

CONTENTS

The fees and charges for 2009/10 were approved by the Cabinet at its meeting on 26th November 2008.

All charges shown in this book include VAT at 15% as applicable unless indicated otherwise. Should the VAT rate change during the year some of the charges contained herein will be subject to change.

Section	Page Numbers
<u>By Service</u>	
Corporate	1
Environmental Service	3 - 4
Estates & Economic Development Service	5 - 10
Housing, Health & Communities Service	11 - 15
Legal & Democratic Service	17 - 21
Leisure & Wellbeing Service	23 - 35
Planning & Building Service	37 - 38
Planning Policy & Transport Service	39 - 40
Revenues Service	41
A-Z of Fees and Charges	43 - 48

**CORPORATE
FEES AND CHARGES 2009/10**

	CHARGES 2008/09 £	CHARGES 2009/10 £
Advertising - Test Valley News		
1/2 Page Advert Portrait (127mm x 350mm) Landscape (259mm x 172mm)	N/A	1,000.00
1/4 Page Advert Portrait only (127mm x 172mm)	N/A	650.00
1/8 Page Advert Portrait (61mm x 172mm) Landscape (127mm x 86mm)	N/A	350.00
1/16 Page Advert Portrait only (61mm x 86mm)	N/A	200.00

For details of artwork requirements, please contact the editor on 01264 368000.

General Photocopying

General Photocopying (per A4 side)

Black and White		
A4/A5	0.20	0.20
A3	0.40	0.40
Colour		
A4/A5	0.75	0.75
A3	1.50	1.50
Student/Parish Council Rate- (Black and White only);		
A4/A5	0.10	0.10
A3	0.20	0.20

NOTE - All charges above are subject to VAT at the standard rate where applicable.

**ENVIRONMENTAL SERVICE
FEES AND CHARGES 2009/10**

	CHARGES 2008/09 £	CHARGES 2009/10 £
Bulky Household Waste Collection		
Single Item	13.00	14.00
Multiple items (to a certain limit)	25.00	26.00
Garden Waste	25.00	26.00
Large amounts (certain materials only) price on application		
Garden Waste Collection		
First sack / licence	21.00	22.00
Concessionary Cost of first sack / licence	11.00	12.00
'Early Bird' customers (application by 7th April).	16.00	18.00
Charges for part year;		
from 1st August	16.00	17.00
from 1st November	11.00	12.00
from 1st February	6.00	7.00
Cost of second and subsequent sacks / licences	11.00	12.00
from 1st August	9.00	10.00
from 1st November	7.00	8.00
from 1st February	5.00	6.00
Shopping Trolley Return	25.00	25.00
Fixed Penalty Notice	Min / Max	Min / Max
Dog Fouling and Dropping Litter	50 / 75	50 / 75
Street Litter Control Notices/Litter Clearing Notices	75 / 100	75 / 100
Graffiti/Flyposting	50 / 75	50 / 75
Offences in relation to waste receptacles	75 / 100	75 / 100
Nuisance Parking	60 / 100	60 / 100
Abandoning a Vehicle	120 / 200	120 / 200
Failure to produce authority (waste transfer notes)	180 / 300	180 / 300
Failure to furnish documentation (waste carrier's licence)	180 / 300	180 / 300

**ENVIRONMENTAL SERVICE
FEES AND CHARGES 2009/10**

	CHARGES 2008/09 £	CHARGES 2009/10 £
Vehicle Workshop Charges		
Brake Roller Test (Per Axle)	15.00	20.00
Hire Charges		
Man Hire	19.00	20.00
Man and Van Hire	26.50	28.00
Mechanical Sweeper - Large (HGV) Sweeper	39.21	41.00
Mechanical Sweeper - Compact Unit	28.00	30.00
<p>Hire charges are per hour, subject to a minimum 1 hour hire. Travel time is in addition to hire charge and may require an additional charge.</p>		
Sewerage & Drainage - Sand Bags		
<p>Filled sandbags free in emergency, limited to 30 for industrial and commercial properties Non emergency situations;</p>		
Sandbag delivery in office hours (8:30-16:30 Mon - Thur 8:00-16:00 Fri)	23.50	25.00
Sandbag delivery outside office hours	58.75	62.00
Empty (for 6, collected)	2.20	2.30
Filled (collected)	1.60	1.70

NOTE - All charges above are subject to VAT at the standard rate where applicable.

**ESTATES & ECONOMIC DEVELOPMENT SERVICE
FEES AND CHARGES 2009/10**

	CHARGES 2008/09 £	CHARGES 2009/10 £
Guildhall Forecourt* (Daily or part thereof)		
Concessionary	27.00	28.00
Private Hire	43.00	45.00
Commercial Hire		
Sole Trader	110.00	116.00
When 2 traders share the entire forecourt	70.00	74.00
When 3 traders share the entire forecourt	55.00	58.00
* Forecourt bookings are limited to one trader type per week (excluding motor vehicle displays)		
High Street (Daily or part thereof)		
Concessionary	48.00	50.00
Private Hire	107.00	112.00
Commercial Hire	385.00	404.00
Time Ring (Daily or part thereof)		
Concessionary	17.00	18.00
Private Hire	32.00	34.00
Commercial Hire	107.00	112.00

Conditions of Hire:

Full terms and conditions can be viewed on the Council's website www.testvalley.gov.uk
Or contact the Estates Service on 01264 368000

**ESTATES & ECONOMIC DEVELOPMENT SERVICE
FEES AND CHARGES 2009/10**

THE RENDEZVOUS / UPPER GUILDHALL

Sessions	Private Hire		Commercial Hire		Concessionary	
	Monday - Friday	Sat., Sun. & Bank Holidays	Monday - Thursday	Fri., Sat., Sun. & Bank Holidays	Monday - Friday	Sat., Sun. & Bank Holidays
Daily 08.00 - 24.00	129.00	246.00	300.00	424.00	87.00	114.00
Morning 08.00 - 13.00	44.00	83.00	99.00	150.00	29.00	36.00
Afternoon 13.00 - 18.00	44.00	83.00	99.00	150.00	29.00	36.00
Evening 18.00 - 24.00	50.00	90.00	114.00	158.00	38.00	59.00
Hourly (Min. 2 hrs)	26.00	30.00	48.00	62.00	13.00	15.00

