

CHARLTON CEMETERY
Andover
SP11 0TA



Information Leaflet

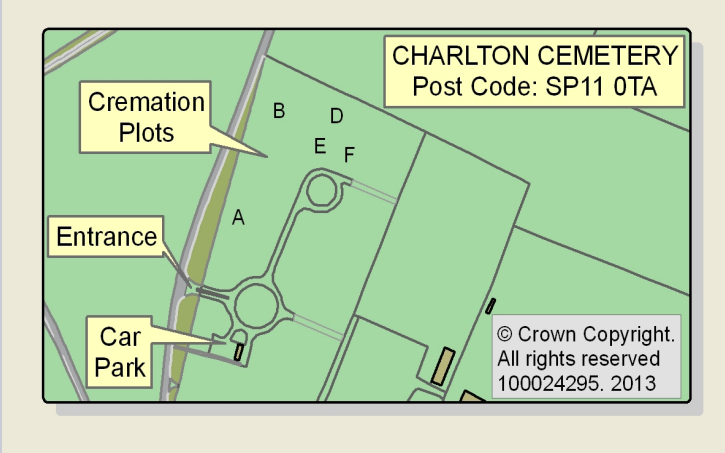
Cemetery Services
Test Valley Borough Council
Beech Hurst
Weyhill Road
Andover
SP10 3AJ

Telephone: 01264 368821
Email: CemeteryServices@testvalley.gov.uk
Website: www.testvalley.gov.uk/Cemeteries

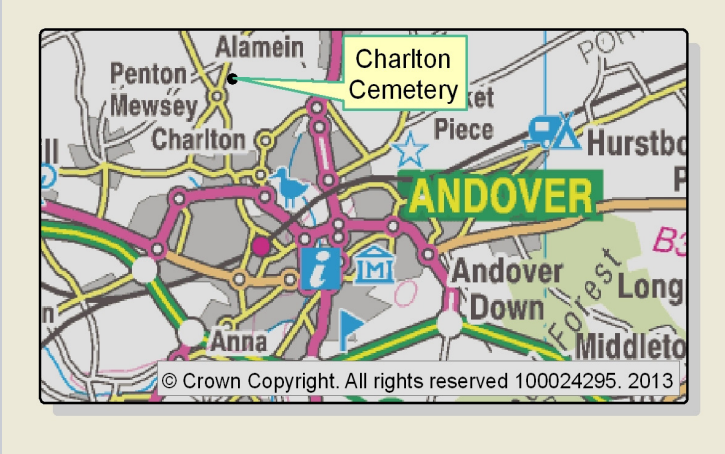


PLAN OF CEMETERY

The Plan below shows the Sections of the Cemetery. Individual graves can be identified by the number marker stones placed in the Cemetery. If you plan to visit the Cemetery and need any assistance locating a grave, please telephone us.



LOCATION MAP OF CHARLTON CEMETERY



CEMETERY REGULATIONS

This leaflet is produced for guidance only and a copy of the full Cemetery Regulations is available on the website www.testvalley.gov.uk/cemeteries or by request from the Council Offices.

ITEMS NOT ALLOWED:

The following items are NOT ALLOWED in or around graves or cremated remains spaces.

- Railings, kerbs, fencing enclosures or boundaries of any kind.
- Loose chippings, stones, pebbles or wood chippings of any kind.
- Breakable items such as glass vases, jars or bottles.
- Ornaments or other memorabilia.
- Planting of trees, flowers or any kind of shrub.

CLEARANCE OF FLOWERS

Clearance of flowers and wreaths is the responsibility of family members but removal may be carried out by the Council's ground staff on deterioration.

Christmas wreaths must be removed by the end of January.

BROKEN OR DISCARDED ITEMS

Broken or discarded items found on all burial areas will be removed and disposed of.

UNAUTHORISED ITEMS AND MEMORIALS

The Council reserves the right to remove any unauthorised memorial OR any tree, plant or shrub without prior notice.

