJECTS
CAPITAL PROGRAMME

Scheme	Revised Estimate 2014/15 £'000	Original Estimate 2015/16 £'000	Original Estimate 2016/17 £'000
Land and Property Projects	689.0	863.0	
Vehicle and Plant Projects	1,144.7	681.3	
IT Equipment Projects	83.5	21.0	
Total	1,917.2	1,565.3	0.0

COMMUNITY & LEISURE
CAPITAL PROGRAMME

Scheme	Revised Estimate 2014/15 £'000	Original Estimate 2015/16 £'000	Original Estimate 2016/17 £'000
Play Areas - Development of Sites	81.9		
Romsey Rapids Ventilation Works	40.0		
Relocate 'Youth In Romsey'	1.2	340.8	
Grants to Voluntary Organisations	23.0	10.0	
Romsey War Memorial Park Kiosk	20.0	140.0	
Extension of Woodley Cemetery	20.5		
Lights External Areas	3.6		
Romsey Sports' Centre Adventure Golf	20.0		
Romsey Waterways	19.3	10.0	
Urban Realm (Lights - Bus Station Access)		35.0	
Vigo Road Performance Space	66.4		
Urban Sport Facility - Andover	124.9	11.8	
Tadburn Meadows Nature reserve		55.0	
Community Asset Fund	115.4		
Andover Airfield Public Art	88.8		
John Hanson School Hockey Pitch		50.0	
Knightwood all-weather pitch		94.0	
Charlton Sports Centre Overflow parking		38.0	
Romsey War Memorial Park Entrance	35.0		
Total	660.0	784.6	0.0
Community Asset Fund Projects (not yet identified)		150.0	150.0

ESTATES SERVICE
CAPITAL PROGRAMME

Scheme	Revised Estimate 2014/15 £'000	Original Estimate 2015/16 £'000	Original Estimate 2016/17 £'000
Contribution to Rural Broadband	61.6	61.7	
Purchase/Refurbish Former Romsey Magistrates Court	462.1		
Refurbishment of Crosfield Hall Annexe	99.8	18.0	
Works to Beech Hurst for new tenants	243.0		
Purchase of leasehold interests	574.0		
Total	1,440.5	79.7	0.0

HOUSING & ENVIRONMENTAL HEALTH
CAPITAL PROGRAMME

Scheme	Revised Estimate 2014/15 £'000	Original Estimate 2015/16 £'000	Original Estimate 2016/17 £'000
Renovations and Minor Works Grants	20.0	100.0	6.9
Disabled Facilities Grants	520.0	700.0	58.1
Total	540.0	800.0	65.0

I.T. SERVICE
CAPITAL PROGRAMME

Scheme	Revised Estimate 2014/15 £'000	Original Estimate 2015/16 £'000	Original Estimate 2016/17 £'000
Oracle Cluster	3.1		
Upgrade Email Exchange	35.0		
Sharepoint Server	11.0	20.0	
Document Management System - Building Control		6.6	
Replacement Committee Agenda and Minutes Software	4.0		
HSPN2 Resilient Link		12.0	
Total	53.1	38.6	0.0

PLANNING POLICY & TRANSPORT SERVICE
CAPITAL PROGRAMME

Scheme	Revised Estimate 2014/15 £'000	Original Estimate 2015/16 £'000	Original Estimate 2016/17 £'000
Pay on Foot - Andover Multi Storey Car Park		78.1	
Parking Permit Database	2.6		
Romsey Town Centre Enhancement		150.0	
Romsey Rapids' Car Park	130.7		
Land to the West of Romsey Abbey	0.5	106.2	
Romsey Coach Parking		45.0	
Town Mill Access & Environmental Enhancement		100.0	34.0
CEO handheld device upgrade		12.0	
Total	133.8	491.3	34.0

AFFORDABLE HOUSING
CAPITAL PROGRAMME

Scheme	Revised Estimate 2014/15 £'000	Original Estimate 2015/16 £'000	Original Estimate 2016/17 £'000
<u>Testway Covenant</u>			
22 Highlands Road, Andover	62.5		
Land at Roman Way School	300.0		
Rosalind House, Stockbridge		140.0	
Braishfield Road, Braishfield	67.5	67.5	
Total Approved Projects	430.0	207.5	0.0
Approved budget for schemes yet to be identified		631.7	
Ringfenced Right-To-Buy receipts			1,178.0
Total Housing Capital Programme Budget	430.0	839.2	1,178.0

PORTFOLIO REVENUE INFORMATION

The Council's activities are divided into seven portfolios. All income and expenditure is attributable to a portfolio, with each portfolio being under the responsibility of a designated member of the Cabinet.

The current Portfolio holders are:

Portfolio	Portfolio Holder
Leader's	Cllr Carr
Community & Leisure	Cllr Ward
Corporate	Cllr Busk
Economic	Cllr Giddings
Environmental	Cllr Stallard
Housing & Environmental Health	Cllr Mrs Hawke
Planning & Transport	Cllr Hatley

The following pages show the Service revenue budgets re-stated by Portfolio.