Conditions of Hire

See Crosfield Hall Charges

**ESTATES & ECONOMIC DEVELOPMENT SERVICE
FEES AND CHARGES 2009/10**

CROSFIELD HALL

Whole Complex	Private Hire		Commercial Hire		Concessionary Hire	
Sessions	Monday - Friday	Sat., Sun. & Bank Holidays	Monday - Thursday	Fri., Sat., Sun. & Bank Holidays	Monday - Friday	Sat., Sun. & Bank Holidays
Daily 08.00 - 24.00	240.00	271.00	315.00	435.00	163.00	217.00
Morning 08.00 - 13.00	74.00	82.00	95.00	131.00	48.00	63.00
Afternoon 13.00-18.00	97.00	108.00	127.00	175.00	63.00	86.00
Evening 18.00 - 24.00	97.00	108.00	127.00	175.00	63.00	86.00
Hourly (Min. 2 hrs)	26.00	28.00	33.00	44.00	16.00	21.00
Main Hall	Private Hire		Commercial Hire		Concessionary Hire	
Sessions	Monday - Friday	Sat., Sun. & Bank Holidays	Monday - Thursday	Fri., Sat., Sun. & Bank Holidays	Monday - Friday	Sat., Sun. & Bank Holidays
Daily 08.00 - 24.00	163.00	181.00	249.00	350.00	107.00	163.00
Morning 08.00 - 13.00	48.00	56.00	76.00	105.00	34.00	48.00
Afternoon 13.00-18.00	63.00	74.00	99.00	140.00	44.00	63.00
Evening 18.00 - 24.00	63.00	74.00	99.00	140.00	44.00	63.00
Hourly (Min. 2 hrs)	16.00	19.00	26.00	36.00	11.00	16.00
Annexe	Private Hire		Commercial Hire		Concessionary Hire	
Sessions	Monday - Friday	Sat., Sun. & Bank Holidays	Monday - Thursday	Fri., Sat., Sun. & Bank Holidays	Monday - Friday	Sat., Sun. & Bank Holidays
Daily 08.00 - 24.00	122.00	134.00	187.00	263.00	81.00	133.00
Morning 08.00 - 13.00	37.00	41.00	57.00	80.00	25.00	41.00
Afternoon 13.00-18.00	48.00	56.00	76.00	105.00	34.00	55.00
Evening 18.00 - 24.00	48.00	56.00	76.00	105.00	34.00	55.00
Hourly (Min. 2 hrs)	12.00	13.00	19.00	27.00	8.00	13.00
Mountbatten and Palmerston Room	Private Hire		Commercial Hire		Concessionary Hire	
Sessions	Monday - Friday	Sat., Sun. & Bank Holidays	Monday - Thursday	Fri., Sat., Sun. & Bank Holidays	Monday - Friday	Sat., Sun. & Bank Holidays
Daily 08.00 - 24.00	60.00	70.00	95.00	131.00	41.00	68.00
Morning 08.00 - 13.00	19.00	20.00	30.00	39.00	12.00	20.00
Afternoon 13.00-18.00	25.00	27.00	38.00	53.00	16.00	27.00
Evening 18.00 - 24.00	25.00	27.00	38.00	53.00	16.00	27.00
Hourly (Min. 2 hrs)	7.00	7.00	9.00	13.00	4.00	7.00
Nightingale And Berthon Rooms	Private Hire		Commercial Hire		Concessionary Hire	
Sessions	Monday - Friday	Sat., Sun. & Bank Holidays	Monday - Thursday	Fri., Sat., Sun. & Bank Holidays	Monday - Friday	Sat., Sun. & Bank Holidays
Daily 08.00 - 24.00	47.00	60.00	81.00	112.00	35.00	55.00
Morning 08.00 - 13.00	15.00	19.00	25.00	35.00	11.00	16.00
Afternoon 13.00-18.00	19.00	25.00	34.00	45.00	13.00	21.00
Evening 18.00 - 24.00	19.00	25.00	34.00	45.00	13.00	21.00
Hourly (Min. 2 hrs)	6.00	7.00	8.00	12.00	4.00	6.00



ESTATES & ECONOMIC DEVELOPMENT SERVICE FEES AND CHARGES 2009/10

CROSFIELD HALL (Cont.)

NOTES

Storage Charges

(For Regular Hirers of the Crosfield Hall)

Type of Storage	Size	Annual Charge
Metal Cupboard	Up to 1200mm x 1000mm x 470mm	£36.00
Storage area under stage (One Side)	1200mm x 3600mm x 6000mm	£120.00

- 1) All items are left at hirers own risk. Test Valley Borough Council will not be held responsible for any theft or damage that might occur whilst equipment etc is stored on the premises.
- 2) The location of storage is at the discretion of the Head of Estates & Economic Development.
- 3) The above storage facility will be made available to groups and / or organisations who hire the Crosfield Hall in advance for no less than one booking per month for a minimum of ten months in any one calendar year.
- 4) The storage of equipment etc will be subject to prior arrangement with the Head of Estates & Economic Development.
- 5) Test Valley Borough Council reserves the right to move and or dispose of any equipment left on the premises at the expiration of the storage hire period.

Conditions of Hire for Guildhall and Crosfield Hall

The scales of charges are subject to the conditions of hire

Sunday Trading

The Council will not permit a hiring which contravenes the Shops Act 1994.

Discounts

A discount of 10% will be given on the total bill to all categories of hirers on bookings for 2 or more days, whether consecutive days or block bookings, when payment is made in advance.

Concessionary Rates

- 1) Concessionary rates of hire will be charged to individuals/organisations for bookings falling within the following guidelines and the Head of Technical Services and Corporate Director exercise discretion where any doubts arise as to whether or not the applicant falls within the guidelines:-
 - a) for individuals or organisations, based in Test Valley, who hire the halls for a purpose which benefits the community at large, the organisation is bona fide, and only pays honoraria to its officers
 - b) for individuals or organisations who hire the hall as a meeting place purely for discussions etc. where no charge for admission is made
- 2) The Head of Estates & Economic Development is authorised not to require payment in advance in respect of bookings for concessionary rates of hire.
- 3) The Head of Estates & Economic Development is authorised to decide into which category, i.e. commercial, private or concessionary, an application falls.
- 4) The Head of Estates & Economic Development is authorised to request a £200 deposit from hirers. This amount can be used to pay for damage/additional cleaning works, with the balance to be refunded.

**ESTATES & ECONOMIC DEVELOPMENT SERVICE
FEES AND CHARGES 2009/10**

OFFICE ACCOMMODATION - BEECH HURST

Conference Suite 1	Private Hire		Commercial Hire		Concessionary Hire	
	Monday - Friday	Sat., Sun. & Bank Holidays	Monday - Friday	Sat., Sun. & Bank Holidays	Monday - Friday	Sat., Sun. & Bank Holidays
Sessions						
Daily 09.00 - 23.00	£191.00	£398.00	£288.00	£487.00	£133.00	N/A
Morning 09.00 - 13.00	£95.00	£191.00	£118.00	£232.00	£67.00	N/A
Afternoon 13.00-17.00	£95.00	£191.00	£118.00	£232.00	£67.00	N/A
Evening 18.00 - 23.00	£99.00	£219.00	£148.00	£288.00	£86.00	N/A

Conference Rooms 2 & 5	Private Hire		Commercial Hire		Concessionary Hire	
	Monday - Friday	Sat., Sun. & Bank Holidays	Monday - Friday	Sat., Sun. & Bank Holidays	Monday - Friday	Sat., Sun. & Bank Holidays
Sessions						
Daily 09.00 - 23.00	£129.00	£191.00	£171.00	£288.00	£80.00	N/A
Morning 09.00 - 13.00	£67.00	£110.00	£90.00	£144.00	£45.00	N/A
Afternoon 13.00-17.00	£67.00	£110.00	£90.00	£144.00	£45.00	N/A
Evening 18.00 - 23.00	£72.00	£124.00	£97.00	£179.00	£53.00	N/A

