

## **Information sheet on street trading consents**

Prior street trading consent is required in the Test Valley BC area on the street or any area within 10 metres of the street (e.g. you could be in a car park or on private land but within 10 metres of the street and still require prior consent). It is illegal to trade without street trading consent where that is required.

There is no list of available pitches. Applications for street trading consent are dealt with on a case-by-case basis, and it is up to businesses to identify a possible spot.

### Application process

To gain street trading consent you must make a valid application and pay a consultation fee. Once the application is received there is a consultation with interested parties. Some of these are internal Test Valley BC Services, others are local Councillors for the Ward/Parish, and there is some external consultation (e.g. with Hampshire Highways). The consultation process takes about 3 weeks. Part of the application process is to provide a copy of your up-to-date public liability insurance and gas safety certificate (if applicable to your business).

Assuming that there are no objections the Environmental Health Manager would sign the consent and only then can you begin trading. From receipt of the application and fees to issue of the consent is usually about a month. The first consent is issued for 6 months, after which you are invited to renew it. You renew by following the same application and consultation process with fees. Renewals are issued for periods of 12 months (unless for some reason you wanted shorter).

### Fees

The fees are in two stages and are within the application form. You can also find them at [Fees & Charges Book - 2025-26.pdf](#).

The consultation fee must first be paid online to successfully submit the application form. If your application is successful, you will then be asked to pay the second fee element which is the compliance checking fee. That varies depending on whether you are a food business or not.