PORTFOLIO REVENUE INFORMATION

SUMMARY ESTIMATES

	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
Leader's	260,877	226,770	231,190	236,030
Community & Leisure	3,752,923	3,643,880	3,802,210	3,925,960
Corporate	3,352,995	3,839,570	4,054,820	4,208,710
Economic	(3,222,540)	(3,421,170)	(2,924,640)	(3,058,529)
Environmental	4,604,047	4,538,250	4,561,670	4,628,620
Housing & Environmental Health	2,966,263	2,955,860	2,988,950	2,861,110
Planning & Transport	1,230,809	1,347,870	1,037,250	1,104,250
Total - All Portfolios	12,945,374	13,131,030	13,751,450	13,906,151

PORTFOLIO REVENUE INFORMATION

LEADER'S PORTFOLIO	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
Chief Executive's Office				
Chief Executive's Office	906,111	843,540	872,460	871,470
Human Resources Service	337,767	303,500	306,470	330,910
Human Resources Function	26,342	31,100	31,100	31,200
Total Expenditure	1,270,220	1,178,140	1,210,030	1,233,580
Corporate & Democratic Core				
Corporate Public Relations, Information & Consultation	124,852	123,780	121,890	126,140
Representing Local Interests	10,746	10,580	5,920	5,990
Other Democratic Activities	125,480	122,000	117,140	120,420
Total Expenditure	261,078	256,360	244,950	252,550
Total Portfolio Expenditure	1,531,298	1,434,500	1,454,980	1,486,130
Service Controlled Income				
Corporate & Democratic Core	(5,895)	(8,500)	(8,500)	(8,500)
Total Service Controlled Income	(5,895)	(8,500)	(8,500)	(8,500)
Centrally Controlled Income				
Chief Executive's Office	(1,264,526)	(1,199,230)	(1,215,290)	(1,241,600)
Total Centrally Controlled Income	(1,264,526)	(1,199,230)	(1,215,290)	(1,241,600)
 Net Revenue Expenditure for LEADER'S PORTFOLIO	 260,877	 226,770	 231,190	 236,030

PORTFOLIO REVENUE INFORMATION

COMMUNITY & LEISURE PORTFOLIO	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
Community & Leisure				
Management & Support	346,394	332,690	338,160	331,040
Managed Sports Facilities	1,313,170	1,162,370	1,179,640	1,152,180
Outdoor Sports Facilities	385,370	355,140	348,010	375,850
Playgrounds	44,687	79,320	108,610	78,690
Sports Development	70,037	51,470	35,570	36,310
Cemeteries	77,188	105,350	70,180	122,550
Grounds Maintenance	109,587	100,380	113,610	106,840
Urban Parks & Open Spaces	403,889	419,660	446,680	654,320
Nature Reserves	185,490	132,190	135,580	119,500
Community Engagement	1,192,986	1,129,860	1,263,060	1,166,030
Andover Town Summit	20,332	11,780	18,600	17,080
Andover Museum	85,902	73,150	85,800	0
Heritage	50,512	52,960	52,760	61,250
Arts Function	37,100	27,750	72,030	28,590
The Lights	1,182,462	804,590	787,250	798,910
Total Portfolio Expenditure	5,505,106	4,838,660	5,055,540	5,049,140
Service Controlled Income	(1,340,593)	(796,860)	(849,940)	(726,910)
Centrally Controlled Income	(411,590)	(397,920)	(403,390)	(396,270)
Net Revenue Expenditure for COMMUNITY & LEISURE PORTFOLIO	3,752,923	3,643,880	3,802,210	3,925,960

PORTFOLIO REVENUE INFORMATION

CORPORATE PORTFOLIO	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
Corporate & Democratic Core				
Corporate Management	1,622,528	1,559,060	1,505,120	1,444,900
Delivering Public Services Electronically	43,873	43,410	42,780	42,070
Emergency Planning	195,710	28,080	293,100	29,430
Councillors	717,311	723,810	709,210	721,310
Councillor Meetings	437,505	428,150	384,240	391,340
Mayoral Office	103,615	105,620	99,360	105,460
Civic Ceremonies	6,885	6,500	15,370	6,540
Subscriptions	26,189	26,140	30,200	28,760
Allocated Central Overheads	379,459	350,600	382,190	364,900
Non-Distributable Costs	59,646	903,130	906,820	963,660
Total Expenditure	3,592,721	4,174,500	4,368,390	4,098,370
Information Technology				
Management Team	619,062	576,270	581,860	504,690
Service Desk	177,469	155,630	143,310	148,240
Infrastructure	514,866	386,710	444,060	387,820
Corporate Services	612,068	524,730	497,490	503,710
Total Expenditure	1,923,465	1,643,340	1,666,720	1,544,460
Revenues Service				
Customer Services Unit	1,068,420	987,040	956,540	980,740
Total Expenditure	1,068,420	987,040	956,540	980,740
Sub-total Expenditure c/f	6,584,606	6,804,880	6,991,650	6,623,570