Conference Rooms 3 & 4	Private Hire		Commercial Hire		Concessionary Hire	
	Monday - Friday	Sat., Sun. & Bank Holidays	Monday - Friday	Sat., Sun. & Bank Holidays	Monday - Friday	Sat., Sun. & Bank Holidays
Sessions						
Daily 09.00 - 17.00	£82.00	N/A	£135.00	N/A	£70.00	N/A
Morning 09.00 - 13.00	£49.00	N/A	£80.00	N/A	£45.00	N/A
Afternoon 13.00-17.00	£49.00	N/A	£80.00	N/A	£45.00	N/A

Technical Services Meeting Room	Private Hire		Commercial Hire		Concessionary Hire	
	Monday - Friday	Sat., Sun. & Bank Holidays	Monday - Friday	Sat., Sun. & Bank Holidays	Monday - Friday	Sat., Sun. & Bank Holidays
Sessions						
Daily 09.00 - 17.00	£70.00	N/A	£117.00	N/A	£56.00	N/A
Morning 09.00 - 13.00	£41.00	N/A	£62.00	N/A	£39.00	N/A
Afternoon 13.00-17.00	£41.00	N/A	£62.00	N/A	£39.00	N/A

Interview Room	Private Hire		Commercial Hire		Concessionary Hire	
	Monday - Friday	Sat., Sun. & Bank Holidays	Monday - Friday	Sat., Sun. & Bank Holidays	Monday - Friday	Sat., Sun. & Bank Holidays
Sessions						
Daily 09.00 - 23.00	£62.00	£110.00	£95.00	£166.00	£49.00	N/A
Morning 09.00 - 13.00	£25.00	£39.00	£45.00	£72.00	£19.00	N/A
Afternoon 13.00-17.00	£25.00	£39.00	£45.00	£72.00	£19.00	N/A
Evening 18.00 - 23.00	£32.00	£58.00	£62.00	£99.00	£25.00	N/A

**ESTATES & ECONOMIC DEVELOPMENT SERVICE
FEES AND CHARGES 2009/10**

OFFICE ACCOMMODATION - BEECH HURST

Discounts

A discount of 10% will be given on the total bill to all categories of hire on bookings for 2 or more days, whether consecutive days or block bookings, where payment is made in advance, or where 2 or more rooms are hired for the same day(s).

Concessionary Rates

No concessionary rates for Saturday, Sunday and Bank Holidays.

Other

Tea/Coffee/Biscuits/Cordial - per catering charges set by Property Surveyor Manager.

Buffet lunches per menus

VAT applied at standard rate on catering, no VAT on rooms/halls hire.

Conference Aids Standard facilities include flip chart stand and overhead projector and screens.

NB

No suite / room charge for Council and Committee bookings, internal courses, seminars, meetings and local authority professional associations, except where the majority of delegates are external and a course fee is charged.

Due to the location of Conference Room 4 and Technical Services Meeting Room the hire of these rooms will be at the discretion of the Head of Estates & Economic Development.

**HOUSING, HEALTH & COMMUNITIES SERVICE
FEES AND CHARGES 2009/10**

	CHARGES 2008/09 £	CHARGES 2009/10 £
Licences		
Dog Breeders - plus Vet's fees		
Commercial Dog Breeders	115.00	121.00
Breeders for Dog Shows	82.00	86.00
Pet Shops	116.00	122.00
Home Trading Pet Shop	N/A	70.00
Riding Establishments (plus Vet's costs)	149.00	156.00
Animal Boarding Establishments		
Domestic Boarding Establishments	80.00	84.00
Commercial Boarding Establishments - Dogs	116.00	122.00
Commercial Boarding Establishments - Cats	100.00	105.00
Commercial Boarding Establishments - Combined	164.00	172.00
Dangerous Wild Animals (plus Vet's costs)	149.00	156.00
Zoo (per 4 or 5 years, plus Vet's costs)	945.00	945.00
Street Traders		
Up to seven days	25.00	30.00
Annual - one night per week	500.00	510.00
Annual - extra night per week	75.00	80.00
Registrations		
Initial Registration of Hairdressers	80.00	85.00
Ear / Skin Piercers and Tattooists	110.00	115.00
Electrolysis practitioners	110.00	115.00
Hygiene Certificates	55.00	57.00
(plus analysis charges as deemed necessary)		
Dog Control		
Collection Fee	35.00	35.00
(plus kennelling fee for number of days/ part days recharged at cost)		

**HOUSING, HEALTH & COMMUNITIES SERVICE
FEES AND CHARGES 2009/10**

	2008/09	2009/10
Houses in Multiple Occupation		
Licensing - Basic Fee	385.00	385.00
- Maximum Fee	642.00	642.00
Welfare Meals (per meal)	1.90	2.00
Housing Act Notices & Orders		
Determination, preparation & serving of a Notice or making of an Order	Hourly rate Min. 2hrs	Hourly rate Min. 2hrs
Health Education Courses		
Food Hygiene Course - Level 2	45.00	50.00
Food Hygiene Course - Level 3	65.00	70.00
Other Health & Safety and Food Hygiene Courses - prices on request		
Photographs		
Photograph from negative	5.00	5.00
Photograph from print	9.00	9.00
Digital Photographs	5.00	5.00
Motor Salvage Operators		
Registration	75.00	75.00
Viewing of Register	Nil	Nil
Copy of Register	10.00	10.00
Environmental Protection Act / Pollution, Prevention and Control Act 1999 (Regulations 2000)		
Environmental Protection Act - Prescribed Processes		
In accordance with the DEFRA fees and charges scheme		
Immigration Assessment of Fitness -		
Checks for residency and work permit applications	Hourly rate	128.00

HOUSING, HEALTH & COMMUNITIES SERVICE FEES AND CHARGES 2009/10

Fixit Scheme

Works identified by initial visit:

Essential safety works up to £125 carried out with no charge.

Subsequent work to be charged under new scheme,
even if work identified by initial visit was less than £125.

If client is in receipt of Income Support	Nil	Nil
If repair exceeds £125 and client is in receipt of other benefits or has income of less than or equal to £150 per week or £225 for couples - Charge for work in excess of £125(subsequent visits)	25%	25%
If repair exceeds £125 and client has income in excess of £150 per week or £225 for couples Charge for work in excess of £125(subsequent visits)	67%	67%

HOUSING, HEALTH & COMMUNITIES SERVICE FEES AND CHARGES 2009/10

	CHARGES 2008/09 £	CHARGES 2009/10 £
Pest Control		
Domestic Premises:		
Wasps, Bees, Hornets Nests	38.00	39.00
Each additional nest (Payment in advance)	11.10	11.70
Rats & Mice - Maximum of three visits	38.00	39.00
Charges for rat and mouse treatments are only applicable to those residents classed as non-vulnerable.		
There will be no charge for households with pre-school children, those in receipt of means-tested benefits or those with a disability.		
Fleas and Bed Bugs		
Up to 3 bedroomed property	42.00	44.00
4 bedroomed property	49.00	52.00
5 bedroomed property	61.00	64.00
In excess of 5 bedrooms, each additional bedroom	11.10	11.70
Re-visit within 10 days of initial treatment		
Re-visit after 10 days of initial treatment, charges as above		
Other Insects	50.00	53.00
(Minimum charge up to 1 hour, thereafter the hourly rate for each hour or part thereof)		
Commercial Premises:		
Non Contract work		
Rodents - initial visit	76.00	80.00
Rodents - additional visits	38.00	40.00
Fleas	50.00	53.00
Other Insects (Minimum charge up to 1 hour)	50.00	53.00
Additional visits - hourly rate plus cost of materials		
Wasps, Bees, Hornets Nests (Payment in advance)	38.00	40.00
Each additional nest (Payment in advance)	11.10	11.70
<i>If an invoice is required the following charges apply</i>		
Rodents - minimum two visits	87.00	91.00
Rodents - additional visits	38.00	40.00
Fleas	62.00	65.00
Other insects	62.00	65.00
Wasps, Bees, Hornets Nests	49.00	52.00
Each additional nest	11.10	11.70
Contract Work - Rodents and Insects		
Quotations given for individual premises		