The Council may recover the cost of removing any unauthorised memorials, materials, tributes and reinstating any damage caused to the ground or any feature within the Cemetery from the holder of the Exclusive Right of Burial.

Any unauthorised memorials will be removed by the Council under powers contained in The Local Authorities Cemeteries Order 1977.

The council does not accept responsibility for any damage to a grave or memorial either by natural causes or by a third party, or for any theft from graves or vehicles.

CHARLTON CEMETERY

Charlton Cemetery is owned and managed by Test Valley Borough Council and is open to the public 24 hours per day, 365 days per year. The Cemetery is maintained to a high standard providing a serene and tranquil setting to remember loved ones.

CLEARANCE OF FLOWERS

Area for full Burial Plots

This Cemetery is designed to be a lawned Cemetery. Lawn Cemeteries consist of graves that have a headstone memorial only placed within the headstone border. The remainder of the space will be grassed over and maintained by the Council.

Any form of kerb memorial or markers to show the boundary of a grave space including loose chippings or planting of any kind is not allowed. Vases, ornaments, lanterns or wind chimes are not allowed to be placed on the turf as this will obstruct the regular grass cutting needed to maintain an attractive and tidy Cemetery. We respectfully ask that any such items are removed from grassed areas.

Lawn graves can be purchased to accommodate up to two interments, but regretfully, it is not possible to select a particular plot.

Cremated Remains Area

Cremated Remains spaces are for cremated remains only and can accommodate up to two cremated remains interments. (If preferred a full size grave at single depth can be used for interring up to a maximum of five cremated remains, but the grave would then be closed to full burials).

Any form of kerb memorial marking out the boundary of a cremated remains grave including loose chippings or planting of any kind is not allowed nor is planting or placing of materials on the grave. Regretfully, it is not possible to select a particular plot.

EXCLUSIVE RIGHT OF BURIAL

Before a memorial can be placed, the Exclusive Right of Burial must be purchased.

The Exclusive Right of Burial entitles the deed holder to determine who is buried in the grave and whether a memorial, subject to approval by the Council, can be erected on the grave. It does not extend to possession of the land, which remains in the ownership of Test Valley Borough Council.

The grant document must be carefully preserved as it must be produced whenever the grave is reopened and when application is made for a memorial or inscription.

It is the duty of the deed holder to keep the Council informed of any change of address in order to keep a full and accurate record.

ARRANGING A BURIAL

Interment application forms can be obtained from the Council Offices or online at www.testvalley.gov.uk/Cemeteries.

A burial cannot take place without the production of a Registrars Certificate for disposal; a Coroners Order for burial or a Certificate of Cremation.

Where the Exclusive Right of Burial has previously been granted the grantee must give permission to open the grave by completing the consent section of the application form.

LOCATING GRAVES

We are happy to assist in locating graves of friends or relatives in the Cemetery. We reserve the right to charge a fee where the search request extends to more than two to three family members.

CEMETERY FEES AND CHARGES

A copy of the Cemetery Fees and Charges are available on the website www.testvalley.gov.uk/cemeteries or by request from the Council Offices.

MAINTENANCE OF GRAVES AND MEMORIALS

Memorials

All memorial work carried out in the Cemetery must conform to the current approved specification of BRAMM Code of working Practice. Funeral Directors and local Stonemasons are aware of this.

Memorial Application forms can be obtained from the Council, the website or from your local Memorial Mason. A memorial can only be erected in the cemetery once the application has been approved by the Council. This application must be signed by the Holder of the Exclusive Right of Burial and the appropriate fee paid.

A memorial may only be erected on a grave space within the cemetery in accordance with the Regulations current at the time of application.

A memorial remains the property of the grantee and their successors and they are responsible for keeping it in a safe condition and repairing it as necessary.

The Cemetery Section Letter and Grave Number must be cut into every memorial.

All memorials must conform to the standards sizes as set out in the Council's Fees and Charges for Cemeteries.

No memorial may be established, altered or removed from any cemetery without the prior written permission of the Council.

All memorials must be removed before any further interments by the appointed Memorial Mason.

