

West Tytherley & Frenchmoor Parish Council
Cranleigh
Middleton Road
Winterslow
Salisbury
SP5 1QJ

26th January 2016

Graham Smith
Planning Policy Manager
Test Valley Borough Council
Beech Hurst
Weyhill Road
Andover
Hampshire
SP10 3AJ

Dear Graham,

The Parish Councils of West Tytherley & Frenchmoor and West Dean intend to work together to produce a joint Neighbourhood Plan. The designated area will be the combined area of both parishes. The Parish Council of West Tytherley & Frenchmoor resolved to enter into this jointly at the meeting held on 14th September 2015, minute ref: 11.2 (a copy of which is attached to this letter). The Parish Council of West Dean did the same at their meeting held on 9th September 2015, minute ref: 75.15.

An application form will be sent to Wiltshire County Council as the designated area falls into two separate local council areas and counties. The clerk of West Dean will write to you and to Wiltshire County Council.

A map of the designated area is attached to this letter.

VIA EMAIL

Yours faithfully

Samantha Owen
Parish Clerk for West Tytherley & Frenchmoor
01980 863326

West Tytherley and Frenchmoor Parish Council

Minutes of Council meeting held on 14th September 2015 at 19:30h in King Edward's Hall

Present: Councillors: John Neilson - Chairman (JN), Jane Larner - Vice Chair (JL) , Cate Bell (CB), Liz Dowding (LD); Mick Goulding (MG), Lucia Homer (LH); S Owen (Clerk), Kay Wilmot (footpath warden); Cllr Andrew Gibson (HCC) and four members of the public.

Apologies for absence:
Cllr Ian Jeffrey (TVBC)

Declaration of interest:
None

Open Forum

- 1. Minutes of Council Meeting on 13th July, 27th July & 17th August 2015 were proposed by LH and seconded by LD, and signed by JN.**
- 2. Report from HCC**

AG is to meet with Jonathan Bambridge from Hampshire Highways to chase up the already agreed solution to the village drainage problems. The problems and works needed were agreed almost 12 months ago and the work has still not been carried out. CB raised the lack of any superfast broadband reaching the parish with AG. He sympathises with the situation and aims to try and help find any sort of solution to the fact that the parish falls into the 5% of the country not able to get fibre. CB has written to Caroline Noakes MP, she is also trying to put together a small group within the parish to keep pressure on BT and HCC to solve the fibre problem in West Tytherley.
- 3. Report from TVBC – none**
- 4. Village shop update**

The new windows and doors are due to be fitted in the shop this month. LD thanks everyone who contributed to the shop after the recent break in either via the Just Giving page or to the shop directly.

LD asked the PC to donate to the shop the sum of the final two payments due on the shop loan totally £1038.84. The clerk will add this to the agenda for the next meeting and check the legality of donating to a business such as the shop in the meantime.

LD has spoken to many small businesses/sole traders within the parish who are keen to be added to a village business directory that could be included with the village welcome packs and/or the PCC newsletter.
- 5. Defibrillator**

It was agreed that the PC would take over responsibility of the defibrillator (stored in Pragnall's Cottages). The bank account will be transferred to the PC. LH will be the named Councillor for a period of 12 months to start.
- 6. School update**

The school have sent a letter out to parents regarding the Black Horse allowing the use of their car park for school pickups and drop offs. Parents who return a signed form to the school will be issued with a parking permit for the pub. The parking times

stipulated by the pub owners need to be extended slightly to reflect the school opening and closing times.

LH has asked Mike Warren (headmaster) to try and liaise with Norman Court School to request the use of their minibus to collect children from surrounding villages.

7. Village Hall update

JL reports that new LED lights have now been fitted throughout the hall.

The planned extension to the hall to provide essential storage is still being fundraised for and JL is to consult an architect in the very near future.

Upcoming events at the hall as follows:

24th October – Barnstormers Comedy

14th November – Ukulele band and dinner

24th December – Forest Forge Christmas show, Hansel & Gretel

March 2016 – puppet show

Full details & ticket prices on the Village Hall and Parish Council notice boards.

8. Recreation Ground

New Councillor Jim Little (JLi) has taken on the role of Recreation Ground monitor.

He has met with Barry Whitlock (football club treasurer) to agree the terms for which the football club will use the pavilion and ground. The water and electric bills are to be transferred back to the PC and the football club will pay an annual fee of £150.

The renovated/refurbishment work on the pavilion is almost completed and looks extremely nice.

9. Broadband update

CB has written to Caroline Noakes MP, she is also trying to put together a small group within the parish to keep pressure on BT and HCC to solve the fibre problem in West Tytherley.

8. Footpaths

The following footpaths need clearing: No.9, 10 & 11. The clerk will contact the relevant landowners.

The stile at footpath no.3 is damaged and possibly dangerous. The clerk will contact the landowner.

9. Highways

LH has sent an email to Norman Court Estate manager to request the ditch between Coopers Drove and the school be dredged and a gravel catcher installed.

A lay-by/pull in space seems to have been created in Red Lane (further up from the Church Field lay-by), following concern of the state of the road surface on Red Lane

LH has contacted Highways regarding the possibility of re-surfacing the road.

8. Planning

Ref: 15/01954/FULLS – no objection

9. Finance and cheques

The Clerk reported the bank accounts as follows:

Current account £2442.27 (as of end of August 2015)

Savings account £1232.79 (as of 6th July 2015)

Cheque no. 000728 £87.58 payable to Malcolm Vincent for the village website

Cheque no. 000729 £21.84 payable to S Owen for 3 months back pay of annual pay rise

Cheque no. 000730 £43.50 payable to John Neilson for the ‘no parking’ signs in The Village.

Cheques were signed by LH and JL.

The Council agreed to the annual incremental pay rise for the clerk to £9.03 per hour, LH and JL signed a letter to the bank to increase the monthly standing order to £338.04 per month from October 2015.

The Clerk will research the possibility of changing the bank used by the Council.

10. Correspondence

Letter from Malcolm regarding the use of the village website in the last 12 months – 3828 visitors to the site.

11. A.O.B

The date for a village clean up was set for Sunday 25th October at 10am, LD will organise the clean up but she may not be available on the day so JN will lead the event.

The Council formally agreed to join West Dean in the producing of a Neighbourhood Plan. MG and JN will join the team with West Dean to help produce it.

JL proposed that planning decisions be detailed in the following months minutes, this was agreed.

CB will attend the WDPC meeting on 11th November.
JLi will attend the WDPC meeting in January 2016.

The October WT & F PC meeting will change to the time of 7pm start.

Being no further business JN closed the meeting at 9.11pm

Date of the next Council meeting is Monday 12th October at 7pm in King Edward's Hall.

Signed by J Neilson (Chairman)

Date

DRAFT MINUTES TO BE SIGNED AT NEXT MEETING OF THE PARISH COUNCIL