HOUSING, HEALTH & COMMUNITIES SERVICE FEES AND CHARGES 2009/10

	CHARGES 2008/09 £	CHARGES 2009/10 £
Work carried out for the Public		
<p>(Work carried out on the legitimate request of the public OR in cases where the Council is entitled to act in default of a legal obligation upon a member of the public AND where there is no other legal constraint affecting the ability of the Council to determine a charge.</p> <p>Charge will equate to the cost of materials, travel, other services plus cost of staff time. This staff time will be charged at £45 per hour (minimum 1 hour) plus £22.50 per additional half hour or part thereof, plus £22.50 administration time.</p>		
Water Sampling		
Plus Analysts fees for Water Supplies in Categories A-E	50.00	50.00 *
Swimming pools - plus analysts fee	22.00	22.00
* These will change if new Private Water Supply Regulations come into force on 01.04.09		
Food Register		
Viewing register	Nil	Nil
Single entry from register	7.00	8.00
Section copy of register	30.00	33.00
Whole register copy	55.00	60.00
Pollution and Contaminated Land		
Contaminated land and general pollution related queries	43.00	43.00
Detailed contaminated land and pollution queries (Minimum of 1 hour, thereafter £43 for each hour or part thereof)	43.00	43.00
Contaminated Land Registry		
Viewing register	Nil	Nil
Single entry from register	5.00	5.00
Whole register copy	50.00	50.00
Attendance at Court, Factual Statements		
(Hourly rate of E & H Officer involved)		

**LEGAL & DEMOCRATIC SERVICE
FEES AND CHARGES 2009/10**

	CHARGES 2008/09 £	CHARGES 2009/10 £
Local Land Charges		
Full Search		
LLC1 & CON29R	97.00	97.00
Each additional parcel of land	15.00	15.00
Refresher Search (call prior to submission)	60.00	60.00
Each CON29O (Part II) enquiry	14.00	14.00
Each additional typed enquiry	20.00	20.00
LLC1 Only	40.00	40.00
Each additional parcel of land	7.00	7.00
CON29R Only	57.00	57.00
Each additional parcel of land	8.00	8.00
CON29O Only	20.00	20.00
Each additional question required	14.00	14.00
Personal Search		
Inspection of the Local Land Charges Register	11.00	11.00
Personal Search Report (Optional)	35.00	35.00
Inspection of part or all the CON29 information not on public registers. (If this information is requested it will include all free / publicly available information	N/A	32.00
Data Protection		
Data Subject Access Requests - Statutory Maximum	10.00	10.00

**LEGAL & DEMOCRATIC SERVICE
FEES AND CHARGES 2009/10**

	CHARGES 2008/09 £	CHARGES 2009/10 £
Electoral Register Fees - Statutory Charges		
Data format Per Transaction	20.00	20.00
Per 1,000 names or part thereof	1.50	1.50
Print Format Per Transaction	10.00	10.00
Per 1,000 names or part thereof	5.00	5.00
Electoral Register - Marked copies of Register and Absent Lists		
Statutory Charges		
Data format Per Transaction	N/A	10.00
Per 1,000 names or part thereof	N/A	1.00
Print Format Per Transaction	N/A	10.00
Per 1,000 names or part thereof	N/A	2.00
Licences		
Tables and Chairs on the Highway	177.00	185.00
Sex Shops	3,000.00	3,000.00
Hackney Carriages and Private Hire Vehicle Licences		
Replacement Plate	8.00	8.00
Hackney Carriages - Vehicle	88.00	92.00
- Inspection (Initial)	47.00	49.00
- Inspection (Re-Test)	10.00	10.00
Private Hire - Vehicle	88.00	92.00
- Inspection (Initial)	47.00	49.00
- Inspection (Re-Test)	10.00	10.00
Operator Licence - One Year	74.00	77.00
Operator Licence - Three Years	198.00	207.00
New Driver Licence - One Year	140.00	147.00
New Driver Licence - Three Years	198.00	207.00
Renewal Driver Licence - One Year	92.00	96.00
Renewal Driver Licence - Three Years	158.00	165.00
Providing copies of Private Hire & Hackney Carriage Licences		10.00

LEGAL & DEMOCRATIC SERVICE FEES AND CHARGES 2009/10

Gambling Act 2005 Permit Fees

	New Applicat- ions	Annual Fee	Renewal	Existing Operator new application	Variation of Permit	Transfer of Permit	Copy of Permit
	£	£	£	£	£	£	£
Family Entertainment Centre	300	N/A	300	N/A	N/A	N/A	15
Small Society Lottery	40	20	N/A	N/A	N/A	N/A	N/A
Club Gaming	200	50	200	100	100	N/A	15
Club Gaming Machine	200	50	200	100	100	N/A	15
Prize Gaming	300	N/A	300	N/A	N/A	N/A	15
Licensed Premises Gaming Machine (2 machines or less)	50	N/A	N/A	N/A	N/A	N/A	N/A
Licensed Premises Gaming Machine (more than 2 machines)	150	50	N/A	100	100	25	15

Gambling Act 2005 Premises Fees

	Non-fast track advance application (note 1)	Premises already holding provisional statement	Ordinary Premises Licence	Annual Fee	Variation of Permit	Transfer of Licence	Reinstatement of Licence
	£	£	£	£	£	£	£
Bingo premises	1,750	1,200	3,500	1,000	1,750	1,200	1,200
Family Entertainment Centre	1,000	950	2,000	750	1,000	950	950
Adult Gaming Centre	1,000	1,200	2,000	1,000	1,000	1,200	1,200
Betting premises	1,500	1,200	3,000	600	1,500	1,200	1,200

Notes

1 This is for existing licensed premises who wish to convert their existing licence but vary some or all of the default conditions proposed by the Gambling Commission that will be attached to the licence. For licence holders wishing to convert their existing licence who accept all the default conditions, the fee is £300. These fees will only apply during the transition when licences are being converted.

