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| **All activities should take place within a week of the 80th Anniversary of VE Day on 8 May 2025, between 1 May 2025 and 15 May 2025. If in doubt, please contact us via VEDay80@testvalley.gov.uk**  **Deadline for applications: 12 noon Friday 25 April 2025 (only while funds last)** |

1. **Please enter the details of your organisation / group**

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| --- | --- |
| Organisation / group name: |  |
| Type of organisation / group:  *E.g. Parish Council, Charitable Incorporated Organisation.* |  |
| Registered Charity Number:  *If applicable* |  |
| Organisation bank details: |  |

1. **Please enter details of the main contact for this application**

|  |  |
| --- | --- |
| Contact name: |  |
| Position within organisation / group: |  |
| Contact number: |  |
| Email address:  (be clear if case sensitive) |  |
| Postal address: |  |

1. **Please enter details of the activity / event**

|  |  |
| --- | --- |
| Date: |  |
| Times and duration: |  |
| Location:  Full address of location including postcode and who the landowner is.    (please confirm you have the correct permission to hold your event/ activity at this location) |  |

1. **Please give a brief description of your activity / event below. Please include how many people you expect to attend.**

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1. **Please outline what you require the grant for, with approximate costs for each item.**

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| --- | --- |
| **Items** | **Costs** |
|  |  |
|  |  |
|  |  |
|  |  |
| **Total** (maximum of £500\*) |  |

\* [For](http://For) advice about larger projects, please contact us via [VEDay80@testvalley.gov.uk](mailto:VEDay80@testvalley.gov.uk)

1. **Does your activity / event require a road closure?**

**\*PLEASE NOTE, ROAD CLOSURE APPLICATIONS MUST BE SUBMITTED AT LEAST SIX WEEKS BEFORE THE EVENT\***

Details of how to apply for a road closure can be found at [www.testvalley.gov.uk/transportparkingandstreets/temporary-road-closures-for-public-events](http://www.testvalley.gov.uk/transportparkingandstreets/temporary-road-closures-for-public-events)

**Yes / No** (*Delete where applicable)*

1. **How will you promote your activity and make it accessible to the local community?**

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1. **Are you aware of any other 80th Anniversary of VE Day activities / events in the same**

**area?**

**Yes / No** (*Delete where applicable)*

If you answered ‘Yes’ please give details below including how your activity / event links with them to avoid duplication and to maximise the impact of the grant)

1. **Please list any supporting documents you are including, such as a Constitution**

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1. **Declaration**

I declare that to the best of my knowledge, the information I have provided on this application form is correct and the grant will be used for the purpose stated on this form.  I understand that if I have knowingly provided a false statement, this application will be void and I may be subject to prosecution.

I understand that I am responsible for ensuring appropriate health and safety measures are identified and carried out at my event.

By putting your name on this application form you are confirming that you have read, understood and agree to the terms and conditions of this grant.

|  |  |
| --- | --- |
| **Signed:** |  |
| **Print name:** |  |
| **Date:** |  |

Please e-mail this completed form to VEDay80@testvalley.gov.uk

If you are unable to return this form via e-mail, please discuss this with your Community Engagement Officer who can help you with your application submission. You can find details of your community engagement officer here: [www.testvalley.gov.uk/CommunityEngagementOfficers](http://www.testvalley.gov.uk/CommunityEngagementOfficers)