PORTFOLIO REVENUE INFORMATION

CORPORATE PORTFOLIO (cont)	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
Sub-total Expenditure b/f	6,584,606	6,804,880	6,991,650	6,623,570
Legal & Democratic				
Legal Function	891,254	802,630	820,130	812,300
Land Charges	152,110	147,870	138,010	134,700
Council Elections	428,051	409,320	441,930	764,650
Registration Of Electors	143,849	150,880	184,550	177,210
Lotteries, Amusements & Gaming Permits	45,022	43,330	38,350	38,910
Alcohol & Entertainment Licensing	90,493	84,250	79,760	76,430
Scrap Metal Dealer Licences	668	2,600	2,610	2,520
Hackney Carriages & Private Hire Vehicles	62,734	58,100	54,390	60,860
Total Expenditure	1,814,181	1,698,980	1,759,730	2,067,580
Total Portfolio Expenditure	8,398,787	8,503,860	8,751,380	8,691,150
Service Controlled Income				
Corporate & Democratic Core	(145,408)	(29,530)	(247,200)	(30)
Information Technology	(103,939)	(100,670)	(93,510)	(90,670)
Legal & Democratic	(700,769)	(640,020)	(721,800)	(825,550)
Total Service Controlled Income	(950,116)	(770,220)	(1,062,510)	(916,250)
Centrally Controlled Income				
Corporate & Democratic Core	(377,970)	(350,550)	(344,170)	(326,870)
Information Technology	(1,818,203)	(1,747,860)	(1,562,230)	(1,462,220)
Legal & Democratic	(830,396)	(783,080)	(764,010)	(783,540)
Revenues	(1,069,107)	(1,012,580)	(963,640)	(993,560)
Total Centrally Controlled Income	(4,095,676)	(3,894,070)	(3,634,050)	(3,566,190)
 Net Revenue Expenditure for CORPORATE PORTFOLIO	 3,352,995	 3,839,570	 4,054,820	 4,208,710

PORTFOLIO REVENUE INFORMATION

ECONOMIC PORTFOLIO	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
Estates				
Estates Support Unit	863,805	826,900	870,000	819,700
Andover Market	12,415	13,220	20,320	20,660
Business Park Development	485,108	439,260	569,880	505,430
Union Street	6,081	29,480	1,450	4,170
Chantry Centre	16,922	16,440	19,030	19,440
Andover Bus Station	0	0	47,990	65,200
Corporate Properties	426,206	276,040	500,260	418,960
Economic Development & Promotion	170,026	257,920	322,300	189,020
Promotion of Tourism	115,027	96,280	100,580	96,860
Town Centre Management	46,707	46,120	71,770	51,050
Management				
Public Conveniences	216,848	230,950	272,630	265,550
Office Accommodation	893,825	913,870	988,930	890,480
Depot Costs	243,490	293,630	244,040	224,760
Building Maintenance	947,941	922,100	1,046,810	1,007,870
Maintenance Works	0	373,550	262,960	402,730
Building Cleaning	131,317	143,430	183,720	184,530
Leisure Facilities	0	0	45,000	41,440
Total Expenditure	4,575,718	4,879,190	5,567,670	5,207,850
Finance				
Finance Service	980,877	922,740	879,070	939,940
Total Expenditure	980,877	922,740	879,070	939,940
Revenues				
Head Of Revenues	85,148	84,050	69,420	42,850
Local Taxation Services	979,406	932,130	853,900	842,881
Council Tax Support Administration	486,533	460,280	460,420	471,232
Benefit Fraud	72,974	70,280	71,510	35,763
Council Tax Benefit	0	0	0	0
Council Tax Support Scheme	85,409	0	0	0
Housing Benefit - Homelessness	0	45,000	18,310	25,000
Housing Benefit - Rent Allowances	30,084,068	32,695,400	30,826,240	31,703,750
Housing Benefit - Rent Allowances Administration	551,494	544,440	665,420	677,905
Total Expenditure	32,345,032	34,831,580	32,965,220	33,799,381
Sub-total Expenditure c/f	37,901,627	40,633,510	39,411,960	39,947,171

PORTFOLIO REVENUE INFORMATION

ECONOMIC PORTFOLIO (cont)	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
Sub-total Expenditure b/f	37,901,627	40,633,510	39,411,960	39,947,171
Service Controlled Income				
Estates	(6,684,418)	(7,075,460)	(6,910,110)	(6,915,370)
Finance	(2,329)	(1,750)	(5,420)	(2,820)
Revenues	(465,995)	(428,250)	(471,410)	(429,200)
Total Service Controlled Income	(7,152,742)	(7,505,460)	(7,386,940)	(7,347,390)
Centrally Controlled Income				
Estates	(2,164,478)	(2,279,230)	(2,462,770)	(2,322,430)
Finance	(976,926)	(915,250)	(879,600)	(947,130)
Revenues (inc Benefits)	(30,830,021)	(33,354,740)	(31,607,290)	(32,388,750)
Total Centrally Controlled Income	(33,971,425)	(36,549,220)	(34,949,660)	(35,658,310)
 Net Revenue Income for ECONOMIC PORTFOLIO	 (3,222,540)	 (3,421,170)	 (2,924,640)	 (3,058,529)