2 The fee for notification of a change of circumstances is £50.

3 The fee for a copy of a licence is £25.

Change of
Name

£

25

N/A

N/A

N/A

25

N/A

25

Provisional
Statement

£

3,500

2,000

2,000

3,000

It conditions
convert their
tional phase

LEGAL & DEMOCRATIC SERVICE FEES AND CHARGES 2009/10

Liquor Licences

Applications for Premises Licences

Property Band Rateable Value (£)	A 0 - 4,300	B 4,301 - 33,000	C 33,001 - 87,000	D 87,001 - 125,000	E 125,001 +
Fee for conversion applications	100.00	190.00	315.00	450.00	635.00
Fee for conversion applications (town centre properties used exclusively or primarily for selling alcohol)	N/A	N/A	N/A	900.00	1,905.00
Annual fee to be paid on anniversary of grant of licence	70.00	180.00	295.00	320.00	350.00

Additional fees for Premises and Club Premises with a capacity of over 5,000 persons.

Capacity	Additional fee payable on application	Additional annual fee payable
5,000 - 9,999	1,000	500
10,000 - 14,999	2,000	1,000
15,000 - 19,999	4,000	2,000
20,000 - 29,999	8,000	4,000
30,000 - 39,999	16,000	8,000
40,000 - 49,999	24,000	12,000
50,000 - 59,999	32,000	16,000
60,000 - 69,999	40,000	20,000
70,000 - 79,999	48,000	24,000
80,000 - 89,999	56,000	28,000
90,000 +	64,000	32,000

**LEGAL & DEMOCRATIC SERVICE
FEES AND CHARGES 2009/10**

Liquor Licences Continued	CHARGES 2008/09 £	CHARGES 2009/10 £
Other Premises Fees		
Copies of information contained in the register	POA *	POA *
Application for copy of licence	10.50	10.50
Notification of change of address	10.50	10.50
Application to vary individual as premises supervisor	23.00	23.00
Application to transfer premises licence	23.00	23.00
Interim authority notice	23.00	23.00
Application for making of a provisional statement	315.00	315.00
Notification of change in club rules	10.50	10.50
Change of name of registered address of club	10.50	10.50
Temporary event notices	21.00	21.00
Application for copy of notice on theft	10.50	10.50
Notification of change of name or address (personal licence)	10.50	10.50
Notice of interest in any premises	21.00	21.00
Personal Licence Fee	37.00	37.00

* POA - Payment on Application

LEISURE & WELLBEING SERVICE FEES AND CHARGES 2009/10

Sporting Facilities managed by Valley Leisure Ltd

Andover Leisure Centre	01264 347100	reception@andover-leisure-centre.co.uk
Romsey Rapids	01794 835552	sales@the-rapids.co.uk (Membership Only)
Charlton Lakeside Pavilion	01264 338759	clp.valleyleisure@hotmail.co.uk
The Knightwood Leisure Centre	023 8027 6254	knightwoodleisurecentre@hotmail.com
'The Depot' Youth Complex and Charlton all-weather pitch	01264 334366	

For current fees and charges for all facilities available at the above sites please contact Valley Leisure Limited.

**LEISURE & WELLBEING SERVICE
FEES AND CHARGES 2009/10**

		CHARGES 2008/09	CHARGES 2009/10
		£	£
SPORTING ACTIVITIES			
Charlton Sports Centre			
Football:			
Adults	Monday to Friday	34.50	36.00
	Saturday/Sunday	43.00	45.00
Under 16	Charged at 50% of the full fee		
Supplement for use of Floodlit Pitch (per hour)		15.00	15.25
Training	per pitch/hour	9.30	10.50
	changing accommodation supplement	3.50	3.65
Mini Soccer		10.00	10.50
Cricket:			
Adults	Monday to Friday	34.50	36.00
	Saturday or Sunday	43.00	47.00
25% reduction for all weather strip			
Under 16	Charged at 50% of the full fee		
Hire of Showground:			
Per day (commercial hire)			On application
Hire of Showground and Football Fields:			
Per day (commercial hire)			On application
Running Track:			
Annual Season Ticket (April to March)			
Adult		27.50	28.50
Junior		14.00	14.50
Day Ticket			
Adult		2.50	2.60
Junior		1.10	1.15
Meetings:			
Saturday/Sunday/Bank Holidays			
9 am to 6 pm		196.00	206.00
Half Day (up to 4 hours)		117.00	122.00
Monday to Friday			
9 am to 6 pm		117.00	122.00
Half Day (up to 4 hours)		78.00	82.00
Under 16 - charged at 60% of the full fee			
Supplement to be charged for Floodlighting (per hour)		15.00	15.50
Groundsman attendance (half day)		59.00	59.00
Group training track only (per hour)		8.00	8.40
Hire of Pavilion Room:			
Per hour		8.00	8.40

**LEISURE & WELLBEING SERVICE
FEES AND CHARGES 2009/10**

SPORTING ACTIVITIES		CHARGES 2008/09 £	CHARGES 2009/10 £
London Road Sports Ground			
Football:			
Adults	Monday to Friday	34.00	36.00
	Saturday/Sunday	43.00	45.00
Under 16	Charged at 50% of the full fee		
Mini Soccer		10.00	10.50
Cricket:			
Adults	Monday to Friday	34.00	36.00
	Saturday/Sunday	43.00	47.00
Under 16	Charged at 50% of the full fee		
Walworth Sports Centre			
Football:			
Adults	Monday to Friday	34.50	36.00
	Saturday/Sunday	43.00	45.00
Under 16	Charged at 50% of the full fee		
Training	Per pitch/hour	9.30	10.50
	Changing accommodation supplement	3.50	3.65
Mini Soccer		10.00	10.50
Rounders:			
Per match		15.00	15.50
Hire of Ground:			
Per day (commercial hire)		On application	

**LEISURE & WELLBEING SERVICE
FEES AND CHARGES 2009/10**

SPORTING ACTIVITIES	CHARGES 2008/09 £	CHARGES 2009/10 £	
Romsey Memorial Park			
Tennis:			
Adult - per court per hour	6.00	FREE	
Child - per court per hour	3.00	FREE	
Fishing:			
Residents (per rod per day)	13.50	14.00	
Non-Residents (per rod per day)	26.00	27.25	
Residents (per rod per half day)	8.50	8.75	
Non-Residents (per rod per half day)	16.75	17.50	
Charges also applicable to Watermills Park			
* Residents under 16 and over 60 - 50% fees			
Romsey Sports Centre			
Cricket:			
Adults	Monday to Friday	34.50	36.00
	Saturday/Sunday	47.00	47.00
Under 16	Charged at 50% of the full fee		
Squash:			
Per 40 minutes per court	peak	5.50	5.75
	off - Peak	4.00	4.20
Junior Off Peak Charge		2.75	2.90
Football and Rugby:			
Adults	Monday to Friday	34.50	36.00
	Saturday/Sunday	43.00	45.00
Under 16	Charged at 50% of the full fee		
Reduced fees for Clubs if no changing room available:			
Adults	Monday to Friday	27.50	28.50
	Saturday/Sunday	31.50	33.00
Under 16	Charged at 50% of the full fee		
Training:			
	Per pitch/hour	10.00	10.50
	Changing accommodation supplen	3.50	3.65
User Fee for use of showers etc.		0.60	0.60

