



Job Description & Person Specification

Job Title:	Street Cleaning Operative	Job Reference:	
Service:	Environmental Service		
Location:	Portway Depot (Andover) Bourne House Depot (Romsey)	Grade:	Hay Grade 2
Reports to:	Street Scene Supervisor		
Date:	January 2019		
Our Values: We expect all of our employees to live by and demonstrate the Council's five key values of:			
Accountability, Ambition, Empowerment, Integrity, Inclusiveness.			
Main job purpose			
To undertake street cleaning duties and other associated street scene functions across the Test Valley area, using a vehicle up to 7.5 tonnes.			
Main responsibilities and duties/ Principal Accountabilities			
1. To carry out daily vehicle checks and report defects in accordance with current procedure to ensure that the street cleaning vehicles are maintained and legal to be driven on the road.		5%	
2. Using basic tools such as brushes, shovels and litter pickers, and when needed powered equipment (where no formal qualification is required by law, such as leaf blowers and pedestrian operated sweepers), to carry out street cleaning duties, and or other street scene functions across Test Valley including; street sweeping, litter collection, fly tip removal, and graffiti removal (minimal) to ensure that the cleanliness of Test Valley is maintained to the required standard.		80%	
3. To complete all relevant paperwork legibly and in a timely fashion, as requested by the Street Scene Supervisor. This includes the completion of round report sheets and defect reporting books		5%	

4. To report to the Street Scene Supervisor/Team Leader any problems associated with the completion of work.	5 %
5. To clean the exterior and interior of the vehicle when the need arises.	5 %

NB The particular duties and responsibilities attached to posts are of necessity in many cases somewhat difficult to define in detail, and may vary from time to time without changing the general character of the duties or the level of responsibility entailed

To ensure that service delivery complies with current regulations, accepted professional standards, the Council's policies and procedures and appropriate legislation. This includes legislation on equalities, health and safety and safeguarding children and vulnerable adults.

Supervision and management

No direct reports.

Resources

The postholder will be responsible for:

- Keeping and maintaining relevant equipment provided to them/their team in order to fulfil their role/s
- Keeping and maintaining a vehicle/s provided to them/their team in order to fulfil their role/s

Contacts and relationships

The post holder may have contact with members of the public, council officers, councillors and clients.

Working environment

- This is an outdoor based role.
- Exposure to all weather conditions, traffic conditions, hazards connected with exposure to dirt, dust and noise.
- Will involve handling of chemicals, and contact with unknown substances and materials.
- Contact with the public with risk of challenge or abusive behaviour.
- The post requires a lot of walking standing, bending, and lifting throughout the day.
- Working independently/as part of a small team to undertake arduous and often repetitive work.

CRITERIA Everything included in this section needs to be able to be objectively measured in one of the following ways: application form, certificates, testing, interview or references.	ESSENTIAL/ DESIRABLE
Educational and professional qualifications	
<ul style="list-style-type: none"> • Driving licence up to 3.5 tonnes • Driving licence up to 7.5 tonnes • Drivers CPC 	E D D
Knowledge	
<ul style="list-style-type: none"> • Understanding of the Environmental Service relevant working practices to the role. • Knowledge of the Test Valley area. 	D D
Experience	
<ul style="list-style-type: none"> • Working with the general public • Experience of street cleansing • Understanding of Local Government services • Experience of driving vehicles up to 3.5 tonnes 	E D D E
Key skills	
<ul style="list-style-type: none"> • Ability to work alone for long periods in working day. • Flexibility to undertake different tasks in various locations from day to day • Ability to establish a good working relationship with a range of people • Good oral communication skills • Ability to work in physically demanding job 	E E E E E
Personal qualities and behaviours	
<ul style="list-style-type: none"> • Enthusiastic and self motivated • Relate well to the public • Good self presentation • Able and willing to take individual responsibility for work and daily priorities • Able to work as a team member • Diplomatic and tactful • Able to use own initiative • Willing to undertake outdoor work in all weather. 	E E E E E E E E

Other Factors

This role requires a uniform and PPE to be worn

Some evening and weekend working required

Corporate Responsibilities

All employees are required to adhere to corporate policies, procedures and codes of conduct; full details can be found on the intranet or from your line manager. Particular aspects include:

Health and Safety - Every employee while at work has a duty to take reasonable care for the health and safety of himself/herself and of other persons who may be affected by his/her acts or omissions at work - Health and Safety at Work Act 1974.

All employees are required to adhere to the Council's corporate policy, procedures associated with their duties and to undertake tasks/training in that context, as required.

Safeguarding - This Council is committed to safeguarding and promoting the welfare of children and young people and vulnerable adults and expects all employees and volunteers to share this commitment, and to adhere to the Council's Safeguarding Policy.

Equalities – This Council is committed to providing equal opportunities for all. We believe that employing people from different backgrounds with a range of perspectives and experiences helps us to deliver high quality services to all our residents. We employ people based on their abilities and potential, regardless of any protected characteristics.

Social Media - Employees are required to adhere to social media corporate policies and to undertake tasks/training in that context as required. Employees must not bring the Council into disrepute through their use of social media either personally or on behalf of the Council.

Financial – Employees are required to adhere to the Council's financial regulations and to undertake tasks/training in that context, as required.

Risk Management - Employees are required to adhere to the Council's risk management strategy and to undertake tasks/training in that context, as required.

Data Protection and Data Security - We hold and process information about our customers and as such we are legally obliged to protect that information. Data protection is important for the Council, and employees are required to understand and adhere to relevant policies and procedures.