PORTFOLIO REVENUE INFORMATION

ENVIRONMENTAL PORTFOLIO	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
Environmental Service				
Grounds Maintenance	1,917,401	1,941,700	1,961,780	1,913,510
Waste Collection	2,749,633	2,619,440	2,670,770	2,719,650
Garden Waste Collection	370,006	404,890	425,700	444,280
Street Cleansing	1,376,774	1,399,520	1,398,330	1,430,460
Vehicle Workshop (inc Fuel)	491,939	900,440	853,130	874,350
Operational Overheads	279,047	258,750	264,530	261,190
Total Portfolio Expenditure	7,184,800	7,524,740	7,574,240	7,643,440
Service Controlled Income				
Environmental Service	(1,396,734)	(1,444,770)	(1,466,800)	(1,456,920)
Total Service Controlled Income	(1,396,734)	(1,444,770)	(1,466,800)	(1,456,920)
Centrally Controlled Income				
Environmental Service	(1,184,019)	(1,541,720)	(1,545,770)	(1,557,900)
Total Centrally Controlled Income	(1,184,019)	(1,541,720)	(1,545,770)	(1,557,900)
Net Revenue Expenditure for ENVIRONMENTAL PORTFOLIO	4,604,047	4,538,250	4,561,670	4,628,620

PORTFOLIO REVENUE INFORMATION

HOUSING & ENVIRONMENTAL HEALTH PORTFOLIO	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
Housing & Environmental Health				
General Management	158,509	145,160	147,120	143,320
Housing Options	1,013,313	995,990	969,360	912,030
Hampshire Home Choice	92,709	94,250	94,290	94,890
Housing Development	263,381	541,840	542,590	526,540
Business Support	408,453	348,410	349,070	321,190
Pest Control	156,624	158,400	162,850	157,230
Out of Hours Service	2,156	0	0	0
Pollution	392,258	318,280	331,770	322,410
Housing Standards	1,112,849	1,129,120	1,132,130	1,120,510
Animal Welfare	124,491	110,570	113,480	110,430
Health Protection	480,926	435,920	441,780	438,980
Total Expenditure	4,205,669	4,277,940	4,284,440	4,147,530
Estates				
Public Halls	489,363	318,330	362,110	335,280
Total Expenditure	489,363	318,330	362,110	335,280
Total Portfolio Expenditure	4,695,032	4,596,270	4,646,550	4,482,810
Service Controlled Income				
Housing & Environmental Health	(800,238)	(795,120)	(799,630)	(796,470)
Estates	(41,739)	(31,890)	(41,970)	(40,890)
Total Service Controlled Income	(841,977)	(827,010)	(841,600)	(837,360)
Centrally Controlled Income				
Housing & Environmental Health	(886,792)	(813,400)	(816,000)	(784,340)
Total Centrally Controlled Income	(886,792)	(813,400)	(816,000)	(784,340)
Net Revenue Expenditure for HOUSING & ENVIRONMENTAL HEALTH PORTFOLIO	2,966,263	2,955,860	2,988,950	2,861,110

PORTFOLIO REVENUE INFORMATION

PLANNING AND TRANSPORT PORTFOLIO	Actual 2013/14 £	Original Estimate 2014/15 £	Revised Estimate 2014/15 £	Original Estimate 2015/16 £
Planning & Building				
Development Control & Enforcement	2,522,356	2,308,260	2,531,890	2,446,350
Building Control	461,437	442,860	443,030	441,620
Total Expenditure	2,983,793	2,751,120	2,974,920	2,887,970
Planning Policy & Transport				
Planning Policy, Design & Cons.	1,238,257	1,104,370	1,091,650	1,069,030
Local Development Framework	119,995	238,020	210,230	194,070
Planning Policy Climate Change	0	0	14,420	0
Engineering & Transport	496,125	467,850	471,150	481,620
Highways	377,159	413,820	403,340	414,740
Parking	1,265,899	1,276,470	1,290,290	1,302,220
Community Transport	49,667	52,000	50,900	52,000
Total Expenditure	3,547,102	3,552,530	3,531,980	3,513,680
Total Portfolio Expenditure	6,530,895	6,303,650	6,506,900	6,401,650
Service Controlled Income				
Planning & Building	(1,706,755)	(1,411,200)	(1,832,560)	(1,725,600)
Planning Policy & Transport	(2,922,931)	(2,874,180)	(3,027,890)	(2,962,600)
Total Service Controlled Income	(4,629,686)	(4,285,380)	(4,860,450)	(4,688,200)
Centrally Controlled Income				
Planning & Building	(141,420)	(141,420)	(80,220)	(80,220)
Planning Policy & Transport	(528,980)	(528,980)	(528,980)	(528,980)
Total Centrally Controlled Income	(670,400)	(670,400)	(609,200)	(609,200)
Net Revenue Expenditure for PLANNING AND TRANSPORT PORTFOLIO	1,230,809	1,347,870	1,037,250	1,104,250