**LEISURE & WELLBEING SERVICE
FEES AND CHARGES 2009/10**

SPORTING ACTIVITIES	CHARGES 2008/09 £	CHARGES 2009/10 £
Romsey Sports Centre (Cont.)		
Tennis:		
Adult per court per hour	5.00	6.00
Child per court per hour (Includes changing accommodation)	2.25	3.00
Hire of Rackets	1.00	1.00
Hire of Other Equipment	0.50	0.50
Table Tennis:		
Adult	4.00	4.20
Junior	3.00	3.15
Rounders Pitch:	15.00	15.50
Adventure Golf:		
Adult	2.00	2.00
Junior	1.00	1.00
Hire of Ground:		
Per day (commercial hire)	On application	
Saxon Fields Sports Ground		
Football:		
Adults Monday to Friday	34.50	36.00
Saturday/Sunday	43.00	45.00
Under 16 Charged at 50% of the full fee		
Training per pitch/hour	9.30	10.50
changing accommodation supplement	3.50	3.65
Mini Soccer	10.00	10.50

**LEISURE & WELLBEING SERVICE
FEES AND CHARGES 2009/10**

SPORTING ACTIVITIES		CHARGES 2008/09 £	CHARGES 2009/10 £
Hunts Farm Sports Centre			
Cricket:			
	Monday to Friday	34.00	36.00
	Saturday or Sunday	43.00	47.00
Under 16	Charged at 50% of the full fee		
Football:			
Adults	Monday to Friday	34.00	36.00
	Saturday or Sunday	43.00	45.00
Under 16	Charged at 50% of the full fee		
Training	per pitch/hour	9.30	10.50
	changing accommodation supplement	3.50	3.65
Mini Soccer	per match per pitch	10.00	10.50
Croquet Lawn:			
	Per match	29.50	31.00
Hire of Top Room (Pavilion):			
	Per hour	8.00	8.40
Hire of Ground:			
	Per day (commercial hire)	On application	

LEISURE & WELLBEING SERVICE FEES AND CHARGES 2009/10

Usage by Clubs

Full payment in advance for block bookings of 10 or more regular (no further apart than 14 days) sessions for the same activity at the same venue will attract VAT exemption, provided all regulations are complied with. Any cancellation reducing the block booking to below 10 sessions will incur VAT on all remaining sessions except in the event that the Council cancels the booking in the event of unforeseen non-availability.

New clubs or groups may be granted initial discounts at the discretion of the Contractor, in consultation with the Head of Finance.

Notes - All Sports Facilities

- I. Cancelled Bookings - 48 hours notice must be given of a cancellation otherwise the full charge will be payable if the facility cannot be re-let, unless adverse weather conditions caused cancellation.
- II. Alterations to Charges - the Council reserve the right to alter charges of any facility without prior notice, particularly if the rate of VAT changes.
- III. Course Fees, Hire and Sale of Equipment will be charged at the market rate in agreement with the Head of Leisure.
- IV. Non-Specified Charges - authority is given to the Contractor, in conjunction with the Head of Leisure and the Head of Finance, to negotiate and agree charges for the use of non-specified areas, experimental schemes and group bookings to encourage the use of underused or unused facilities and to negotiate discounts with charitable or youth bodies.

**LEISURE & WELLBEING SERVICE
FEES AND CHARGES 2009/10**

	CHARGES 2008/09 £	CHARGES 2009/10 £
Test Valley Tour		
Pre Booking - per person		
Adult	10.00	10.60
Young Person (12 - 16 years)	6.00	6.40
Over 65s	6.00	6.40
Children under 12 (Road Routes only)	FREE	FREE
On the day - per person		
Adult	12.00	12.60
Young Person (12 - 16 years)	8.00	8.40
Over 65s	8.00	8.40
Children under 12 (Road Routes only)	FREE	FREE
Route Cards		
Per pack of 30 cards or	11.50	12.00
15 walking routes	6.50	6.80
15 cycling routes	6.50	6.80

Tapestries

Details of the prices and availability of books and postcards depicting the Test Valley tapestries are available from the Leisure & Wellbeing Service - please telephone 01264 368000 for further details.

Books are available in hardback (English only) and paperback (English, French and German).

Postcards are available individually or in packs.

**LEISURE & WELLBEING SERVICE
FEES AND CHARGES 2009/10**

	CHARGES 2008/09		CHARGES 2009/10	
	£		£	
The Lights	Community	Business	Community	Business
Hire of Theatre				
4 hours	284.00	468.00	294.00	482.00
8 hours	372.00	622.00	382.00	641.00
12 hours	560.00	935.00	576.00	963.00
Weekly Hire Sunday 10am - 10pm. Monday to Saturday 6pm to 11pm	1,931.00	1,931.00	1,989.00	1,989.00
Hire of Arena				
4 hours	194.00	304.00	200.00	313.00
8 hours	250.00	388.00	257.00	399.00
12 hours	277.00	443.00	284.00	457.00
Hire of Conference Room				
4 hours	63.00	105.00	78.00	129.00
8 hours	108.00	181.00	135.00	226.00
12 hours	141.00	234.00	176.00	293.00
Hire of Board Room				
4 hours	63.00	105.00	69.00	115.00
8 hours	108.00	181.00	117.00	200.00
12 hours	141.00	234.00	155.00	256.00
Hire of Studio One				
4 hours	92.00	157.00	94.00	161.00
8 hours	166.00	259.00	171.00	267.00
12 hours	207.00	338.00	213.00	347.00
Hire of Dance Studio				
4 hours	92.00	157.00	94.00	161.00
8 hours	166.00	259.00	171.00	267.00
12 hours	207.00	338.00	213.00	347.00
Additional dressing room per 4 hour session	32.00	32.00	34.00	34.00
Flipchart Hire (per day)	8.00	8.00	8.00 *	8.00 *
Screen Hire (per day)	22.00	22.00	25.00 *	25.00 *
Laptop, Projector, Screen (per day)	103.00	110.00	110.00 *	110.00 *
Technical Services (4 hour session)	N/A	N/A	50.00	50.00
Ticket Printing - per show	12.00	12.00	12.00	12.00

* Charges exclude VAT.

**LEISURE & WELLBEING SERVICE
FEES AND CHARGES 2009/10**

	CHARGES 2008/09 £		CHARGES 2009/10 £	
	Community	Business	Community	Business
The Lights				
Spotlight Theatre Membership Scheme	15.00	15.00	16.00	16.00
Box Office Commission	6.00%	6.00%	6.00%	6.00%
Credit Card Commission	3.00%	3.00%	3.00%	3.00%
These charges apply where The Lights prints and processes tickets for hirers of facilities.				
Internet Booking Fee	N/A	N/A	1.00	1.00
Grand Piano Hire (inc. moving and tuning)	N/A	N/A	75.00 *	75.00 *
TV & DVD (per day)	N/A	N/A	30.00 *	30.00 *
Lectern (per day)	N/A	N/A	10.00 *	10.00 *
Radio Microphone	N/A	N/A	15.00 *	15.00 *
Advertising - What's On Brochure - 1/6th page	N/A	N/A	75.00 *	75.00 *
Advertising - What's On Brochure - 1/3rd page	N/A	N/A	100.00 *	100.00 *

* Charges exclude VAT.

**LEISURE & WELLBEING SERVICE
FEES AND CHARGES 2009/10**

	CHARGES 2008/09 £	CHARGES 2009/10 £
Allotments		
Basic rent per square metre per annum	0.16 *	0.19
Water Charge per square metre per annum	To Cover Costs	To Cover Costs

* The charge for 2008/09 was set at £4 per rod (25.1 sq m) which equates to roughly 16p per sq m.

