**Application to designate a Neighbourhood Area**

**Town and Country Planning Act 1990 (as amended)**

**Neighbourhood Planning (General) Regulations 2012**

Please note that the information provided on this application form will be published on the Authority's website.

If completing by hand, please use block capitals and black ink.

**1) Applicant contact details** (usually the Parish Clerk)

**Title and full name**

**………………………………………………………………………………………………….**

**Address and Postcode**

**…………………………………………………………………………………………………..**

**Email address**

**…………………………………………………………………………………………………..**

**2) Relevant body**

Please confirm that you are the relevant body to undertake neighbourhood planning in your area in accordance with section 61G of the 1990 Act and Regulation 5(c) of the 2012 Regulations.

**Name of parish ………….………………………………………………………………**

**Confirmation that you are a relevant body: Yes………………..No…………….**

**3) Name of Neighbourhood Area**

Please give the name by which your Neighbourhood Area will be formally known.

**……………………………………………………………………………………………**

**

**4) Extent of the area**

Please indicate below and attach an OS plan showing the intended extent of the area. *(please select one answer)*

*a) Whole Parish boundary area* .........................................................................................................................

*b) Part of one Parish* .............................................................................................................................

*c) Includes more than one Parish* ………………………………………………………

*A map showing the area to which the application relates has been attached.*.................................

If option c) has been selected please add additional Parish details. Please provide details of the additional area covered and the name(s) of the relevant Parish/Parishes.

………………………………………………………………………………………………….

If the neighbourhood area includes the whole or any part of the area of another Parish council, the lead Parish council is authorised to act in relation to the neighbourhood area only if the other Parish council(s) have given their consent. Please provide the name and signature of a representative from each relevant Parish council to confirm that the Parish council have provided formal agreement and are happy for you to act on their behalf.

If this is a joint application with joint control each Parish will need to complete this application form.

**5) For all applications**

Please describe below why you consider that the extent of the neighbourhood area is appropriate.

Please attach a copy of the signed minutes of the Parish Council meeting(s) at which it was agreed that an application would be submitted and that whole/part of the Parish council area could be included in the Neighbourhood Area.

**6) Declaration**

I hereby apply to designate a Neighbourhood Area as described on this form and the accompanying plan.

**Name……………………………………………………………Date……………………….**