COUNCIL TAX RESOLUTION 2015/16

The Test Valley Borough Council as Billing Authority for the Test Valley Borough Council area, on the 20th day of February 2015

Resolved:

- 1 That, having approved the revised revenue estimates for the year 2014/15 and the revenue estimates for the year 2015/16 together with the revised capital programme for the year 2014/15 and the capital programme for the year 2015/16.
- 2 That, for the purposes of Section 35(2)(d) of the Local Government Finance Act 1992 as amended (the Act), the sum of **£294,517** being the aggregate sum of expenses in relation to public halls, burial grounds, sports grounds and playgrounds, incurred by the Council in performing in the parish of Andover the functions not performed by the Town Council, shall be treated as Special Expenses, and any expenditure other than the **£294,517** herein specified shall be treated as general expenses. This equates to an amount of £23.52 per Band D Council Tax
- 3 That it be noted that the Acting Head of Revenues (Local Taxation), in consultation with the Head of Finance, calculated the Council Tax Base for 2015/16 for the whole Borough area as 45,322 (Item T in the formula in Section 31B of the Act) and, in those parts of its area to which a Parish precept relates as per the table below:-

Parish of	Tax Base
Abbotts Ann	988
Ampfield	749
Ampport	536
Andover	12,522
Appleshaw	267
Ashley	39
Awbridge	340
Barton Stacey	409
Bossington	18
Braishfield	333
Broughton	498
Buckholt	9
Bullington	53
Charlton	781
Chilbolton	527
Chilworth	646
East Dean	92
East Tytherley	89
Enham Alamein	306
Facombe	46
Fyfield	130
Goodworth Clatford	400
Grateley	247
Houghton	198
Hurstbourne Tarrant	361
Kimpton	158
King's Somborne	691
Leckford	59
Linkenholt	24
Little Somborne	39

Parish of	Tax Base
Lockerley	356
Longparish	337
Longstock	214
Melchet Park & Plaitford	122
Michelmersh	426
Monxton	134
Mottisfont	146
Nether Wallop	387
North Baddesley	2,403
Nursling & Rownhams	2,081
Over Wallop	754
Penton Grafton	327
Penton Mewsey	173
Quarley	75
Romsey Extra	1,805
Romsey Town	5,433
Sherfield English	320
Shipton Bellinger	512
Smannell	945
Stockbridge	327
Tangley	281
Thrupton	286
Upper Clatford	639
Valley Park	2,996
Vernham Dean	280
Wellow	1,487
West Tytherley & Frenchmoor	283
Wherwell	238
	45,322

- 4 That the following amounts be now calculated by the Council for the year 2015/16 in accordance with Sections 31 to 31B and 34 to 36 of the Act and subsequent regulations: -
- 4(a) **£99,164,499** being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) of the Act taking into account all precepts issued to it by Parish Councils.
- 4(b) **£91,980,509** being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3) of the Act.
- 4(c) **£7,183,990** being the amount by which the aggregate at 4(a) above exceeds the aggregate at 4(b) above, calculated by the Council in accordance with Section 31A(4) of the Act as its council tax requirement for the year (Item R in the formula in Section 31B of the Act).
- 4(d) **£158.51** being the amount at 4(c) above (Item R), divided by Item T (3 above), calculated by the Council, in accordance with Section 31B(1) of the Act, as the basic amount of its Council Tax for the year (including Parish precepts).
- 4(e) **£1,454,836** being the aggregate amount of all special items (the amount at 2 above and Parish precepts) referred to in Section 34(1) of the Act.

4(f) **£126.41**

being the amount at 4(d) above less the result given by dividing the amount at 4(e) above by Item T (3 above), calculated by the Council, in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no Parish precept relates.

4(g) Part of the Council's area

Parish of	£
Abbotts Ann	153.74
Ampfield	169.58
Amport	147.87
Andover Town	160.51
Appleshaw	167.23
Awbridge	151.69
Barton Stacey	169.98
Braishfield	159.44
Broughton	167.21
Bullington	159.43
Charlton	144.98
Chilbolton	150.13
Chilworth	172.85
East Dean	162.82
East Tytherley	164.86
Enham Alamein	153.28
Fyfield	162.95
Goodworth Clatford	167.64
Grateley	157.58
Houghton	164.29
Hurstbourne Tarrant	167.55
Kimpton	177.04
King's Somborne	173.40
Lockerley	161.87
Longparish	178.34
Longstock	154.45
Melchet Park and Plaitford	151.00
Michelmersh	162.79
Monxton	165.22
Mottisfont	170.99
Nether Wallop	157.93
North Baddesley	165.94
Nursling and Rownhams	152.84
Over Wallop	157.11
Penton Grafton	159.44
Penton Mewsey	161.09
Quarley	156.41
Romsey Extra	148.24
Romsey Town	162.07
Sherfield English	156.10
Shipton Bellinger	169.38
Smannell	144.73
Stockbridge	175.34
Tangley	154.88
Thruyton	163.12

Parish of	£
Upper Clatford	147.18
Valley Park	138.16
Vernham Dean	158.55
Wellow	166.76
West Tytherley and Frenchmoor	162.35
Wherwell	160.02
All other parts of the Council's area	126.41

being the amounts given by adding to the amount at 4(f) above, the amounts of the special item or items relating to dwellings in those parts of the Council's area mentioned above divided in each case by the Council Tax Base for that part of the Council's area, calculated by the Council in accordance with Section 34(3) of the Act as the basic amounts of its Council Tax for the year for dwellings in those parts of its area to which one or more special items relate.