NB:

- I. Persons aged 60 and above at 1st April 2009 are entitled to 50% reduction in the rental (excluding water charge).
- II. Where a tenancy commences after 30th September, no rent is payable for the period to the 31st March next.
- III. On cessation of a tenancy, no rent refund will be made.
- IV. Rent payable is calculated for a full year and no apportionments for part periods will be made.
- V. 2 months' notification to tenants needed to alter existing rents.

LEISURE & WELLBEING SERVICE FEES AND CHARGES 2009/10

Cemeteries

The fees, payments and sums set out below apply where the person to be interred was, or immediately before death was, a resident of the Borough of Test Valley or, in the case of a stillborn child, where one of the parents is, or at the time of interment was, such a resident. In all other cases the fees and charges relating to non-residents will apply.

(Persons who were formerly residents of the Borough of Test Valley shall be considered as residents for the purpose of the scale of fees, if the date of death is less than twelve months after leaving the Borough.)

	2008/09 £	2009/10 £
1 Interment and Scattering Management Fee		
(No charge for persons 3 years or under)		
Ashes interment	182.00	209.00
Scattering of Ashes	182.00	209.00
Burial Plots single	400.00	460.00
Burial Plots double	495.00	569.00
Treble depth grave	540.00	621.00 *
* This is only possible at Charlton cemetery		
NOTE - Above charges are for Test Valley residents. Double fee is payable for non-residents.		
2 Combined Fee for Purchase of Exclusive Right of Burial and Erection of Memorial		
Earthen Graves		
a. Plot size 0.914m x 0.609m (3' x 2')	207.00	238.00
b. Plot size 1.828m x 1.143m (6' x 3.9')	327.00	376.00
c. Plot size 2.743m x 1.219m (9' x 4')	463.00	532.00
<u>Memorial Guidance for earthen graves</u>		
A headstone, tablet, wooden cross, inscribed vase should not exceed 1.066m (3'6") in height, 0.609m (2'0") in width and 0.457m (1'6") in depth.		
d. Cremated remains plot size 0.457m x 0.304m (18"x12")	253.00	290.00
A tablet not exceeding 0.457m (1'6") x 0.050m (2") or an inscribed vase not exceeding 0.304m (1'0") x 0.152m (6") x 0.152m (6") on site for cremated remains.		
e. Transfer of Exclusive Right of Burial to a new registered owner.	20.00	30.00
f. Copy of Deed of Grant	N/A	25.00
g. Copy of Registry Entry	N/A	10.00

The fees shown under Part 2 include the deed of grant and all expenses thereof.

**LEISURE & WELLBEING SERVICE
FEES AND CHARGES 2009/10**

	CHARGES 2008/09 £	CHARGES 2009/10 £
Cemeteries (Cont.)		
3 Monuments, Gravestones, Tablets and Monumental Inscriptions		
(Where the Exclusive Right of Burial was purchased prior to the introduction of the combined fee)		
<u>Lawn Memorial</u>		
a. A headstone, tablet, wooden cross, inscribed vase, not exceeding 1.066m (3'6") in height, 0.609m (2'0") in width and 0.457m (1'6") in depth	97.00	111.00
<u>Cremation Tablet - Single</u>		
b. a tablet not exceeding 0.457m (1'6") x 0.050m (2") or an inscribed vase not exceeding 0.304m (1'0") x 0.152m (6") x 0.152m (6") on site for cremated remains	75.00	86.00
<u>Other memorials including kerbsets</u>		
c. any other approved monument or gravestone (including kerbs and border stones), not exceeding 2.133m (7'0") in height and occupying a superficial area not exceeding 2.133m (7'0") x 2.133m (7'0") - (rarely occurring)	121.00	139.00
The fee above is for the first inscription		
d. Additional Inscription	24.00	24.00
e. Replacement memorial (identical)	24.00	24.00
f. Hire of Charlton Cemetery family room / hour	20.00	20.00
g. Exhumation	On application	
h. Genealogy services	On application	15.00

Memorials covering the whole of the surface of a burial plot, with or without kerbs, are neither permitted in the lawn area of the Andover Cemetery nor the Charlton (Andover) and Woodley (Romsey) Cemeteries. The following monuments only will be permitted;

On a grave - a headstone, tablet, wooden cross or inscribed vase.

On a site of cremated remains - an inscribed tablet set flush with the ground surface.

**PLANNING & BUILDING SERVICE
FEES AND CHARGES 2009/10**

	CHARGES 2008/09 £	CHARGES 2009/10 £
Town and Country Planning		
Planning Application Fees	Statutory Scale of Charges	
Plan Copying (per side)		
A2	2.50	2.50
A1	5.00	5.00
A0	10.00	10.00
 A4 OS Site Plans for Planning Applications - set of 6 copies (including OS charge)	 18.00	 18.00
1/500 scale - rural and urban; 1/1250 urban and 1/2500 rural		
Planning and Tree Lists (Weekly)	175.00	180.00
Per Annum		
Planning Enquiries Relating to Land Transactions	35.00	35.00
Do I Need Planning Permission Enquiries	20.00	N/A
Tree Consent - written response per enquiry	20.00	20.00
Planning Enquiries requiring research. Written response per hour or part thereof	50.00	50.00
Planning Permission - Letters of Compliance per enquiry	60.00	60.00
Legal Agreements - Letters of Compliance per enquiry	60.00	60.00
Adoption Inspections of Open Space / Landscape Areas per inspection	60.00	60.00

**PLANNING & BUILDING SERVICE
FEES AND CHARGES 2009/10**

		CHARGES 2008/09 £	CHARGES 2009/10 £
Applications to Extinguish/Divert Public Rights of Way			
	Retainer:	1,200.00	1,200.00
(Section 257)	{	if withdrawn	300.00
- Basic Fee		if refused	600.00
	- Opposed Orders	Additional work per hour plus advertising	50.00
		50.00	50.00
		0.20	0.20
		0.20	0.20

Building Control

For fees and charges for all Building Regulations Applications please refer to the Council's website:
www.testvalley.gov.uk
 or contact the Building Control Section on 01794 527877