4(h) Part of the Council's area

Valuation Bands

Parish of	A £	B £	C £	D £	E £	F £	G £	H £
Abbotts Ann	102.49	119.58	136.66	153.74	187.90	222.07	256.23	307.48
Ampfield	113.05	131.90	150.74	169.58	207.26	244.95	282.63	339.16
Amport	98.58	115.01	131.44	147.87	180.73	213.59	246.45	295.74
Andover Town	107.01	124.84	142.68	160.51	196.18	231.85	267.52	321.02
Appleshaw	111.49	130.07	148.65	167.23	204.39	241.55	278.72	334.46
Awbridge	101.13	117.98	134.84	151.69	185.40	219.11	252.82	303.38
Barton Stacey	113.32	132.21	151.09	169.98	207.75	245.53	283.30	339.96
Braishfield	106.29	124.01	141.72	159.44	194.87	230.30	265.73	318.88
Broughton	111.47	130.05	148.63	167.21	204.37	241.53	278.68	334.42
Bullington	106.29	124.00	141.72	159.43	194.86	230.29	265.72	318.86
Charlton	96.65	112.76	128.87	144.98	177.20	209.42	241.63	289.96
Chilbolton	100.09	116.77	133.45	150.13	183.49	216.85	250.22	300.26
Chilworth	115.23	134.44	153.64	172.85	211.26	249.67	288.08	345.70
East Dean	108.55	126.64	144.73	162.82	199.00	235.18	271.37	325.64
East Tytherley	109.91	128.22	146.54	164.86	201.50	238.13	274.77	329.72
Enham Alamein	102.19	119.22	136.25	153.28	187.34	221.40	255.47	306.56
Fyfield	108.63	126.74	144.84	162.95	199.16	235.37	271.58	325.90
Goodworth Clatford	111.76	130.39	149.01	167.64	204.89	242.15	279.40	335.28
Grateley	105.05	122.56	140.07	157.58	192.60	227.62	262.63	315.16
Houghton	109.53	127.78	146.04	164.29	200.80	237.31	273.82	328.58
Hurstbourne Tarrant	111.70	130.32	148.93	167.55	204.78	242.02	279.25	335.10
Kimpton	118.03	137.70	157.37	177.04	216.38	255.72	295.07	354.08
King's Somborne	115.60	134.87	154.13	173.40	211.93	250.47	289.00	346.80
Lockerley	107.91	125.90	143.88	161.87	197.84	233.81	269.78	323.74
Longparish	118.89	138.71	158.52	178.34	217.97	257.60	297.23	356.68
Longstock	102.97	120.13	137.29	154.45	188.77	223.09	257.42	308.90
Melchet Park & Plaitford	100.67	117.44	134.22	151.00	184.56	218.11	251.67	302.00
Michelpersham	108.53	126.61	144.70	162.79	198.97	235.14	271.32	325.58
Monxton	110.15	128.50	146.86	165.22	201.94	238.65	275.37	330.44
Mottisfont	113.99	132.99	151.99	170.99	208.99	246.99	284.98	341.98
Nether Wallop	105.29	122.83	140.38	157.93	193.03	228.12	263.22	315.86
North Baddesley	110.63	129.06	147.50	165.94	202.82	239.69	276.57	331.88
Nursling & Rownhams	101.89	118.88	135.86	152.84	186.80	220.77	254.73	305.68
Over Wallop	104.74	122.20	139.65	157.11	192.02	226.94	261.85	314.22

	A	B	C	D	E	F	G	H
Parish of	£	£	£	£	£	£	£	£
Penton Grafton	106.29	124.01	141.72	159.44	194.87	230.30	265.73	318.88
Penton Mewsey	107.39	125.29	143.19	161.09	196.89	232.69	268.48	322.18
Quarley	104.27	121.65	139.03	156.41	191.17	225.93	260.68	312.82
Romsey Extra	98.83	115.30	131.77	148.24	181.18	214.12	247.07	296.48
Romsey Town	108.05	126.05	144.06	162.07	198.09	234.10	270.12	324.14
Sherfield English	104.07	121.41	138.76	156.10	190.79	225.48	260.17	312.20
Shipton Bellinger	112.92	131.74	150.56	169.38	207.02	244.66	282.30	338.76
Smannell	96.49	112.57	128.65	144.73	176.89	209.05	241.22	289.46
Stockbridge	116.89	136.38	155.86	175.34	214.30	253.27	292.23	350.68
Tangley	103.25	120.46	137.67	154.88	189.30	223.72	258.13	309.76
Thrupton	108.75	126.87	145.00	163.12	199.37	235.62	271.87	326.24
Upper Clatford	98.12	114.47	130.83	147.18	179.89	212.59	245.30	294.36
Valley Park	92.11	107.46	122.81	138.16	168.86	199.56	230.27	276.32
Vernham Dean	105.70	123.32	140.93	158.55	193.78	229.02	264.25	317.10
Wellow	111.17	129.70	148.23	166.76	203.82	240.88	277.93	333.52
W Tytherley/Frenchmoor	108.23	126.27	144.31	162.35	198.43	234.51	270.58	324.70
Wherwell	106.68	124.46	142.24	160.02	195.58	231.14	266.70	320.04
All other parts of the Council's area	84.27	98.32	112.36	126.41	154.50	182.59	210.68	252.82

being the amounts given by multiplying the amounts at 4(g) above by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which, in that proportion, is applicable to dwellings listed in valuation band D, calculated by the Council in accordance with Section 36(1) of the Act as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

- 5 That in accordance with Section 52ZB of the Act, the Council's basic amount of Council Tax for the year 2015/16 is not excessive.
- 6 That the following details in respect of precept authorities be noted;
 - 6(a) For the year 2015/16, the **Hampshire County Council** have stated the following amounts in precepts issued to the Council, in accordance with the requirements of the Act, for each of the categories of dwellings shown below:

Valuation Bands

A	B	C	D	E	F	G	H
£	£	£	£	£	£	£	£
691.92	807.24	922.56	1,037.88	1,268.52	1,499.16	1,729.80	2,075.76

- 6(b) For the year 2015/16, the **Police and Crime Commissioner for Hampshire** has stated the following amounts in precepts issued to the Council, in accordance with the requirements of the Act, for each of the categories of dwellings shown below:

Valuation Bands

A	B	C	D	E	F	G	H
£	£	£	£	£	£	£	£
104.89	122.37	139.85	157.33	192.29	227.25	262.22	314.66

- 6(c) For the year 2015/16, the **Hampshire Fire and Rescue Authority** have stated the following amounts in precepts issued to the Council, in accordance with the requirements of the Act, for each of the categories of dwellings shown below:

Valuation Bands

A	B	C	D	E	F	G	H
£	£	£	£	£	£	£	£
40.92	47.74	54.56	61.38	75.02	88.66	102.30	122.76

- 7 That having calculated the aggregate in each case of the amounts at 4(h) and 6(a), 6(b) and 6(c) above, the Council, in accordance with the requirements of the Act, hereby sets the following amounts as the amounts of council tax for each of its areas for the year 2015/16 for each of the categories of dwellings shown below:

Valuation Bands

Parish of	A	B	C	D	E	F	G	H
	£	£	£	£	£	£	£	£
Abbotts Ann	940.22	1,096.92	1,253.63	1,410.33	1,723.74	2,037.14	2,350.55	2,820.66
Ampfield	950.78	1,109.24	1,267.71	1,426.17	1,743.10	2,060.02	2,376.95	2,852.34
Amport	936.31	1,092.36	1,248.41	1,404.46	1,716.56	2,028.66	2,340.77	2,808.92
Andover Town	944.73	1,102.19	1,259.64	1,417.10	1,732.01	2,046.92	2,361.83	2,834.20
Appleshaw	949.21	1,107.42	1,265.62	1,423.82	1,740.22	2,056.63	2,373.03	2,847.64
Awbridge	938.85	1,095.33	1,251.80	1,408.28	1,721.23	2,034.18	2,347.13	2,816.56
Barton Stacey	951.05	1,109.55	1,268.06	1,426.57	1,743.59	2,060.60	2,377.62	2,853.14
Braishfield	944.02	1,101.36	1,258.69	1,416.03	1,730.70	2,045.38	2,360.05	2,832.06
Broughton	949.20	1,107.40	1,265.60	1,423.80	1,740.20	2,056.60	2,373.00	2,847.60
Bullington	944.01	1,101.35	1,258.68	1,416.02	1,730.69	2,045.36	2,360.03	2,832.04
Charlton	934.38	1,090.11	1,245.84	1,401.57	1,713.03	2,024.49	2,335.95	2,803.14
Chilbolton	937.81	1,094.12	1,250.42	1,406.72	1,719.32	2,031.93	2,344.53	2,813.44
Chilworth	952.96	1,111.79	1,270.61	1,429.44	1,747.09	2,064.75	2,382.40	2,858.88
East Dean	946.27	1,103.99	1,261.70	1,419.41	1,734.83	2,050.26	2,365.68	2,838.82
East Tytherley	947.63	1,105.57	1,263.51	1,421.45	1,737.33	2,053.21	2,369.08	2,842.90
Enham Alamein	939.91	1,096.57	1,253.22	1,409.87	1,723.17	2,036.48	2,349.78	2,819.74
Fyfield	946.36	1,104.09	1,261.81	1,419.54	1,734.99	2,050.45	2,365.90	2,839.08
Goodworth Clatford	949.49	1,107.73	1,265.98	1,424.23	1,740.73	2,057.22	2,373.72	2,848.46
Grateley	942.78	1,099.91	1,257.04	1,414.17	1,728.43	2,042.69	2,356.95	2,828.34
Houghton	947.25	1,105.13	1,263.00	1,420.88	1,736.63	2,052.38	2,368.13	2,841.76
Hurstbourne Tarrant	949.43	1,107.66	1,265.90	1,424.14	1,740.62	2,057.09	2,373.57	2,848.28
Kimpton	955.75	1,115.05	1,274.34	1,433.63	1,752.21	2,070.80	2,389.38	2,867.26
King's Somborne	953.33	1,112.21	1,271.10	1,429.99	1,747.77	2,065.54	2,383.32	2,859.98
Lockerley	945.64	1,103.25	1,260.85	1,418.46	1,733.67	2,048.89	2,364.10	2,836.92
Longparish	956.62	1,116.06	1,275.49	1,434.93	1,753.80	2,072.68	2,391.55	2,869.86
Longstock	940.69	1,097.48	1,254.26	1,411.04	1,724.60	2,038.17	2,351.73	2,822.08
Melchet Park & Plaitford	938.39	1,094.79	1,251.19	1,407.59	1,720.39	2,033.19	2,345.98	2,815.18
	A	B	C	D	E	F	G	H