**PLANNING POLICY & TRANSPORT SERVICE
FEES AND CHARGES 2009/10**

PARKING

	CHARGES 2008/09 £	CHARGES 2009/10 £
Parking Penalties		
Higher Level Tariff Penalty Charge	70.00	70.00
Lower Level Tariff Penalty Charge	50.00	50.00
Higher Level Tariff Penalty Charge (if paid within 14 days)	35.00	35.00
Lower Level Tariff Penalty Charge (if paid within 14 days)	25.00	25.00
Higher Level Tariff Penalty Charge (if not paid within 60 days)	105.00	105.00
Lower Level Tariff Penalty Charge (if not paid within 60 days)	75.00	75.00
Parking Tickets		
Ultra Short Term		
30 minutes	0.35	0.35
45 minutes	0.55	0.55
1 hour	0.70	0.70
Short/Medium Term, Alternate Medium Term, Special Medium Term*		
2 hour maximum in some car parks		
1 hour	0.70	0.70
2 hours	1.20	1.20
3 hours	1.90	1.90
4 hours (Andover)	2.40	2.40
5 hours (Romsey)	3.00	3.00
Over 4/5 hours	5.50	5.50
* Special Medium Term incurs a £2 supplement on all charges		
Long Term / Special Long Term		
Up to 2 hours (Romsey) *	1.20	1.20
Up to 3 hours (Andover) *	1.00	1.00
Up to 5 hours	2.20	2.20
Over 5 hours	3.50	3.50
Coaches / Market Traders - up to 5 hours *	3.30	3.30
Coaches / Market Traders - over 5 hours *	6.60	6.60
* Special Long Term only		
Season Tickets		
Annual	640.00	640.00
Quarterly	185.00	185.00
Overnight (Andover Multi-Storey Only)	50.00	50.00
Replacement (lost or missing)	30.00	30.00
Residents Permits	15.00	15.00
Overnight Parking Permit (Andover Multi Storey)	50.00	50.00

**PLANNING POLICY & TRANSPORT SERVICE
FEES AND CHARGES 2009/10**

PARKING

	CHARGES 2008/09 £	CHARGES 2009/10 £
Miscellaneous		
Testway residents' permits (lost or missing)	30.00	30.00
On-street permits (for vehicles exempt from 'parking places' in Romsey)	15.00	15.00
Tradesmen's waivers	15.00	15.00
Supervision of parking place, including waiver	60.00	60.00
Highways		
Street and Property Naming		
Administration of property name changes	25.00	25.00
Provide information on street naming and postal numbering on new developments to commercial companies	200.00	200.00
Temporary Traffic Regulation Orders Plus advertising costs recovered at cost	600.00	600.00
High Hedges Complaint Fee	300.00	300.00

**REVENUES SERVICE
FEES AND CHARGES 2009/10**

	CHARGES 2008/09 £	CHARGES 2009/10 £
Community Charge/Council Tax/ Non Domestic Rates		
Summons Costs	18.00 *	19.00 *
Liability Order Costs	55.00 *	58.00 *

* Plus additional Court Charges

**A TO Z OF
FEES AND CHARGES
2009/10**

A TO Z OF FEES & CHARGES

Category	Service	Page
Allotments	Leisure & Wellbeing	33
Brake Roller Test	Environmental	4
Building Control	Planning & Building	38
Business Rates - Summons, Liability and Order costs	Revenues	41
Car Parking (Standard Charges, Parking Tickets, Season Tickets, Residents Permits)	Planning Policy & Transport	39 - 40
Cemeteries - Burial and Memorial Fees	Leisure & Wellbeing	34 - 35
Contaminated Land Enquiries	Housing, Health & Comm	15
Council Tax - Summons, Liability and Order Costs	Revenues	41
Court Attendance	Housing, Health & Comm	15
Data Protection Subject Access Requests	Legal & Democratic	17
Dog Control - Collection of Strays	Housing, Health & Comm	11
Dog Fouling Fixed Penalty Notice	Environmental	3
Ear / Skin Piercers - Initial Registration	Housing, Health & Comm	11
Electoral Register Fees	Legal & Democratic	18
Electrolysis Practitioners - Initial Registration	Housing, Health & Comm	11
Environmental Protection Act Charges	Housing, Health & Comm	12
Food Register Enquiries	Housing, Health & Comm	15
Fixed Penalty Notices	Environmental	3
Fixit Scheme	Housing, Health & Comm	13
Garden Waste Collection	Housing, Health & Comm	3
Guildhall Forecourt Hire	Estates	5
Hairdressers - Initial Registration	Housing, Health & Comm	11

A TO Z OF FEES & CHARGES

Category	Service	Page
Health Education Courses	Housing, Health & Comm	12
High Street Hire	Estates	5
Houses in Multiple Occupation Registration	Housing, Health & Comm	12
Housing Act Notices & Orders	Housing, Health & Comm	12
Hygiene Certificates	Housing, Health & Comm	11
Immigration Assessment (Checks for Residency and Work Permit Applications)	Housing, Health & Comm	12
 Leisure Facilities		
Andover Leisure Centre	Leisure & Wellbeing	23
Charlton Sports Centre	Leisure & Wellbeing	24
'The Depot' Youth Complex	Leisure & Wellbeing	23
Hunts Farm Sports Centre	Leisure & Wellbeing	28
The Knightwood Leisure Centre	Leisure & Wellbeing	23
London Road Sports Ground	Leisure & Wellbeing	25
Romsey Memorial Park	Leisure & Wellbeing	26
Romsey Rapids	Leisure & Wellbeing	23
Romsey Sports Centre	Leisure & Wellbeing	26 - 27
Saxon Fields Sports Ground	Leisure & Wellbeing	27
Walworth Sports Centre	Leisure & Wellbeing	25
 Licences		
Animal Boarding Establishments	Housing, Health & Comm	11
Dangerous Wild Animals	Housing, Health & Comm	11
Dog Breeders	Housing, Health & Comm	11
Gambling Act 2005 fees	Legal & Democratic	19

A TO Z OF FEES & CHARGES

Category	Service	Page
Licences (continued)		
Hackney Carriages and Private Hire Vehicles	Legal & Democratic	18
Liquor	Legal & Democratic	20 - 21
Motor Salvage Operators	Housing, Health & Comm	12
Pet Shops	Housing, Health & Comm	11
Riding Establishments	Housing, Health & Comm	11
Sex Shops	Legal & Democratic	18
Street Traders	Housing, Health & Comm	11
Tables & Chairs on the Highway	Legal & Democratic	18
Zoos	Housing, Health & Comm	11
The Lights	Leisure & Wellbeing	31 - 32
Littering Fixed Penalty Notice	Environmental	3
Local Land Charges	Legal & Democratic	17
Non Domestic Rates - Summons, Liability and Order Costs	Revenues	41
Meals on Wheels	Housing, Health & Comm	12
Pest Control	Housing, Health & Comm	14
Photocopying	Corporate	1
Photographs - for Evidence in Case of Accidents	Housing, Health & Comm	12
Planning Charges	Planning & Building	37
Pollution Enquiries	Housing, Health & Comm	15
Public Rights of Way - Application to Divert / Extinguish	Planning & Building	38
Room Hire		
Crosfield Hall	Estates	7 - 8

A TO Z OF FEES & CHARGES

Category	Service	Page
Guildhall	Estates	6
Office Accommodation - Beech Hurst	Estates	9 - 10
Rendezvous	Estates	6
Sand Bags	Environmental	4
Shopping Trolley Return	Housing, Health & Comm	3
Tattooists - Initial Registration	Housing, Health & Comm	11
Test Valley News - Advertising	Corporate	1
Test Valley Tapestries	Leisure & Wellbeing	30
Test Valley Tour	Leisure & Wellbeing	30
Time Ring Hire	Estates	5
Tree Lists (Fortnightly)	Planning & Building	37
Vehicle Hire Charges	Environmental	4
Waste Collection - Bulky Household Items	Environmental	3
Water Sampling	Housing, Health & Comm	15
Welfare Meals	Housing, Health & Comm	12
Work Carried Out for the Public	Housing, Health & Comm	15