Parish of	£	£	£	£	£	£	£	£
Michelmersh	946.25	1,103.96	1,261.67	1,419.38	1,734.80	2,050.22	2,365.63	2,838.76
Monxton	947.87	1,105.85	1,263.83	1,421.81	1,737.77	2,053.73	2,369.68	2,843.62
Mottisfont	951.72	1,110.34	1,268.96	1,427.58	1,744.82	2,062.06	2,379.30	2,855.16
Nether Wallop	943.01	1,100.18	1,257.35	1,414.52	1,728.86	2,043.20	2,357.53	2,829.04
North Baddesley	948.35	1,106.41	1,264.47	1,422.53	1,738.65	2,054.77	2,370.88	2,845.06
Nursling & Rownhams	939.62	1,096.22	1,252.83	1,409.43	1,722.64	2,035.84	2,349.05	2,818.86
Over Wallop	942.47	1,099.54	1,256.62	1,413.70	1,727.86	2,042.01	2,356.17	2,827.40
Penton Grafton	944.02	1,101.36	1,258.69	1,416.03	1,730.70	2,045.38	2,360.05	2,832.06
Penton Mewsey	945.12	1,102.64	1,260.16	1,417.68	1,732.72	2,047.76	2,362.80	2,835.36
Quarley	942.00	1,099.00	1,256.00	1,413.00	1,727.00	2,041.00	2,355.00	2,826.00
Romsey Extra	936.55	1,092.65	1,248.74	1,404.83	1,717.01	2,029.20	2,341.38	2,809.66
Romsey Town	945.77	1,103.40	1,261.03	1,418.66	1,733.92	2,049.18	2,364.43	2,837.32
Sherfield English	941.79	1,098.76	1,255.72	1,412.69	1,726.62	2,040.55	2,354.48	2,825.38
Shipton Bellinger	950.65	1,109.09	1,267.53	1,425.97	1,742.85	2,059.73	2,376.62	2,851.94
Smannell	934.21	1,089.92	1,245.62	1,401.32	1,712.72	2,024.13	2,335.53	2,802.64
Stockbridge	954.62	1,113.72	1,272.83	1,431.93	1,750.14	2,068.34	2,386.55	2,863.86
Tangley	940.98	1,097.81	1,254.64	1,411.47	1,725.13	2,038.79	2,352.45	2,822.94
Thrupton	946.47	1,104.22	1,261.96	1,419.71	1,735.20	2,050.69	2,366.18	2,839.42
Upper Clatford	935.85	1,091.82	1,247.80	1,403.77	1,715.72	2,027.67	2,339.62	2,807.54
Valley Park	929.83	1,084.81	1,239.78	1,394.75	1,704.69	2,014.64	2,324.58	2,789.50
Vernham Dean	943.43	1,100.66	1,257.90	1,415.14	1,729.62	2,044.09	2,358.57	2,830.28
Wellow	948.90	1,107.05	1,265.20	1,423.35	1,739.65	2,055.95	2,372.25	2,846.70
W Tytherley/Frenchmoor	945.96	1,103.62	1,261.28	1,418.94	1,734.26	2,049.58	2,364.90	2,837.88
Wherwell	944.41	1,101.81	1,259.21	1,416.61	1,731.41	2,046.21	2,361.02	2,833.22
All other parts of the Council's area	922.00	1,075.67	1,229.33	1,383.00	1,690.33	1,997.66	2,305.00	2,766.00

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